

FAMILY COUNCIL MEETING MINUTES

Location: WCCW Microsoft Teams Date: 06/16/2025 Time: 1630

Teleconference details: +1 253-372-2181,,60581464# Meeting ID: 249 536 727 845

Passcode: WB2PW3XJ

MEETING ATTENDEES

<u>Bill Swain</u>	<u>Jason Rice</u>
Department/facility co-chair	Family co-chair
<u>Melissa Johnson</u>	<u>Absent</u>
Facility/council secretary	Family secretary, if applicable

Members present: Jerry Holter, FSM, Paul Gillespie, Kaleena Jones, AA4, Casey Carlson, HSM, Shawn Reite, Visit Sgt. Bridget Haynes, ASP Kari Figueira, ASO Maria Hall, Candace Baughman, Sonja Alley, CPM, Greg Mansfield, Statewide Rep, Linda Ineman, LBA.

Non-council member attendees: _____

AGENDA

Old business



Topic	Discussion/Key points	Next steps
Mission Creek Transfers & Staffing Updates	<ul style="list-style-type: none"> Mission Creek Corrections Center is currently operating at 50% staffing, resulting in the need to consolidate to one unit. Several residents were moved to WCCW, specifically to available beds in the hill units. Due to limited space, some residents are temporarily housed in the Close Custody Unit (CCU) until medium custody beds open. The population at Mission Creek is approximately 99 individuals. Once the L-Unit reopens and staff are reassigned, more transfers will be completed. Some staff will remain at Mission Creek to maintain grounds and support facility operations. 	

<p>L-Unit Renovations</p>	<ul style="list-style-type: none"> • L Unit has undergone full renovations, including painting, floor work, installation of countertops in the dayroom, and mounting of televisions in each dorm. • Final furnishing is underway, with mattresses and footlockers being added. • A larger-scale bathroom renovation project is scheduled to begin in October and will include all hill units. This project is expected to span one year and involve upgrades to 11 bathrooms. 	
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New business

Topic	Discussion/Key points	Next steps
<p>Welcome & Opening Remarks</p>	<ul style="list-style-type: none"> • The meeting was opened at 4:30 p.m. by Superintendent Bill Swain. Due to a missed planning meeting earlier in the month, no formal agenda was prepared. • Jason Rice apologized for the oversight, noting that both he and Superintendent Swain were currently working and would be in and out of the meeting. • The team agreed to move forward with informal updates and open discussion based on participant questions and staff updates. 	<p>Next Steps:</p> <ol style="list-style-type: none"> 1. Jason Rice will ensure planning meeting is done prior to the August meeting to develop the formal agenda. 2. He will send agenda items two weeks before the meeting is scheduled.

Visiting Room Vending Concerns	<ul style="list-style-type: none"> • Family member Paul Gillespie raised concerns about malfunctioning vending machines in the visiting room, including unrefrigerated soda, broken snack machines, and a mislabeled grilled cheese sandwich that lacked cheese. • Superintendent Swain and Linda Ineman acknowledged the issues and stated this was the first they were hearing of the problems. They emphasized the need for families to report issues immediately so action can be taken. • The vending provider, Avanti Markets, is scheduled to tour the visiting area this Friday to evaluate new options for both visiting and staff areas. • Visit Sergeant Bridget Haynes reported contacting the vending company over the weekend and again on Monday. A help ticket has been submitted but no technician has visited yet. 	<p>Next Steps:</p> <ol style="list-style-type: none"> 1. Sgt. Haynes will send the contact information of Avanti vending to Supt. Swain. 2. Sgt. Haynes will encourage staff and families to report vending issues promptly. 3. Supt. Swain and LBA Ineman will evaluate alternative vending options for improved services.
Budget Report	<ul style="list-style-type: none"> • Funds used for Mother's Day, recreation, photo program, and Juneteenth. • Plans for summer activities like movie night and pickleball tournament. 	<p>Next steps:</p> <ol style="list-style-type: none"> 1. WCCW will spend remaining activity funds on planned events such as movie night or pickleball tournament.

