



FAMILY COUNCIL MEETING MINUTES

Location: Stafford Creek Corrections Center Date: Sat. 04/11/26 Time: 9-11 AM

Teleconference details: Meeting ID: 268 839 386 539 Passcode: DV9nD2XE / Or call in (audio only) +1 564-999-2000,,876202825# United States, Olympia (833) 322-1218,,876202825# United States (Toll-free) Phone conference ID: 876 202 825#

MEETING ATTENDEES

CPM Wakefield on behalf of ASP Bloomingdale Vacant
Department/facility co-chair Family co-chair

Toni Grun, Administrative Assistant Andrea Shotwell
Facility/council secretary Family secretary, if applicable

Members present: Business Manager Hillard Mellin, Julia, CPPC Cheyenne Hathaway, Tamara Lacey, Admin. Assistant Black, CPM Ben Porter, Wendy Dubinsky

Non-council member attendees: _____

AGENDA

Old business

Topic	Discussion/Key points	Next steps
See Action Items Form		

New business

Topic	Discussion/Key points	Next steps / Questions
<p style="text-align: center;">Outside Work Crew and Maintenance</p> <p style="color: blue;">Correctional Program Manager Ben Porter</p>	<p>Porter: At 6 years individuals are provided the opportunity to apply to be on Stafford Outside Work Crew. To be eligible, individuals must be at least one year infraction free and be camp eligible. Within the Outside Work, we have different crews and programs available. We have those that work in the motor pool who take care of the maintenance of state vehicles. We also have composting, gardening, and construction crew. Inside the facility, we also have garden crews that grow greens for mainline. Some items are also donated to Northwest Harvest, with almost 100 pounds being donated every week to the food bank. We have Maintenance Mechanics; they help to take</p>	<p>Family Member: How do individuals apply for programs and do they get training?</p> <p>Porter: Individuals can apply for clearance for hub and work inside the facility and receive hands on training. Outside work crews must meet the point requirement but are provided with the same hands-on training.</p> <p>Family Member: Are all incarcerated individuals aware of these programs and how to apply?</p> <p>Porter: Yes, they are</p> <p>Family Member: What do you mean by fractions and points?</p> <p>Porter: Individuals must be infraction free for a minimum of one year. Points are in regard</p>

	<p>care of our day-to-day operations. We also have HVAC and are currently working to get these individuals' certification. It is called a 608 certification that is also available at WCC. We are working to get individuals certified after they complete a certain number of hours. If done, individuals could release and work at jobs that start around 6 figures. We have an electrician crew that do have a certification process and since 2021 we have had 2 guys qualify to the highest level of electricians. Because of these hours, individuals have the opportunity for different certifications when they release. We have a welding crew as well that fabricates all items needed throughout the facility. Our plumbing crew have the opportunity to obtain hours while working here. The hours are tracked through L&I that can be used for their trade once they release. Our carpentry crew help us build items for the facility. And finally, we have our paint crew. This crew is full of talented artists. Through this crew, we have created work that has been donated to schools for auctions to help them raise money for Safe Nights.</p>	<p>to being camp eligible for outside work crew due to the supervision level.</p> <p>Family Member: Are they all paid the same?</p> <p>Porter: Unfortunately, at the bigger facilities, like Stafford, individuals are paid the same. They can be paid more at camps, but they like to stay here due to the atmosphere and training that is being provided.</p>
<p style="text-align: center;">Medical</p> <p style="text-align: center;">RN Melissa Lynch Dr. Curl</p>	<p>Wakefield: Unfortunately, our medical staff are not on due to the network being down. We will provide information on what they were to speak about at a later date. Dr Curl is going to be joining us here at Stafford and more information will be provided later in this meeting.</p>	
<p>Financial Overview / IIBF</p> <p style="text-align: center;">LBA Hillard Mellin</p>	<p>Hillard: Due to the network outage, I am unable to show the report but am happy to</p>	<p>Family Member: Why are we not spending more money? We</p>

