



FAMILY COUNCIL MEETING MINUTES

Location: AHCC/Microsoft Teams
12:00pm

Date: 2/27/2026

Time: 10:00am-

Teleconference details: _____

MEETING ATTENDEES

CPM James Watkins
 Department/facility co-chair

Sandy Hickey
 Family co-chair

AA3 Cooper James
 Facility/council secretary

Bonnie Dixon
 Family secretary, if applicable

Members present: Ellen Hargrove, William Hargrove, Stephanie Hough, Birdie Hough, Pamela Burrows, Leahan Kalning (TEAMS)

Non-council member attendees: CS1 McKenzie Thomas, CC2 Brenda DeShazer, Sgt. Sides, CPM Paul Duenich, Mitch Calkins (TEAMS).

I/I's present: J. Reyes 937676, L. Stormhammer 830345, K. Hefa 302149

AGENDA

Old business

| Topic | Discussion/Key points | Next steps |
|-------------------------|---|------------|
| Secretary Report | Secretary Lang spoke about the short session and bills. Lang also touched on a TVW special, the proposal of the Governor's budget, and the realignment of divisions, including the transition of Food Services. | |
| SFC Report | <p>Facility Updates:</p> <p>AHCC: Read minutes from previous LFC Meeting. Brought up concerns with clear cups in visiting, especially I/I's not being able to use the clear cups. Discussed scheduled bathroom breaks, would like to be able to use the bathroom freely, as needed.</p> <p>WCC: WCC is piloting a coffee machine.</p> <p>There was a dental presentation, presented by Dr. Michelle Clark. Her mission is to make sure that incarcerated</p> | |

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| | <p>individuals are cared for and not just another number.</p> <p>There was a suicide risk reduction presentation by Eric Rainey-Gibson and Dr. Ashley Espitia. It only took one year to get the program going inside facilities with all the posters up for our incarcerated individuals to be able to directly call the suicide hotline from their tablets.</p> <p>David Flynn spoke on the risk bedding that is being piloted, along with other health services focused topics.</p> <p>Next SFC meeting is 3/21/26.</p> | |
| <p>Tier Rep Minutes Summary</p> | <p>Tier Reps have been approved to meet prior to meetings to work on special projects. Suggesting updates for the AHCC Handbook is the first task at hand.</p> <p>Condiments started on Jan 1; they can take as much to chow hall as they want but can't bring them back to the units. Population can't take bottles of condiments to chow hall, only packets.</p> <p>How has count been now that the tier check procedures have been in place for a while?</p> <ul style="list-style-type: none"> • It has been better; population has been getting used to it. <p>Can the fridge size in EFV's be increased?</p> <ul style="list-style-type: none"> • LFC discussed and decided this shouldn't be a problem if people are only bringing the amount of food they need for the EFV duration. | |

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| | <ul style="list-style-type: none"> Freezer size is a main concern, but the LFC does not think this is an issue that needs to be followed up on. <p>Kitchen workers shifting to Class 3 has generated a lot of interest from population and has worked well for increasing number of workers!</p> | |
| Open Actions Items | LFC discussed the status of all Action Items and provided feedback on whether the Items should be closed or remain in open status. Please see the Action Items attachment for more information. | |
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New business

| Topic | Discussion/Key points | Next steps |
|----------------------------|--|-------------------|
| Fresh Market Update | <p>There has been recurring troubles in both the Main and MSU with keeping the vending coolers full, and lack of selection.</p> <p>There are a lot of caffeinated energy drinks, and lots of carbonated options.</p> <p>There is only 2 drink options that are caffeine-free/sugar-free, root beer and ginger ale, adding more caffeine-free/sugar-free options would be ideal.</p> <p>LFC agrees that they would like to avoid only adding more drink options and taking up space in the cooler, limiting food selection.</p> <p>When concerns arise, and the facility relays the concerns to the vendor, there is some improvement for about 2 weeks... then it seems like the</p> | |

same issues come back. There is a lack of consistency.

