



FAMILY COUNCIL MEETING MINUTES

Location: MCC - TRU Date: 10/17/25 Time: 1000-1200

Teleconference details: This meeting was not available on Teams.

MEETING ATTENDEES

Associate Superintendent Paula Chandler _____
 Department/facility co-chair Family co-chair

Administrative Assisitant Zoe Greenwood _____
 Facility/council secretary Danica Seavoy
 Family secretary, if applicable

Members present: H. Trenk, R. Symon, M. Khalmuratov, L. Bolen, D. Arnhold, T. Hansen, M. Blair, P. Maxson, K. Bratten, K. Browne, T. Davis, K. Styles, S. Warner, A. Maldonado

Non-council member attendees: _____

AGENDA

Old business

Topic	Discussion/Key points	Next steps
IIBF Update	The IIBF budget has been finalized. There is some pending expenditure, which means some requests have been processed but not finalized.	
Update on the backlog with dental care	MCC has hired another Dentist in addition to the Contract Dentist. There is more of a waitlist at TRU then there are in other areas, but we are continuing to make progress and work with headquarters. Will be working extra days at TRU to work through backlog. There is still an position open for a Dental Hygienist, that we are actively holding interviews for. The new Dentist has completed their training and is now up and running.	
Can more food options be made available?	This is absolutely doable. A report has been ran to see the top sellers, they will be working to rotate product to provide more of what is selling well and replace what is selling poorly. Some items are seasonal and may only be in the cooler for a short time. They will also be working to ensure consistency in all the coolers.	

Missing out on time in the EFVs due to early check outs, can this be avoided?	Staff are working new hours, but EFV checkout is still at 1030. There will be further discussion on updating the EFV Check in/out process. One it is decided that information will be posted.	
Issues with Visit room Staff	Our goal is to have the best visiting room in the state. All concerns must be reported to Associate Chandler with the time and date. pechandler@doc1.wa.gov	
TRU Afternoon Gym and Yard update	Close to getting this resolved and working with the union to reallocate positions, when that happens yard and gym can be open at the same time in the afternoon and evenings. Incentive movement will be discussed when the positions actually happen.	
CPPC Update	3 Family event in November (SRTC 7 th , WSR 9 th , TRU 22 nd). Kids Christmas event and the fall festival Day of the dead on the 30 th of October Starting a running club, reached out to the volunteer to see when that will get started. Hopefully at the beginning of November.	

New business

Topic	Discussion/Key points	Next steps
Evergreen Changes	Recently it has been brought to attention that there is a 7% shrinkage rate at TRU and 10% at MSU for the PICO Coolers in the visiting room. Because this cannot continue to happen, new rules will be put into place. There will be crowd control barriers put up, only 3 people allowed in at a time, and one way it, one way out. You will pull a number when you enter and when you are called, you may get in line for the coolers. Signs will be posted that will explain	

	that unpaid items can result in the suspension of your visits. More information will be sent to the Family Council when these changes go into effect. When items are not scanning you should contact one of the visiting room officers to record the item information, your name and card number. This is the same process for expired food items.	
Can the EFV 3am check in be moved or removed?	This was brought up at the Tier Rep Meeting. Stafford Creek and Shelton are the only Facilities that do not do 3am counts. Policy states that there is a formal count every 8 hours. Associate Chandler will bring this to the Executive Leadership Team for further discussion.	Action Item
Can Papa Murphy's be made an allowable item in the EFV Trailers?	It's specifically approved and is very unlikely that we'd change that. Unfortunately, the way that they wrap those pizzas isn't secure enough to keep folks from changing it out and altering the pizza or placing contraband under the pizza before baking.	
Are visitors still required to stop at the TRU Speaker? How long should visitors wait for a response?	Yes, all visitors are required to stop at the speaker. Please be patient as the officer may be out of the area or multi-tasking. Associate Bratten will work with maintenance to ensure the speaker is in proper working order.	Action Item
2026 Hispanic cultural event: can family of the loved ones incarcerated attend, as they do in Native American event?	Historically the Native American Event is the only one that has allowed families to attend. Associate Bratten will look into this further.	Action Item
Can shelves/storage be added to housing?	Adding shelving will cost money and we are currently in a Budget Crisis. Associate Bratten will work with Maintenance to if this is doable and how much it may cost.	Action Item
Alternative to Violence: the class is not being given in Spanish. Will this be provided?	Spanish AVP, it is offered at TRU quarterly, the next weekend workshop is scheduled	