	<p>answer questions. We currently have \$76,043.54 in IIBF Funds. Grun: The report will be available in the notes. **See slideshow for financial report out as of February 28th, 2026</p>	<p>have so much sitting in the accounts Hillard: We have a lot of spending planned for this Spring. We really do try to spend the money down before the end of the month. We did just buy tons of TV's and have big events that are coming up as well. We also have money that is used to repair TV's.</p>
<p>Family Friendly Updates</p> <p>Community Partnership Program Coordinator Cheyenne Hathaway</p>	<p>Hathaway: We just had our Significant Others event. We had different bands perform, as well individuals' performances. We had custom signs created and couples were able to decorate the sign, and the family members were able to take it home. The wood shop crew were able to make these amazing large signs that light up; they were used as the backdrop for pictures. The next event that will be held will be the Spring Book Fair. The theme for the event will be "Book Land", which is a twist on Candy Land. The next adult event will be Celebrating Support. Additionally, while supplies last loved ones can take a plant and flowerpot to be cared for at home for Earth Day. This can help create connections for loved ones through video visit as they watch the plant grow overtime. We have added a bulletin board in the visit room that will have all the information on upcoming events. We are also getting ready for another round of volunteers processed through. Lastly, we are still needing suggestions for future uses of IIBF funds. All suggestions can be submitted to the LFC email to be forwarded to the CPPC department.</p>	<p>Family Member: What do you mean by suggestions for IIBF? Hathaway: Any ideas for events or ideas to use the IIBF that is based around Family Friendly Events.</p> <p>Family Member: What is Volunteer Orientation? Hathaway: This is an orientation that our new volunteers go through to be able to come into the facility and run different programs. I will provide additional information on the bulletin board.</p> <p>Family Member: The meeting minutes for the last meeting are not available in the visit room, is there a way to get more? There should also be a flyer about LFC Grun: We do place the LFC minutes in the visit room but if they run out, the visit staff are able to make more when needed. We will look into getting a flier posted.</p> <p>Family Member: About the yoga program. What is the current status of this program? I heard there may be issues with the supervision of this program. Hathaway: We are in the process of getting a volunteer in to oversee the yoga program,</p>

		<p>so hopefully it will be up and running again soon.</p> <p>Family Member: Why is there an issue with fundraisers? Everyone looks forward to these, but the most recent one was cancelled.</p> <p>Wakefield: We do have fundraisers, but the current issue has been that local businesses are not wanting to accommodate the quantity we need. Due to the high volume of items, we would need a truck to bring in items. We do have staff that are currently working on finding a solution for this.</p> <p>Family Member: Could funds be used from the IIBF to make this possible?</p> <p>Wakefield: I am not the subject matter expert on this issue, so I am unable to provide a yes or no answer.</p> <p>Family Member: Who would I write to about this?</p> <p>Wakefield: Associate Superintendent of Operation, Dan Van Ogle.</p>
<p>Positive at SCCC:</p> <ul style="list-style-type: none"> • SCTP • Coffee Corner • Bite of Stafford • Newsletter <p>Correctional Program Manager Kendra Wakefield</p>	<p>SCTP</p> <p>Wakefield: Currently with our Solitary Confinement Transformation Project in our IMU we are continuously providing surveys to the population for feedback on what they would like to have during their out-of-cell time. We currently have 14 different programs running as well as movies and 2, 75-inch, TVs on order for education watch parties. We have rotating movies. A program called House of Healing that is provided through our mental health providers. Chemical Dependency is providing a pre-class due to the waitlist for the</p>	<p>Questions about SCTP:</p> <p>Family Member: What was the out of cell time?</p> <p>Wakefield: The time is in minutes, not hours. Their goal is to hit 4 hours a day and they have doubled that.</p> <p>Family Member: What are the TV incentives?</p> <p>Wakefield: Based on the surveys provided to the individuals, they will choose what movie or program that would like to watch. We have multiple TV's which will allow multiple options.</p>

current classes; this class is an introduction to Chemical Dependency class and allows the I/I to start to get in the recovery mind set. One of the consistent remarks is that the individual's feel a disconnection from society. To help close this gap additional TVs are being mounted that will allow individuals to watch historic events like the moon launch, sporting events, presidential debates, news, the super bowl, the Olympics, and other large events. Through these programs, the goal for out-of-cell time was to have individuals out for 120,920 minutes per month, we have doubled that by providing 275,661 minutes per month.

