

FAMILY COUNCIL MEETING MINUTES

Location: Stafford Creek Corrections Center Date: Sat. 8/09/2025 Time: 9-11 AM

Teleconference details: Meeting ID: 268 839 386 539 Passcode: DV9nD2XE / Or call in (audio only) +1 564-999-2000,,876202825# United States, Olympia (833) 322-1218,,876202825# United States (Toll-free) Phone conference ID: 876 202 825#

MEETING ATTENDEES

Tysom Hulbert, Correctional Program Manager

Department/facility co-chair

Department/lacility co-chair

Amber Carlson, Administrative Assistant

Facility/council secretary

VACANT

Family co-chair

VACANT

Family secretary, if applicable

Members present: <u>SCCC SFC Rep Daphne Nolte, LBA Hillard Mellin, CPPC Branwyn Mansford, WA Way CS Gary Sherman, Nola, Wendy Dubinsky, Visitation Sgt James McGinnis, Shawnte Davenport-Holmes, Jacky, Michael Kundu, Catherine Antee</u>

Non-council member attendees:

AGENDA

Old business

Topic	Discussion/Key points	Discussion/Key points Next steps					
See Action Items Form							
Dishwasher	Hulbert: No Updates	Remains Open					

New business

Topic	Discussion/Key points	Next steps / Questions			
-	Fiesta did not have a representative in attendance.				
Fiesta Food Services Greg Gourlie – Operations Manager at Fiesta	Facility update on increasing vending machine card limit: Hulbert: We looked into allowing an increase for the vending machine card limit. However, if we increase spending, there is a high likelihood that the vending machines will be depleted in the morning and items will be unavailable for afternoon sessions. We cannot add any additional vending machines and Fiesta cannot come out and restock for afternoon visits. Therefore, the spending limit will remain the same.				
Program Overview: Washington Way CS2 Gary Sherman Family Friendly Updates	Resource Team - Focused on the highest-risk, highest-need incarcerated individuals, these teams work to increase residents' out-of-cell time and engage them in positive and meaningful activities. These	Family Member: If someone wants to get involved in any of these programs, they just reach out through kiosk? Sherman: Yes, and or speak with their counselor.			
CPPC Branwyn Mansford	targeted interactions are designed to support and accelerate safe transitions from restrictive housing into less	Nolte: Is there a name for the podcast and is it available for the public? Sherman: The have named it			

restrictive environments, and ultimately, back to the community. Because restrictive housing units are harmful to those who live and work in them, empowering staff to facilitate these safe transitions promotes the health and wellbeing of residents and staff, while also providing staff with a meaningful and safe mechanism to facilitate progression.

Quarter 2 – is from April to
June 2025 Our team provided
251 Hours out of cell time, 92
activities, and 1 individual
transitioned to lower custody.
Cumulative – is from 2023 to
2025 2362 hours out of cell time,
903 activities, and 36 individuals
transitioned to lower custody.

Cell 2 Cell - This collaboration was brought forward by staff and incarcerated here at Stafford Creek. Cell to Cell is a virtual exchange program that brings incarcerated individuals and staff members from Norway and the United States together over video chat. This offers staff and incarcerated individuals a space to share life experiences, offer support, learn about each other's cultures, and discuss what it's like being incarcerated in their countries. This opportunity is the first of its kind to be done on a worldwide scale. We have had 20 virtual meetings to date and are currently working on a Peer Lead workbook called Beyond Suksess

Podcast – A resident and staff led initiative that seeks to create a new Washington Way Podcast which will give a voice for Stafford Creek Correction Center residents. The men of Fencebook. Whenever they are in the yard they meet at the fences to talk and that is how the name became. The goal is to get it out but right now it's internal for SCCC. These guys are doing this all on their own and they are learning how to do the production side of things with no additional help other than the sponsors.

Nolte: How are the residents selected to participate in the resource team?

Sherman: They are chosen by interview. No one is made to work with the team. During the interview they discuss what the resource team can provide and then it is up to the resident to decide if they want to work with the team. Very rarely do we have someone opt out.

Nolte: How many residents are on the team?

Sherman: They have a workload of 8-10 since some transition out or move to another facility, but they have a list of alternates to keep the workload flowing.

Nolte: They target the high risk, high need individuals 1st, have any of those transitioned out of the IMU?

Sherman: Yes

Family Member:

Requirements for those to participate in the cell to cell?

Sherman: There are 5 residents who are the core group but anyone in the facility can request to come experience what cell to cell is.