	<ul style="list-style-type: none"> Ongoing work to improve family reimbursement for travel. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  WCCW IIBF Budget FY25 FM23.pdf </div> <div style="text-align: center;">  WCCW IIBF Budget FY25 FM22.pdf </div> </div>	2. Finalize new travel reimbursement process to ease burdens on visiting families.
Betterment Fund Update	<ul style="list-style-type: none"> Recent state-level budget changes resulted in a \$12 million fund swap from Betterment to General Fund, reducing local control of those resources. Due to rulings and other revenue impacts, future Betterment funds may be reduced. Currently, only law library staff salaries can be paid from these funds. The facility does not yet know what 2025–2026 funding levels will be. Updates are expected by late July or early August. 	Next Steps: 1. Linda will monitor updates from HQ about FY2026 funding.
Elder Services & Comfort Items	<ul style="list-style-type: none"> J Unit has a designated Elder Wing, which provides additional comfort items such as upgraded pillows and bedspreads. Efforts are underway to implement a similar program in MSU to support elderly residents who cannot be housed in J Unit. The initiative is aimed at improving comfort, normalcy, and dignity for 	

	senior incarcerated individuals.	
OCO Report & Mental Health Training	<ul style="list-style-type: none"> • Candace Baughman raised questions about the recent Office of the Corrections Ombuds (OCO) report. Superintendent Swain confirmed that parts of the report are accurate while others are disputed. • Staff are receiving additional training on working with mentally ill residents through partnerships with Monroe Correctional Complex and Western State Hospital. • In-house training is focused on proper use of force, the WRAP restraint, and crisis response procedures. • There was a request to ensure that the OCO report is accessible to incarcerated individuals, potentially via the law library or tablets. Associate Superintendent Figueira did confirm that the reports ARE available both in law library through the ELL computers and on the individual's tablets. 	<p>Next Steps:</p> <ol style="list-style-type: none"> 1. Continue staff training through Monroe and Western State Hospital partnerships.
Pain Management Resources	<ul style="list-style-type: none"> • Family council member Shawn Reite asked why WCCW does not have a contracted pain specialist. 	<p>Next Step:</p> <ol style="list-style-type: none"> 1. HSM Casey Carlson will assess feasibility of hiring or contracting a dedicated pain management provider.

	<ul style="list-style-type: none"> Health Services Manager Kathleen Carlson acknowledged the need and explained that current statewide addiction specialist Dr. Smith has also handled some pain management cases but is now overwhelmed. Future support for pain management may include off-site referrals or onboarding of additional staff for MOUD (Medication for Opioid Use Disorder) treatment. 	2. She will communicate with individuals of off-site referral options through their primary care providers.
Closing	<ul style="list-style-type: none"> The meeting was adjourned at 5:08 p.m. The next Local Family Council meeting is scheduled for Monday, August 18, 2025, at 4:30 p.m. via the same virtual platform. 	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
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Next meeting location: WCCW Microsoft Teams Date: 08/18/2025 Time: 1630