Another program that is provided with SCTP is Coffee Corner. This program allows individuals to have coffee with a staff member of their choice to talk about whatever they would like. Recently, the individuals requested that Secretary Tim Lang join them for coffee. We are excited to say that Tim Lang has accepted and will be participating in Coffee Corner on 4/29/2026.

Bite of Stafford

Grun: The Bite of Stafford is a culture event that encourages individuals to learn, and teach, each other about their culture. We currently have a committee of around 50 individuals. With this committee, we are creating 8 different culture booths that will provide food, education, and performances that are centered around different cultures. This is an all-day

Family Member: The Coffee Corner, what is the purpose of this communication?

Wakefield: There is not a full agenda, this is a time for the individuals to meet with the staff of their choosing and lead the conversation. They are provided with the opportunity to talk about whatever they would like.

Family Member: What is the purpose if there is not an agenda? If it is just for show, it is not a good idea. But if the intent is to make better communication between staff and incarcerated individuals, then that should be the purpose.

Wakefield: This helps break down barriers. It is an open forum that allows the individuals to lead the conversation. It is all volunteer base for both the staff and the individuals to participate.

Hathaway: I had the opportunity to attend Coffee Corner, and I would love to share a little about my time. It was really great opportunity to open communication for staff who may not always be in that area often. Because of my meeting I am implementing more programs that are lacking in IMU, including NA and AA. It was a great experience and I truly loved participating.

Question about Bite of Stafford

Family Member: Is this for family members as well or just for the individuals?

Grun: This event is only for the incarcerated population.

event that is available to anyone who meets the criteria of being infraction free. This will be the second year I have overseen this event, and we are truly excited to provide this experience to the population here at Stafford Creek.

Newsletter

Wakefield: We would like to do a staff spotlight on Kerri Black. Kerri has been dedicating her time to provide a Newsletter to the population monthly.

Black: The NW Conduit aims to connect the Stafford Creek community with equity, inclusion, and transparency. We do this by delivering information and providing a platform for sharing experiences and celebrating collective accomplishments. We strive to give the reader an interactive voice to express their opinions and concerns with the population. #Condi Our team consists of 2 staff members and 4 incarcerated individuals. We try to share events that have just occurred at SCCC and upcoming events. We encourage the entire SCCC community to participate with interactive sections. One of the sections we are proud of is the 'Journey to Resilience'. It is a meaningful section that helps us connect with the person that is sharing their story, and we hope that the stories impact others in our community. One of our favorite sections is 'Condi's Kitchen'. The incarcerated population submits their recipes to us and the only rules for the submission are that the ingredients are found on commissary and are affordable. Our team gets to try

Questions about the Newsletter

Family Member: If it is electronic, would it be available on the tablets?

Black: No, it would go on the TVs.

Family Member: Is there a reason you would go electronic? Is it funding?

Black: Yes, it is funding and limiting waste and misuse.

Family Member: I have concerns about it going electronically. How do they currently get the newsletter?

Black: Copies are printed and placed in their daily mail each month.

Family Member: After it is read, what are they supposed to do with it beside keeping it. It would be thrown out anyways. And not everyone wants them. What about distributing it to those who want it instead of everyone?

Black: We are talking about this with the team as well and are working on a solution.

Family Member: How do they reach out to you about joining?

Black: we have a kiosk box, contact information on newsletter, as well as Washington Way kiosk.