Family Member: When cell to cell started...was there a kiosk or flyer that went out to notify the population?

this proposal seek to create a transparent, engaging, and professionally produced podcast that will promote Washington Way, cultural groups, programming for the incarcerated, clemency, culture change, and other topics brought forth from staff and residents within Stafford Creek Correction Center.

Advisory Council - The resident advisory council came together at Stafford Creek Corrections Center to create change within the community inside the facility. This is a group of residents outside of the tier rep group who meet to focus on creating change for the betterment of the community for staff and residents. Their mission statement "The purpose of the RAC is to advance a safer, healthier, more engaged, and an empowered living and working environment at Stafford Creek. The RAC strives to transform prison culture by identifying harmful policies and practices that do not meaningfully support rehabilitation, promote health and wellness, or contribute to successful reentry. The Resident Advisory Council is currently only in place at SCCC

Men of Compassion - To lend comfort to those who are terminally ill and alleviate the isolation with interaction on a social level. With our motto, "No One Dies Alone" (NODA). Volunteers providing a service of compassion for SCCC's community of men who are terminally ill and are permanently housed in the IPU. The Staff and Resident saw a

Sherman: This started before I started in my position, but I believe a kiosk went out and their sponsor will send out another kiosk, flyer, or informational messages to spark interest when numbers get low.

Family Member: Besides the emotional support, is there anything that is being talked about between staff and the population about the differences?

Sherman: The guys in Norway found out they don't have tablets like we do, and our guys have been working with how we can get tablets to them over there. It's cool to see how they interact and want to help each other.

Family Member: How do the men have access to listen to the podcast?

Sherman: Right now, it is heard via an internal channel

on the tv.

Nolte: Funding of WA Way...How much is put into it annually and is it going to change with the new budget? Sherman: I don't have any of those numbers. As far as I know the funding has not changed.

Nolte: Of the funds that arrive at SCCC...are you able to give an idea of how many of the 1800 residents have been touched by the WA Way?

Sherman: The normalization practices reach everyone through the murals, fitness equipment, etc.. We also have the contact officers and men of compassion.

need for people in the IPU to not die alone.

Volunteers will be under the direction of the medical staff with the simple tasks

*Sit with patient at bedside. Spending time with patients in the dayroom or cell.

*Play board games, watch T.V., talk and listen to patient, write letters for patients (staff mails all letters)

Upon the approval of medical staff: Escort patients to visiting room, scheduled recreational periods, religious smug pad, special events.

Per approval of medical staff and request of patient and personal religious beliefs by taking to religious services, or to read or study religious books.

Contact Officers — Has been an interesting initiative to get started at a major facility. There are a lot of moving parts that happen on a daily basis. This is an ever-evolving initiative. We are currently looking at ways to transition from contact officers to contact staff. This will get all the staff here at SCCC (that want to be involved) a chance to mentor and assist our residents in their journey home.

Family Friendly Updates

CPPC Branwyn Mansford bemansford@doc1.wa.gov

We had our first outside family event for adults on June 21st. 74 visitors came to our Celebrate Support event. Our new large event tent worked perfectly, and we were able to do art projects, axe throwing, and other games outside with no problem. The new ice cream maker worked like a champ and was very popular.

Next Event Is: Back To School, August 16 from 11 to 3:00.

Family Member: I'm curious about the survey issues. We have filled them out, so where do the results go?

Mansford: They go directly to HQ. I will make a note and check in on that.

Shawnte: As you know there was a mix up with the calendars...have you reconsidered being able to send their loved ones their back packs now that this has

Incarcerated Individuals have the opportunity to give the children in their lives a backpack full of school supplies for the coming year. We will also have outside games, the bouncy and fun art projects.

Next Family Fun Night is September 12, open to anyone in the Visit Room between 5:00 and 6:00.

Have not received official word on our funding for FY 25/26 other than the early summer activities. Also, I have not received any feedback from the survey with the QR code. So please let people know we would like to hear their feedback, thoughts, suggestions, etc. about our events

Visit packs are available again. They are available for pick up in public access on the way out. These are built to provide entertainment for kids on the way home.

Volunteer Programs: No changes

happened?

Mansford: Sending the backpacks is not a facility level decision. It will ultimately rest with HQ to see if we can do that. Also, if you see dates that aren't lining up on calendars or have questions regarding events please reach out to me so I can give clarification. Family Member: Has the event always specified that it is only for school aged children? Can our younger kids still go (infant, toddler, etc.) and just not get the backpack? Mansford: It has not always been only school aged. We have included preschool before but never below preschool. This year came down to a space issue so the criteria for the event was changed this year. Family Member: What events

Family Member: What events are there for people who do not have kids in school yet? Are there any outside?

