

## FAMILY COUNCIL MEETING MINUTES

Location: Microsoft Teams Meeting Date: 08/16/2025 Time: 10:00 AM

Teleconference details: \_\_\_\_\_

### MEETING ATTENDEES

Jeremy Turner, Associate Superintendent Mary Mansour  
Department/facility co-chair Family co-chair

Alexandra Stevenson, AA3 Megan Chrisman  
Facility/council secretary Family secretary, if applicable

Members present: Jeremy Turner (Associate Superintendent), Alexandra Stevenson (AA3), Scarlett Williams, Allyson Alexander, Cynthia June, Chiquita Crews, Kristen Hunt, Megan Chrisman, Rondy Alexander

Non-council member attendees: Susan Piccinini, Re-Entry Project Manager

### AGENDA

Old business

Topic	Discussion/Key points	Next steps
Welcome and Announcements	Jeremy Turner welcomed all attendees and introduced our special guest.	
Review of last LFC Meeting Minutes	Meeting minutes for June were reviewed. A copy of these meeting minutes has been posted to the website.	Meeting minutes have been posted to the DOC website.
Review of Statewide family Council and IIBF Meeting	A copy of these meeting minutes will be posted to the DOC website.	Meeting minutes have been posted to the DOC website
Old Business: Update on Amend, Upcoming Events	<p>Update on AMEND: One of the questions regarding consistency at other facilities. Each facility is attempting to utilize the resources and using Washington Way in the best way for each facility. At our facility, we are working on a more holistic approach. There are 20 people at our facility working as change agents. We have completed two Run Club events in which staff are able to come in a run. Anything done for AMEND is done based on the facility's needs so each facility will look different.</p> <p>Upcoming Events: Last Saturday we did a Back to</p>	

	school event. Next weekend we will be having the API event.	
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## New business

Topic	Discussion/Key points	Next steps
Special Guest: Susan Piccinini, Re-Entry Project Manager	<p>Presented a PowerPoint presentation on the process of Re-Entry and the importance of supporting successful Reentry. Discussed some of the challenges faced by families and asked for any questions. Have an upcoming workshop at Coyote Ridge in September for Re-Entry.</p> <p>Q: Possibility of having more meetings with work source? A: We have multiple meetings with work source, will get with CPM Moore about details.</p> <p>Q: Is DOC providing IDs prior to release? A: That is the goal, we have noticed that there are times when individuals do not have an ID, however, we attempt to help them when released as well.</p>	<p>Please include details regarding reentry needs with the referral information. PO Box 41126, Olympia, WA 98504 Email : <a href="mailto:sepiccinini@doc1.wa.gov">sepiccinini@doc1.wa.gov</a>.</p>
Facility Tour	<p>On 08/01/2025 we did the facility tour at MSU. -Very enlightening to see all the programs that were there. The woodworking, automotive, and everyone seemed to be very engaged. I was very encouraged, and moral seemed to be pretty high. It was a good tour and nice to complete the whole picture of the facility.</p> <p>We tried to show every area at the facility. The MSU yard event was going on at the time. We were also able to go back to MSC due to having extra time after the tour to make sure everyone was able to see everything. I thought it went well.</p>	<p>Thank you to those who were able to attend the tour.</p>

Visitation	<p>Working on the cancellation procedure we will use. We are also going to work on several improvements for the EFVs in each of the units. Some rugs and fans are a couple of things we would like to add. Once we have funds, we may reach out to see if there are some suggestions. We are also looking at improving the schedule and adding Tuesday as a possible checkout day.</p> <p>Q: Will visits ever be outside? A: Right now, we do not have the funds, however, we do have a plan for MSC. We do not know where we would be able to accommodate this at MSU. However, everything is on hold right now due to funds.</p> <p>Q: Last visit, asked to have an ADA table and staff stated they were being told to fill up those tables. Would like to see staff recognize when they need an ADA table. A: This is a conversation we will discuss with our staff.</p> <p>Q: Is having food open on the table still a must? This became a thing that happened after COVID, A: Yes, this is in the visitation room guidelines. Custody do feel as though it is an issue and a security concern for the facility.</p> <p>Q: EFV can we look at the pans that we have to cook on? A: I will look at purchasing new ones and make sure we have good clean sets.</p>	<p>Continue developing the cancellation procedure. Discuss seating with staff and look at pans in EFV units.</p>
Facility Drug Issues	Drug issues are a statewide issue. Our Captain had a	Continue working to mitigate any drug issues in our facility.

	<p>meeting with some of the individuals who are influential in our facility to discuss what we need to do. For a few weeks, we had significant drug issues with individuals overdosing and it is putting these individuals in danger. We had a contractor who was arrested roughly a month ago attempting to introduce spice into the facility. Last week we found drugs and cell phones down at camp. It is very disruptive to stable operations when individuals have cells phones and drugs. These issues also make it hard to focus on the positive things in our facility and the positive changes we want to continue to make. We are working as hard as we can to mitigate these issues and attempting to implement new changes to our facility.</p> <p>Q: A couple months ago, programs to help mitigate these issues were discussed, have these been implemented. A: We continue to have random all staff searches and are working on improving our processes more.</p> <p>Q: Is there an area that is worse than others? A: Our Medium units tend to be a little worse, however, it is all over our facility. One thing we are attempting to do is if drugs are found, they will be moved to a new cell and their cells will be thoroughly searched before they are able to return. We are often looking for contraband that is smaller than a pencil eraser.</p>	
Elections	LFC Elections will be at the end of September. Nominations for Co-Chair, Co-Secretary, and	Send nominations for: Co-Chair Co-Secretary

	Statewide Representative will be accepted until Mid-September. Please email A. Stevenson with your nominations.	Statewide Representative To <a href="mailto:arstevenson@doc1.wa.gov">arstevenson@doc1.wa.gov</a>
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Roundtable open discussion

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Medical Callout	Q: At the statewide meeting, they discussed dental concerns. When a kite is put in, is there an estimated turnaround time or time frame when they should be on the callout? A: I will discuss this with the medical to find out when they should start to receive a response.	Policy states medical has 10 days from the date the kite is submitted to be seen.
Securus	Q: Do you know when we will have information about the status of Securus? A: I will ask some questions; I am not sure what is being discussed. I will do my best to keep you all informed.	Follow up on status of Securus.
Minimum Count Lights	Q: What is the process with count lights and the Minimum units. A: We will look into this. The policy around count processes is restricted. Restricted policies are for staff only.	In the unit handbook provided to all individuals, count lights are to remain on during the duration of count until it has been completed. An officer will announce when count is clear. In the MI3 units we try to get the count lights off as soon as able being they are dry cells.

Next meeting location: Microsoft Teams Date: 9/27/2025 Time: 10:00 AM

Comments: Thank you for your attendance. Please email Alexandra Stevenson (arstevenson@doc1.wa.gov) with any questions or future meeting topics

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