	for November 29 th and 30 th . Sometimes there is a struggle finding a room for it but it is offered at least 4 times a year.	
A/B Unit – All store items must fit in box or be removed. Why?	OM 440.000 Personal Property in Prisons Section VI.A.5. states “All food items will be stored in a sanitary manner in an area not to exceed 12X10X18. Stockpiling is not allowed.” This is an MCC OM, not a TRU specific expectation. Individuals on TRU A and B Units have been struggling to bring cells into compliance with cell standards. A memo went out to the population on A and B units 30 days in advance for them to get their cells into compliance. The units report that there has not been any excess commissary confiscated at any time. Individuals with extreme excess commissary have been given the opportunity to reduce their commissary on their own. There have been no infractions to date for excess commissary and no cell standard related infractions for at least 60 days. Associate Bratten would like to revisit the OM and the Policy to see if they need to be updated.	Action Item
Can the pamphlet that the I/Is are given upon entering Segregation be made available to LFC members?	This must be requested through a Public Records Request. Form 05-066.	
Request for increased store limit.	There is an upcoming memo to be released to the incarcerated population regarding spending limit changes that have been a collaboration of work between the prisons division leadership, security management unit, and the incarcerated services group. So that you are aware, the following changes will be made	

	<p>to commissary spending limits next month:</p> <ul style="list-style-type: none"> • Monroe Correctional Complex: \$140 spending limit (\$125 previously) <p>These changes create a more equitable access to commissary across the major facilities than the current limits.</p>	
<p>When store is out of soap/deodorant the item is not substituted. Why?</p>	<p>Because of preferences, allergies, religious beliefs, dietary limitations, etc. it has never been the practice of the commissary to make substitutions for ordered items. The Trust Accounting System does not have a mechanism to allow for substitutions. When an item is out of stock, the system automatically issues credit or stops the charge from occurring. So, at the point where we would process the order, the customer has not been charged for the item. Policy allows 1 in use, 1 in retention to account for this. With commissary every 9 working days at MCC, if they are out of stocked on a soap/deodorant, their "1 in retention" should last them 9 working days. On their next order they have the opportunity to order 2, so they can order the one they like that was out of stock last time, as well as an alternative so that if its still out of stock, they receive an alternative. I can't think of a time where multiple bars of soap, or multiple deodorants were all out of stock at one. Old spice has been out of stock recently as it's a new addition and INCREDIBLY popular and the vendor is struggling to keep up with our usage.</p>	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Vote for LFC Reps 2026	Co-Chair: Danille White Co-Secretary: Christina Dimas Statewide Rep: Danika Seavoy	

Next meeting location: MCC-JEPC Date: 12/20/25 Time: 1000-12

Comments: This meeting will be available via Teams. Please note the date change, this is due to events and room availability.

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Distribution: **ORIGINAL** - Family Council Co-chairs



FAMILY COUNCIL ACTION ITEMS

REFERENCE	NEW ACTION ITEMS OPENED Name of issue discussed in meeting Key points/discussion: Description of issue Update: Update from each meeting till closed	ASSIGNED TO Owner of issue	DATE OPENED mm/dd/yyyy	DATE DUE mm/dd/yyyy	DATE CLOSED mm/dd/yyyy
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	Are visitors still required to stop at the TRU Speaker? How long should visitors wait for a response? Associate Bratten will work with maintenance to ensure the speaker is in proper working order.	Associate Superintendent Ken Bratten	10/17/25	12/20/25	
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REFERENCE	CLOSED ACTION ITEMS Name of issue discussed in meeting Key points/discussion: Description of issue Update: Update from each meeting till closed	ASSIGNED TO Owner of issue	DATE OPENED mm/dd/yyyy	DATE DUE mm/dd/yyyy	DATE CLOSED mm/dd/yyyy

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