Mansford: The Spring and Winter events but neither are outside.

Financial Overview / IIBF

LBA Hillard Mellin

See attached document

Hillard: We do not have an IIBF budget yet for this fiscal year...that will come sometime in August. We do not know what the budget will look like. We are inquiring with HQ, but the biggest issue is the funding access has changed, and we are not sure what the new process will look like. I still expect the budget to arrive this August, but we do not know when it will arrive, or how much it will be.

Family Member: At the last IIBF meeting Diane Doonan said DOC doesn't have their personal checking account now?

Hilliard: Correct, it all went under the treasury fund Family Member: She also stated that they are going to try and keep the budget the same. I turned in a request to donate some games and have not heard anything back yet? Who are we sending those to now? Hillard: The Superintendent. There is a donation form that

needs to be sent out and then she would review that and make decisions on it. **When sending donation forms to the Superintendent please use email address: scccsuperintendentoffice@doc 1.wa.gov

Family Member: Will you be sending out an email to let us know what will be happening with the IIBF funding? Hillard: I know Diane Doogan is asking the office of financial management many questions, I haven't heard anything but as soon as I have heard something, I will let you know at the next LFC meeting.

Family Member: Donations for EFVs...do those go to the visiting sqt, or do they go somewhere else? Hillard: They all go to the Superintendent. Family Member: Will the cultural and religion event funding be separated? Hillard: We have separate accounts for donations that come in. The cultural and religious events get funding through donations, they are not budget driven, not IIBF.

Nolte: Hotel and travel voucher...is that an increase from previous years?

Hillard: Yes, it has increased

from last year.

Family Member: When I put in my gas and hotel voucher I also asked about ferry reimbursement. I was told I could apply for it, how do I put in for that?

Hillard: I would assume you would add it to the same form and provide the receipt. Diane

Doonan would be the best

person to clarify this.

*SFC Representative had connection issues throughout the meeting. Notes below were provided after the meeting.

The first thing Deputy Secretary Scott Russell talked about at the SFC meeting was the total loss of power at Stafford Creek on Friday, July 25, the day before the SFC meeting. He said an electrical surge had knocked out a transformer and disabled the generator. Stafford Creek deployed emergency response teams and brought in three refrigerated trailers to keep food cold, and later added another refrigerated trailer for medications. I took the opportunity to tell Secretary Russell that my loved one said the consensus among the residents was that the staff were very pleasant throughout the whole experience, and are continuing to be pleasant towards them. People with a scheduled EFV were notified that Stafford Creek was closed. However, a family member noted that the website didn't say that regular visiting was closed. Secretary Russell agreed that the notice should have been posted on Friday.

Other Facilities Updates:

Airway Heights had a hybrid in-person and online LFC meeting which was also attended by representatives from the Office of the Correction Ombudsman (OCO), including Megan Pirie. They explained how people in the IMU can contact the OCO office. The Airway Heights vending machines are filled every morning. Cedar Creek had a very successful staff vs residents cornhole contest. Some of the residents are assisting DNR in fighting fires in Eastern Washington, working 16 hour a day. Cedar Creek's vending machines are only filled on Friday, so all food is gone by Saturday afternoon. Secretary Tim Lang agreed that that was unacceptable, and said he would look into it. The SFC rep then invited Secretary Lang to pay a visit to Cedar Creek. Coyote Ridge had an Amend training and also a peer support mentor training with 30 participants. Megan Pirie from the OCO also came to Coyote Ridge. Washington State Penitentiary publishes an information-packed Friends and Family newsletter to show off to the outside community the many programs and activities available to the residents. The WSP newsletter highlighted a twelve-week Positive Psychology Group Therapy for Long-Term Incarcerated effected by mental health issues. This group therapy specifically targets the incarcerated population who have been sentenced to ten or more years - that is, the ones who often have the least amount of programming opportunities. WSP is maximizing the opportunity to help people with mental health challenges by doing group therapy. I respectfully suggest implementing this at Stafford Creek as well since the mental health department is understaffed and also without a supervisor, and there is such a great need for mental health support amongst the incarcerated.)