Comments: _____

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Family Council Co-chairs

**Washington Correctional Center for Women (WCCW)
Incarcerated Individual Betterment Fund (IIBF)**

FY25 Budget Narratives

Account Code	Budget Category	Programs/Events	FY25 Budget	Brief Description of Program Objective
88160	NR03	CRAFT SUPPLY	400.00	Monies generated by fee supported craft programs and will be used to support craft activities. Items include, but are not limited to: crochet, knitting, quilting, sewing, painting
88160	NR19	RECREATION EXPENDITURES/FEE RECOVERY (\$7 quarterly)	1,190.00	Monies generated by fee supported recreation programs and will be used to support Incarcerated Individual wellness activities. Items include, but are not limited to: recreation prizes; board games, puzzles, exercise bands, pickleball paddles.
88170	NR24	TV RENTAL PROGRAM	0.00	Monies generated by the TV Rental Program and the purchase of new TVs and/or repairs to support the program. Monies will be used to purchase TV's, when necessary to support the WCCW TV Rental Program.
88180	NR27	UNIT ACTIVITY	5,300.00	Monies provide items that are not required but improve the every day life of the individuals living in the unit and contribute to reducing idleness. Irons; microwaves; board games; holiday decorations; etc.
88190	NR30	VISITING ROOMS	300.00	Monies to support consumable items provide in the visit rooms and are intended to support a positive visiting environment. Items may include: games, coloring books, crayons or toys.
89110	CULT	IIBF SPECIAL PROJECTS - CULTURAL	3,220.00	Monies provided in addition to the approved budget to support cultural activities at the facility
89110	EFVC	IIBF SPECIAL PROJECTS - FACILITY EFV	2,250.00	Monies provided in addition to the approved budget to purchase replacement items for the EFV's to include consumables such as linens, silverware, plates, dvds
89110	SBAG	IIBF SPECIAL PROJECTS - HOLIDAY BAGS	13,000.00	Monies provided in addition to the approved budget to purchase holiday bags for the population
89110	SCAB	IIBF SPECIAL PROJECTS - CABLE INFRASTRUCTURE	0.00	Monies provided in addition to the approved budget to purchase items for the infrastructure improvements to the cable tv system
89110	SLIB	IIBF SPECIAL PROJECTS - LIBRARY	1,622.00	Monies provided in addition to the approved budget to purchase items for the Angel network to include book glue, small shelf, rolling cart
89110	SOTH	IIBF SPECIAL PROJECTS - OTHER	23,645.00	Monies provided in addition to the approved budget to purchase furniture for TEC to include ottomans, chairs, outdoor seating, pedestal tables
89110	SREC	IIBF SPECIAL PROJECTS - RECREATION	12,653.00	Monies provided in addition to the approved budget to purchase a replacement PA system for events and classes, oversized chess set for outdoors
89110	SUNI	IIBF SPECIAL PROJECTS - UNIT	4,572.00	Monies provided in addition to the approved budget to purchase TV's for the TEC group room, wall décor, sensory supplies, video game systems for the units, snow cone machine, hot dog cookers for incentives, games for reception
89110	SWAY	IIBF SPECIAL PROJECTS - WASHINGTON WAY	10,759.00	Monies provided in addition to the approved budget to purchase a large towable grill to provide barbeques for events and incentives
89110	SWEL	IIBF SPECIAL PROJECTS - WELLNESS	12,648.00	Monies provided in addition to the approved budget to purchase incentive items for violence reduction, outdoor seating for the Therapeutic gardens and a gazebo for the MSC campus
89130	F104	FAMILY FRIENDLY - VISITING ROOM ACTIVITIES	2,000.00	Monies provided for activities in the visit room to include monthly birthday celebrations and crafts
89130	F106	FAMILY FRIENDLY - VALENTINE'S EVE	1,800.00	Monies to support an event which focuses on sharing time with loved ones designed to gather with your significant other or an adult visitor that has been a major support to the Incarcerated Individual throughout their life. Activities may include, a photo booth, games, and refreshments.
89130	FF107	FAMILY FRIENDLY - IIBF FREE PHOTO	3,400.00	Monies to support free photo's in the visit room for family members and friends
89130	FF01	FAMILY FRIENDLY - BACK TO SCHOOL	2,675.00	Monies to support back to school events which positively impacts intergenerational incarceration by keeping parents engaged with children's school activities, and helping with the costs of school supplies by providing a backpack for each school-age child and grade appropriate school supplies.
89130	FF12	FAMILY FRIENDLY - FALL FAMILY EVE	2,363.00	Monies to support a day for the incarcerated individuals to gather with adults who support them and visit over a Fall meal.
89130	FF15	FAMILY FRIENDLY - FAMILY FOCUS	1,750.00	Monies allocated to support bi-monthly activities in the visit room.
89130	FF40	FAMILY FRIENDLY - MOTEL VOUCHER	10,000.00	Monies allocated to the facility for the Lodging Assistance Program is designed to provide assistance to families that must travel extended distances to visit. This assistance encourages and supports in-person visitation.
89130	FF41	FAMILY FRIENDLY - MOTHER CHILD	2,212.00	Monies to support two events to accommodate both mothers with children and women with only adult support. The event reinforces the importance of a positive female role model and supports relationship building and continued communication between the family and the incarcerated. Events will include a crafting and planting session, outdoor and indoor games and a meal. Each session will also provide flowers for the mothers.
89130	FF69	FAMILY FRIENDLY - WINTER FAMILY	3,450.00	Monies used to support the winter event for families to participate in various seasonal activities, to include crafts, decorations, gift exchange, meals or refreshments. Winter traditional holiday celebrations which may include winter movie or game events.
89130	FF91	FAMILY FRIENDLY - VIDEO GREETING	500.00	Monies used to support-recorded video greetings on DVD to send to family member(s). Individuals may read a book, poem, play music, sing, read a letter, etc. May be referred to as the as Read to me Mommy Program but is designed for any family member.
89130	FPOP	POP UP ALLOCATION	0.00	Monies allocated as requested and approved to provide funding to support additional activities at the facility.
89170	OP03	DIRECT TV/FEE RECOVERY (\$0.50 per month, per I/I)	4,343.00	Monies allocated statewide to provide cable TV programming to the incarcerated population. The required user fee recovery offsets the cost of providing cable TV services.
		Report Total	126,052.00	