Family Member: I also have concerns about the TV and not everyone is getting to enjoy the

	<p>the recipes and provide a review with a rating! Our superintendent, Ms. Arnold, loved the idea of our group doing this but we do not have funding, so she pays for the ingredients we need so we are able to do this. This section aligns with the Washington Way of bridging the gap between staff and incarcerated and the conversations we have shared during these meals have helped us get to know each other and share stories. It is a really great thing our group gets to enjoy together! We also highlight different programs to help information get out and do highlight on sports teams. Another segment is Dear Condi, which is like dear Abbi that allows the team to provide information and advice during hard times. We also do highlights of different diverse cultures for each month.</p> <p>We are also looking to get electronic to be on the TV's and have more interactive pieces.</p>	<p>work that you put into it. Could the funding be used from IIBF? Black: We could look into the funding.</p> <p>Family Member: Does IMU have access to the newsletter? Black: Yes, everyone has access to the newsletter, and if it went electronically, we have the TVs in the unit as well as some individual's having TVs in their cells.</p>
<p>Statewide Famile Council Correctional Program Manager Kendra Wakefield</p>	<p>Wakefield: Daphne, our state rep, is unable to join us but she did provide notes for me to go over.</p> <p>Dr MaryAnne Curl recently moved from her position as Chief Medical Officer at Headquarters to take the position of Medical Director at Stafford Creek. We are so excited and grateful to have her. Dr. Curl has already had very lengthy conversations with Wealth of Wellness mentors about improvements that could be made to the delivery of health services and better communication between patient</p>	<p>Family Member: I have been informed that there are issues with the current medical callouts and timeliness of being seen. Wakefield: We do have urgent care that allows individuals the opportunity to walk in to be seen. When it comes to the follow-up appointment though, I know Dr. Curl is geared towards creating a strong team that addresses issues and is working to solve this solution.</p> <p>Family Member: What is Cares? Wakefield: It is a group of incarcerated individuals that</p>

	<p>and provider. She is also providing dementia training to medical staff to better care for those living in medical.</p> <p>Additionally, Stafford Creek peer support specialists have been running a program called CARES for a while. There is a tremendous amount of diversity in the group, with participants ranging in age from very young to elderly men, and many different ethnicities. The agreement with staff, as for themselves and for their fellow human beings during the meetings. While the staff may try to conceal their tears, they are often unsuccessful. During a meeting last month, a resident in his eighties wept after uncovering things he had had suppressed for the better part of half a century. The person who told me about this says it is one of the most beautiful things he has ever witnessed in his life. Everybody learns, heals, cries, and grows together.</p> <p>Positives that were shared at the last Statewide meeting were: The restrictive housing unit has a new program called Coffee Corner. Area Supervisors meet with I/I's over coffee and answer questions and take input on things going on in the RHU.</p> <p>For the first time in a long time, Stafford's substance use disorder treatment staff are fully staffed in both the general population and restrictive housing. That means that SUD treatment is occurring in restrictive housing.</p> <p>Staff are also working to bring a dog program into the RHU, where a dog would come in and</p>	<p>meet with each other to help break down barriers, share stories, how to bridge the gap between staff and incarcerated individuals. Melissa Lynch oversees the program. She should have been on today but may have had issues do the outage. We will see if we can get her on another time.</p>
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	<p>interact with the guys while they are in the programming chairs. The staff of the dog training program has already had the opportunity to introduce a dog to the residents of the RHU. SCCC has been running a clothing closet for about a year where Incarcerated who are getting ready for release are offered an opportunity to pick out clothing to release in. Clothing can be dropped off in a designated box in front of the public access area as well as well as the drop box at Grays Harbor Field Office in Aberdeen. Both men's and women's clothing are welcome. Staff are working to incorporate hygiene items but haven't gotten that off the ground yet. Stafford's executive team is continuing to meet with certified peer support specialists and mentors to brainstorm solutions and to collaborate on creating programs to resolve problems such as drugs in the units.</p>	
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Roundtable / Open discussion

Family Member: Would it be possible to receive reminders about LFC meetings and who the elected representatives are?

Grun: I will touch base with Bloomingdale and see if we can set up to send reminders out. I do send out the agenda around two weeks before the meeting.

Family Member: Is there a way to get notified of when classes for Grays Harbor College start?

Wakefield: We can reach out to Grays Harbor and work to have better communication about schedules provided to the population.

Family Member: I was asked to bring up an issue with phones. Phones are not working; do we know the cause and estimated time for repairs?

Wakefield: We have been informed that it is a statewide issue. Some units are back up and running. No current ETA yet but Securus is working on it. Also, this is impacting video visits and messaging as well due to the internet outage. Securus have been working since 11 last night to work on a solution.