Statewide Family Council Update

SCCC LFC State Rep. Daphne Nolte

Secretary Time: Tim Lang has met with some family members, and he mentioned that this was very helpful. He also invited families and incarcerated to share their concerns about Securus with him. When I brought up the subject of I/I needing support to help overcome substance addiction early in their incarceration, Secretary Lang agreed that the DOC needs to find medication or therapy solutions. He then said the DOC is hiring two new physicians for MAT – medically-assisted treatment. When asked if Reimagine Visiting comments are being tracked, Secretary Lang said that all the data is being gathered. The goal is to make the best process for visiting. SFC Co-Chair Greg Mansfield noted that at WCCW, incarcerated used to receive a boat during a video visit. Now they are being told they have to choose between the video visit and the meal. Melissa Andrewjeski will look into this. Scott Russell said the incarcerated shouldn't have to choose. The SFC rep for WCC in Shelton asked the DOC Family Council to remind everyone in the September meeting that elections will be held for LFC and SFC positions in November.

Recent Happenings at Stafford Creek: Stafford has started a pilot project placing a nurse in one of the living units to expand the reach of health services for I/I. This will allow the nurse to become more familiar with her caseload as the residents gain trust in their assigned nursing staff. While this is currently being tested in one unit, after medical staff have assessed the efficacy of the program, may expand the pilot to other units. So far, the I/I feedback is that this is an awesome project. Fundraisers are being held at Stafford on a regular basis. The next fundraiser includes fried and rotisserie chicken, a popular BBQ sauce, an assortment of cookies, and some 2-liter soft drinks. Assoc. Supt. Van Ogle-kicked off violence prevention workshops, leading up to the Violence Prevention Day on the 3rd and 4th of September. The program continually works to expand conversation that leads to violence prevention and better choices.

Mr Attard, the Food Services Manager, is in negotiations with CI to allow an increased amount of fresh vegetables grown at Stafford Creek to be served to the residents. Some of this fresh produce is being grown in greenhouses on the property.

Roundtable / Open discussion

Family Member: When the power was out, I know the boats were given out, but the meat was no good on the sandwich. When we have these issues at home, we do have to go through our freezer because things cannot be refrozen. Also is there a hobby person coming on for SCCC? **Carlson:** Our FSM is looking at shelf stable boats due to this emergency. We are in the process of hiring a Recreation Manager and someone for the hobby shop.

Family Member: Is SCCC going to talk about the reimaging visiting meeting?

Hulbert: I will look into that for the next meeting.

*ASP Bloomingdale have been sitting on those meeting and will be attending the next bi-monthly meeting.

Family Member: Pictures in visitation. In June we were told 2 pictures only. There is some type of disconnect with training for people coming into visitation with these pictures. This has been very frustrating, because the allowed photos are not being allowed.

McGinnis: There may in fact be a disconnect. It is my understanding that it is 2 poses, 2 pictures so I will have to look into it. We have 1 person taking photos and 1 person printing so that is a big ask.

Family Member: At the state level it was verified, 2 poses, 2 pictures, per person, including the incarcerated individual. So, if there are 4 people, that's 8 pictures, that is policy

Family Member: We recently came in after the power outage and were allowed the 6 photos.

Family Member: I did suggest pool noodles last time. They are cheap this time of year.

McGinnis: That could work

Hulbert: Update on H1's power status...H1 is still running on generators. We are continuing to work on getting the unit back to normal power operations.

Paper Towels...They will be returning to the units we are working out where the dispenser will go Mainline/Movement delays...We are monitoring this and are continually discussion what can be done

Donations...Donations sent into the facility must be brand new from the vendor.

Hulbert: Donations...Donations sent into the facility must be brand new from the vendor.

Carlson: We are also working on getting that clear verbiage on our donation forms and letters so the "directly from the vendor" verbiage is clear for everyone.

Carlson: Tier Rep notes...Once they are complete, I send them to the unit OAS or sometimes I print and send them out to the units. I also send each Tier Rep their own copy. Unfortunately, some units have them go missing after they have been put into the resource room. I have communicated with to the Tier Reps that they can reach out to me for a new set if they are not in the resource room, but to date, I have not received any of those requests.

Family Member: The bathrooms have changing tables but no covers for those. Can we get them? Where are the Tier Rep notes?

Carlson: I will be sending them with the LFC notes. This keeps all the communication together.

Family Member: Will the vending machine reps be on next meeting. The prices are so high.

Hulbert: I will follow up with that

*Fiesta is invited to each SCCC Bi-Monthly LFC meeting but their attendance is not mandatory. Please see the 6.14 bi-monthly meeting notes for discussion regarding prices.