Washington Correctional Center for Women (WCCW)
Incarcerated Individual Betterment Fund (IIBF)
FY25 Quarterly Budget to Actual Report from July to June 2025 - FM22

Account Code	Budget Category	Proposed Name - Programs/Events	Total FY25 Budget	Expenditures	Fee Recovery	Remaining FY25 Budget	Brief Description of Expenditures to Date
88160	NR03	CRAFT SUPPLY	400.00	451.66	(224.00)	172.34	Watercolor pad for class, paint brushes, paint, tube rollers
88160	NR19	RECREATION EXPENDITURES/FEE RECOVERY (\$7 quarterly)	1,190.00	2,404.22	(1,456.00)	241.78	Replacement adapter for gym equipment, hygiene items and snacks for prizes for bingo, makeup , toothpaste, tooth brush, candy, crackers, cookies, photo paper, ink, pull up dip station, basketball cart, softballs, bands, medicine ball rack, tally counters, hygiene and snack items, volleyballs, bingo posterboard, badminton set, batteries, prizes for bingo soaps, toothpastes, cookies, candies, soups
88170	NR24	TV RENTAL PROGRAM	0.00	0.00	(830.11)	830.11	Used to purchase TVs for the rental program (fee recovery)
88180	NR27	UNIT ACTIVITY	5,300.00	3,942.82		1,357.18	Popcorn, gatorade, cookies, pickleball sets, ice cream, crayola paint, ramen, body wash, candy, paint, card games, seat pads, games, toothpaste, hair clips and lip balms, wrapping paper, candy canes, apple cider mix, snowflake ornaments, snowflake hanging decorations, wrapping paper, shatterproof ornaments, washable paint, paint brushes, mesh ribbon, unfinished wooden christmas ornaments, christmas tapestry, led christmas lights, window clings, tempera paint, foam paint brushes, stencils, white kraft paper, tape, glue sticks, disposable cups, wrapping paper, pocket planners, christmas DVD's, popcorn, yoga block, ab roller, soap, candy, tempera paint, coffee, muffins, creamer, popcorn, ab roller wheels, pickleball paddles
88190	NR30	VISITING ROOMS	300.00	301.95		(1.95)	Crayons, pencil sharpeners, color pencils, dining benches, backdrip stands, backdrops
89110	CULT	IIBF SPECIAL PROJECTS - CULTURAL	3,220.00	2,340.11		879.89	Leis, cookies, keyrings, hawaiian shaved ice syrup, pizza, soda, guacamole, tacos, kahlua pork, chicken katsu
89110	EFVC	IIBF SPECIAL PROJECTS - FACILITY EFV	2,250.00	1,895.62		354.38	Screen, door mats, dishwashing liquid, hair dryers, mattresses, dishwashing liquid, blankets, hangers, Nintendo Switch, games, accessories
89110	SBAG	HOLIDAY BAGS	13,000.00	0.00		13,000.00	
89110	SCAB	CABLE INFRASTRUCTURE	0.00	0.00		0.00	
89110	SLIB	FY25 IIBF LIBRA	1,622.00	437.59		1,184.41	Utility Cart, storage totes
89110	SOTH	FY25 IIBF OTHER	23,645.00	1,237.75		22,407.25	Tables for TEC
89110	SREC	FY25 IIBF RECRE	12,653.00	1,843.10		10,809.90	Large Chess Outdoor Chess set

