

CI ADVISORY COMMITTEE

Meeting Minutes

September 18, 2025, 9:00 AM – 11:00 AM

Location: Correctional Industries (CI) Headquarters and Virtual TEAMS options

PRESENT

Committee Members: Christina Davis, Loren Taylor, Terri Fortner, Chris Elwell, David Aiken, Marianna Hyke,

DOC/CI Staff: Scott Russell, Danielle Armbruster, Jamie Dolan, Todd Cunningham, Lindsey Konrad, Ryan Sadler, Vicki Hoffman, Allen Phelps, Steve Petermann, Sarah Goff, Brianna Watkins, and CI CMT

The meeting was called to order at 9:00 a.m.

WELCOME

Jamie Dolan, Director, welcomed everyone to the third quarter meeting of the Correctional Industries Advisory Committee for 2025.

Danielle Armbruster gave a high-level overview of the Reentry Division.

Scott Russell provided a high-level overview of the Department of Corrections (DOC).

BUSINESS MEETING

- Approval of the March meeting minutes
 - Approved by: Chris Elwell and seconded by Marianna Hyke
- Division Updates:
 - Executive Management Team reports on their divisions for the last quarter.
- Financials
 - Todd Cunningham provided a detailed financial overview for 2025, highlighting the importance of our strategic financial planning.
- D365
 - Vicki provided a detailed report on Dynamics 365 for the last quarter, highlighting key performance metrics and user engagement trends. She emphasized the improvements in workflow efficiencies and the positive feedback received from teams utilizing the platform. Additionally, Vicki discussed upcoming updates and enhancements that are expected to further optimize our operations and drive productivity. Overall, her insights underscored the value of Dynamics 365 in supporting our business objectives.

OPEN FORUM: 10:25

No members of the public were present in person and no one spoke up virtually.

GUEST SPEAKER:

- Michael (Matt) Duval, also known as Matt, shared his story about how he found himself in prison and the pivotal choices he made that led him down a path of transformation. Throughout his journey, he reflected on the mistakes of his past and the lessons he learned along the way. While incarcerated, Matt participated in correctional industries programs, which were designed to teach skills and foster personal growth. These experiences not only helped him gain valuable work experience but also instilled a sense of responsibility and purpose in his life. As he navigated through the challenges of prison life, Matt worked tirelessly to reshape his identity and prepare for reintegration into society. His story is one of resilience, highlighting the importance of making positive choices and embracing change, and ultimately demonstrating that it is possible to turn one's life around, regardless of the circumstances.

NEW BUSINESS

- Jamie Dolan shared the WSIPP reports: In 2023, the Washington State Legislature directed the Washington State Institute for Public Policy (WSIPP) to conduct a review of all assessments and charges imposed on individuals incarcerated in Department of Corrections (DOC) facilities and their family members. This directive was prompted by questions about the costs incurred by incarcerated individuals, who are required to pay for additional items and services beyond those provided for free, despite typically having limited ability to earn income while in confinement.

OLD BUSINESS

The meeting adjourned at 10:51 a.m.