Family Member: Why were the vending machines (card reload machines) moved to the other side of the lobby. It is so congested now in that area and the other wall was blank.

Hulbert: Not sure what is going on for that wall, so I will look into that.

*SCCC plans to use that blank wall/area to display visitor information and allow a better space to fill out visitation cards. However, the timeframe for completion is unknown due to other needs for the maintenance department in the facility.

Family Member: Can we work on getting LFC elections started earlier?

Carlson: I will send out an email and start the process this week.

Family Member: When did the directly from the vendor become a thing?

Hulbert: Directly from a vendor has been a thing at many facilities. And if we have been doing that in the past we will no longer be doing that.

Carlson: We are also working on getting that clear verbiage on our donation forms and letters so the "directly from the vendor" verbiage is clear for everyone.

Roundtable open discussion

Next meeting location:	Stafford Creek Corrections Center via Microsoft TEAMS	Date:
10/11/2025	Time: <u>9-11AM</u>	

Comments: An announcement was made at the beginning of the meeting that recording of the meeting is not allowed.

Meeting ended at 10:55 am.

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: ORIGINAL - Family Council Co-chairs

Stafford Creek Corrections Center (SCCC) Incarcerated Individual Betterment Fund (IIBF) FY25 IIBF Budget and Expenditures

Account Code	Budget Category	Proposed Name - Programs/Events	Total FY25 Budget	Expenditures	Fee Recovery	Remaining FY24 Budget
88115	NR14	MEAL ENHANCEMENTS	4,188.00	4,188.00		0.00
88160	NR19	RECREATION SUPPLIES	8,284.00	18,861.08	(13,308.00)	2,730.92
88170	NR23	TELEVISION PURCHASE / INSTALLATION SUPPLIES		23,746.05	(26,586.92)	2,840.87
88180	NR27	UNIT ACTIVITIES	3,478.00	3,254.01		223.99
88190	NR30	VISITING AREA SUPPLIES	2,660.00	1,671.99		988.01
89110	CULT	IIBF RESTRICTED CULTURAL EVENTS	9,230.00	5,801.61		3,428.39
89110	EFVC	EFV - CONSUMABMLE ANNUAL ALLOCATION	9,000.00	8,965.76		34.24
89130	F107	IIBF FREE PHOTO PROGRAM	3,677.00	3,655.35		21.65
89130	F104	VISIT ROOM ACTIVITIES	1,000.00	983.02		16.98
89130	FF01	BACK TO SCHOOL	4,810.00	4,810.00		0.00
89130	FF15	FAMILY FOCUS EVENTS	2,550.00	2,292.96		257.04
89130	FF37	RELATIONSHIP WORKSHOP	0.00			0.00
89130	FF40	HOTEL VOUCHER PROGRAM	20,000.00	17,904.78		2,095.22
89130	FF61	SPRING EVENT	2,210.00	2,145.55		64.45
89130	FF69	WINTER EVENT	5,817.00	5,815.57		1.43
89130	FF91	VIDEO GREETING	500.00			500.00
89130	FF96	SIGNIFICANT OTHER APPRECIATION	1,233.00	1,012.35		220.65
89130	FF97	SPECIAL ADULT EVENT	2,210.00	1,554.24		655.76
89130	FPOP	POP-UP FUNDS	9,550.00	7,591.93		1,958.07
89130	FFFD	POP-UP FUNDS	450.00	217.21		232.79
89170	OP03	TELEVISION SERVICES	23,143.00	12,624.37		10,518.63
otal IIBF Bud	get	×	113,990.00	127,095.83	(39,894.92)	26,789.09
IBF Suppleme	ntal Budge					
89110	SUNI	IIBF - UNIT FURNITURE - SUP BUDGET	23,945.75	23,945.75		0.00
89110	SUNI	IIBF - EVENT TENT - SUP BUDGET	980.10	900.00		80.10
89110	SUNI	IIBF - TV's FOR DAYROOMS - SUP BUDGET	6,198.40	6,198.40		0.00
89110	SUNI	IIBF - DAYROOM UNIT FURNITURE	3,671.00	3,671.00		0.00
89110	SVIS	IIBF - PICNIC TABLE FOR FAMILIES - SUP BUDGET	4,495.39	2,826.78		1,668.61
otal IIBF Supp	otal IIBF Supplemental Budget		39,290.64	37,541.93	0.00	1,748.71
		Report Total	153,280.64	164,637.76	(39,894.92)	28,537.80