Family Member: Who are our new LFC members?

<p>Grun: ASP Stefanie Bloomingdale is the facility co-chair, Toni Grun is the facility co-secretary, Andrea Shotwell is our family co-secretary, and Daphne Nolte is our State Representative. You should have received an email with the announcement, please send an email to the LFC email box to make sure you are on the distro list.</p> <p>Wakefield: Our Co-chair, Analia Wheeler, is stepping down. This means that we will be holding elections for our family Co- chair.</p>
<p>Family Member: There is a new schedule with shift change and individuals having to go into their cells, then they get a short amount of time before they must go back in for count. This is disrupting movements and activities in the unit.</p> <p>Porter: Due to safety and security, this is done on each shift change to allow pass down and keep everyone safe while staff are absent. Announcements are made when dayrooms are open again.</p> <p>Family Member: Is this a permanent change?</p> <p>Wakefield: I would not say this permanent, but it is an option to protect our population. As times change and different plans come forward it may change the process</p>
<p>Family Member: Is there a messaging program? Something that comes from the individuals?</p> <p>Wakefield: Yes, individuals are able to send email from their tablets.</p>
<p>Family Member: Is Jpay (Securus) down?</p> <p>Wakefield: Yes, there is a state-wide outage</p>
<p>Family Member: At visit, why are individuals unable to wear personal shoes and gray shirts?</p> <p>Porter: I will look into this for you. I am new to the spot, but I will speak to the Visit Sergeant about the change</p> <p>After speaking with Sergeant McGinnis, it was identified that some individuals were switching shoes with their loved ones during visit. This is why they are only permitted to wear their state shoes.</p> <p>*This information was provided after the meeting.</p> <p>Family Member: The shoe change has been a requirement for over two years now.</p>
<p>Family Member: With recent Hobby shop orders, there seems to have been a change in what is approved to order and what is not.</p> <p>Porter: The policy has changed and creating a change in allowable items. We will look into the allowable item*. Additionally, Recreation Manager Droz does provide a list of what is available for purchase to the individuals.</p> <p>*The list of allowable items has been provided and attached to the email with these notes*</p>
<p>Family Member: There are only two barbers in the facility for everyone. Is there enough room for more barbers or a way to add them to the dayrooms?</p> <p>Wakefield: This is something we would need to work with the department of health if we were to have them work in the dayrooms. I recommend having your loved one create a program proposal for new barbers and they can provide the proposal to the ASP Bloomingdale office for review.</p>
<p>Family Member: When it comes to the tablets, when they leave, individuals lose everything as they are unable to take all the items with them.</p> <p>Grun: When I assisted with Securus, we used to have a way for individuals to receive a flash drive once released that had all their items on it. This may have changed though as this was around 2 years ago.</p> <p>Wakefield: There is a kiosk box for the Securus liaison and individuals can request a meeting with the representative to ask all the questions.</p>
<p>Family Members: When it comes to the outages, it would be nice if family members were notified through DOC or the LFC representatives.</p> <p>Grun: I will bring this idea up to ASP Bloomingdale and see if it is something we can implement. Additionally, sometimes information is posted on our website.</p>
<p>Family Member: How many people are on the LFC list?</p> <p>Grun: We have 5 elected representatives but there are about 80 family members or loved ones who are invited through email.</p>

Family Member: I have concerns that the number of family participation has gone down and this is due to the collaboration between the family and staff.

Grun: I cannot speak on past years, but I believe that the representatives we have had recently and now have a great collaboration and we are excited to work more with the family members to address any concerns or issues.

Roundtable open discussion

Next meeting location: Stafford Creek Corrections Center via Microsoft TEAMS Date: 6/13/2026
Time: 9-11AM

Comments: read.ai meeting notes tried to join the meeting today. Please remember meeting are not to be recorded.

Fiesta Foods Vending contact information: Greg Gourlie greg.gourlie@fiestafoods-services.com

SCCC's LFC has 1 vacancy - Family Co-Chair. An election and information will come out via email soon.

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

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