How often does someone come out and restock the coolers?

- For the Main and MSU facilities, the service schedule is Sunday, Monday, Tuesday, Friday, Saturday. The vending driver has different routes each day, that sometimes affects what time of day they deliver to our facility. Evergreen will look at a possible twice-a-day delivery or just giving more food off the bat. Sgt. Sides said today (2/27/26) is better stocked than the last month. LFC thinks the current stock is not acceptable

Less energy drinks would be ideal.

- There are currently 3 coolers full of beverages, 2 beverage coolers should be the limit.
- 3rd cooler needs to be healthy food options.

There are some coolers that are only partially filled.

- CPM Watkins is taking a photo of the partially filled coolers and sending them to the vendor for reference.

Some snacks that don't need refrigeration are taking up space for food that could be refrigerated.

Egg Salad sandwiches are not popular but there is a lot of them.

Fruit cups would be very popular and are heavily requested.

Pasta salads are very popular as well.

Adding a comment box for vending options would help AHCC and vendor track what is liked/disliked, and what is working and what is lacking.

- This is a great idea and will be discussed by AHCC staff.

Mitch Calkins from Evergreen Refreshments joined the meeting via Teams, below are the points that he made in response to the comments the LFC had:

Fresh Food is the area we have been focusing on; we hear the concerns and are taking them seriously.

- Selection of what is stocked is generated digitally, when an item is purchased, it automatically begins the next order and adds whatever quantity was purchased to replenish stock.
- The vending company uses a new system for picking, they have seen improvement at other locations, is there any improvement at AHCC? Not a ton of improvement overall at AHCC thus far.
- Some feedback from the vending company will be provided to the LFC by 3/20/26, as requested by the LFC. UPDATE: The vending company

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| | <p>representative that attended the LFC meeting is no longer in the same role within the vending company. His former supervisor, Collin Visser, will be attending the next meeting and is looking to bridge any gaps between the council, facility and the vending company.</p> | |
| <p>Tier Reps</p> | <p>The Tier Reps brought up a point which was also discussed at the February Tier Rep meeting, that unit porters not being properly trained has been an issue in the units.</p> <ul style="list-style-type: none"> • Administration responded to this at the Tier Rep meeting stating that communication will be pushed on the staff side of this issue with a more standardized set of expectations for porters when they are hired. Additional cleaning supplies, like gloves, have been provided to the units that have wet cells to help improve cleanliness. New toilet brushes are also being looked into, this will help improve cleanliness of toilets in all units. | |
| <p>Visitation</p> | <p>At what age can a visitor use the restroom on their own? At this time, policy states that any person under the age of 18 years old must be escorted by an adult.</p> <p>Can handicapped people be able to be moved to the front of the line during cold or hot weather conditions? Or could</p> | |

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| | <p>the facility just find a better solution for a waiting area?</p> <ul style="list-style-type: none"> This is being discussed by Sgt. Sides and Parker. <p>Table order for vending is selected by a random number generator. The old process used to be whoever is the first to arrive gets first selection of food. LFC agreed that this idea increases the safety of everyone.</p> <p>Sgt. Sides notified the LFC that the process that was used during COVID to reserve visit slots may be coming back, but there is no official timeframe yet.</p> | |
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Roundtable open discussion

| Topic | Discussion/Key points | Next steps |
|--------------------|--|------------|
| Roundtable/Wrap-Up | <p>Can a place for questions and comments, not just complaints, be added to the DOC website? Something like a kudos area.</p> <p>Next meeting, can info on suboxone be added to the agenda? Could we have a health services representative come to the meeting?</p> <p>Previous SFC rep for the AHCC LFC resigned, Stephanie Hough was elected as the interim SFC representative</p> | |
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Next meeting location: AHCC/Microsoft Teams Date: 4/25/2026 Time: 10:00am-12:00pm

Comments: _____

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