89110	SUNI	FY25 IIBF UNIT	4,572.00	1,936.02		2,635.98	Classic gaming systems plug and play, snow cone machine
89110	SWAY	FY25 IIBF WASHI	10,759.00	10,759.19		(0.19)	Large grill for events
89110	SWEL	FY25 IIBF WELLN	12,648.00	0.00		12,648.00	
89130	F104	FAMILY FRIENDLY - VISITING ROOM ACTIVITIES	2,000.00	1,391.53		608.47	Cupcakes, markers, glue sticks, tissues, tape, craft sticks, cups, card games, pumpkins and paint sets, bins, craft eyes, washi tapes, foam stickers, cotton candy floss sugar, hard fans, and paper cutouts, plastic bottles, puzzles and scrabble dictionary, marker, glue stick, art tissue, tape, wood craft sticks, plastic cups, cupcakes
89130	F106	FAMILY FRIENDLY - VALENTINE'S EVE	1,800.00	985.54		814.46	Stick flag, milk chocolate melting wafers, candy melts, red green and white party decorations, red and green foil fringe backdrop, Italy vintage postcards, Italian flags table runners, mini roman pillar greek columns, red and gold balloons, italian phot booth props, Italy backdrop, coffee creamer, photo paper
89130	F107	FAMILY FRIENDLY - IIBF FREE PHOTO	3,400.00	3,359.71		40.29	Photo paper, ink and printer
89130	FF01	FAMILY FRIENDLY - BACK TO SCHOOL	2,675.00	1,343.31		1,331.69	Flameless candles, name tags, banners, photo booth props, sorting hat, air dry clay, paint brushes, balloons, garland, backdrops, wizard robe, wizard glasses, centerpieces, carbiner d ring, popcorn, witch hats
89130	FF12	FAMILY FRIENDLY - FALL FAMILY EVE	2,363.00	2,041.74		321.26	Colored paper, parchment paper, crayon, markers, melting wafers, candy, cardstock, backdrops, pumpkins, ribbons, trims, wreat, paper pads, garlands, popcorn oil, popcorn, balloons, cupcake stand and streamers
89130	FF15	FAMILY FRIENDLY - FAMILY FOCUS	1,750.00	0.00		1,750.00	
89130	FF40	FAMILY FRIENDLY - MOTEL VOUCHER	10,000.00	1,322.95		8,677.05	Hotel Vouchers
89130	FF41	FAMILY FRIENDLY - MOTHER CHILD	2,212.00	970.18		1,241.82	Variety pack snacks, paint brushes, paints, paper roll and photo paper, Mad Hatter Tea party hats, adult sized Queen of Hearts costumes, tea party decorations, rice krispies treats, pink chocolate melting wafers, butterfly wall décor, prop set for tea party, white rabbit costume, snack cakes, signs, spring hanging decorations, jumbo playing cards, cheshire cat costume, paper lanterns, flower garland, photo backdrop, balloon arch, honey sticks, melting wafers, lemon juice, tea, decal, coffee creamer, mad hatter costume, rainbow clown hats, suspenders, plastic card vests

89130	FF69	FAMILY FRIENDLY - WINTER FAMILY	3,450.00	2,584.80		865.20	Spider man building toy, artist stationary, popcorn, beanies and gloves, Garbage Truck Toy, Brick Box Building Toy Set, Scratch Art Notes, Moon Night Light, Secret Discovery - Money and Gift Card Holder, Dreamers Become Doers Journaling Set, Sunset Lamp Projector, Coloring Books, THINKABLE Kids notebook pack, Glitter Gel Pens, THEMEROL Stacking Stuffers, UPROMI Teen bracelets, Photo Clips String Light, Memory and Brain Game, Christmas Fireplace Backdrop, and coffee, Ciders, Icings, Cocoas, Sprinkles, Bags. led christmas lights, football, volleyball, sports toy, frisbee, baseball mitt, ball, stationary, mondo llama, my look set, ILY set, play monster, picadilly, activity book, laugh and learn, v tech toy, franklin sport, tea set, littly tikes, funko figures, rubiks, nerf toys, robo alive, giggle scape, hockey sticks, terra craft set, edu insights, chuckle roar, koosh set, FAO schwartz kids purse, blocks, lego camera, lego animal, baby alive, FAO Schwartz make up kit, science kts, squishmallow, baby alive, simon says
89130	FF91	FAMILY FRIENDLY - VIDEO GREETING	500.00	0.00		500.00	
89130	FPOP	POP-UP ALLOTMENT	0.00	0.00		0.00	
89170	OP03	DIRECT TV/FEE RECOVERY (\$0.50 per month, per l/l)	4,343.00	4,815.41		(472.41)	Direct TV paid monthly. Approximately \$4k per month.
		Report Total	126,052.00	46,365.20	(2,510.11)	82,196.91	

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Incarcerated Individual Betterment Fund (IIBF)

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88160	NR19	RECREATION EXPENDITURES/FEE RECOVERY (\$7 quarterly)	1,190.00	2,485.45	(1,526.00)	230.55	Replacement adapter for gym equipment, hygiene items and snacks for prizes for bingo, makeup , toothpaste, tooth brush, candy, crackers, cookies, photo paper, ink, pull up dip station, basketball cart, softballs, bands, medicine ball rack, tally counters, hygiene and snack items, volleyballs, bingo posterboard, badminton set, batteries, prizes for bingo soaps, toothpastes, cookies, candies, soups
88170	NR24	TV RENTAL PROGRAM	0.00	0.00	(996.62)	996.62	Used to purchase TVs for the rental program (fee recovery)
88180	NR27	UNIT ACTIVITY	5,300.00	3,973.50		1,326.50	Popcorn, gatorade, cookies, pickleball sets, ice cream, crayola paint, ramen, body wash, candy, paint, card games, seat pads, games, toothpaste, hair clips and lip balms, wrapping paper, candy canes, apple cider mix, snowflake ornaments, snowflake hanging decorations, wrapping paper, shatterproof ornaments, washable paint, paint brushes, mesh ribbon, unfinished wooden christmas ornaments, christmas tapestry, led christmas lights, window clings, tempera paint, foam paint brushes, stencils, white kraft paper, tape, glue sticks, disposable cups, wrapping paper, pocket planners, christmas DVD's, popcorn, yoga block, ab roller, soap, candy, tempera paint, coffee, muffins, creamer, popcorn, ab roller wheels, pickleball paddles
88190	NR30	VISITING ROOMS	300.00	301.95		(1.95)	Crayons, pencil sharpeners, color pencils, dining benches, backdrip stands, backdrops
89110	CULT	IIBF SPECIAL PROJECTS - CULTURAL	3,220.00	2,479.52		740.48	Leis, cookies, keyrings, hawaiian shaved ice syrup, pizza, soda, guacamole, tacos, kahlua pork, chicken katsu
89110	EFVC	IIBF SPECIAL PROJECTS - FACILITY EFV	2,250.00	1,895.62		354.38	Screen, door mats, dishwashing liquid, hair dryers, mattresses, dishwashing liquid, blankets, hangers, Nintendo Switch, games, accessories
89110	SBAG	HOLIDAY BAGS	13,000.00	0.00		13,000.00	
89110	SCAB	CABLE INFRASTRUCTURE	0.00	0.00		0.00	
89110	SLIB	FY25 IIBF LIBRA	1,622.00	437.59		1,184.41	Utility Cart, storage totes
89110	SOTH	FY25 IIBF OTHER	23,645.00	1,237.75		22,407.25	Tables for TEC
89110	SREC	FY25 IIBF RECRE	12,653.00	1,843.10		10,809.90	Large Chess Outdoor Chess set

89110	SUNI	FY25 IIBF UNIT	4,572.00	1,936.02		2,635.98	Classic gaming systems plug and play, snow cone machine
89110	SWAY	FY25 IIBF WASHI	10,759.00	10,759.19		(0.19)	Large grill for events
89110	SWEL	FY25 IIBF WELLN	12,648.00	0.00		12,648.00	
89130	F104	FAMILY FRIENDLY - VISITING ROOM ACTIVITIES	2,000.00	1,454.50		545.50	Cupcakes, markers, glue sticks, tissues, tape, craft sticks, cups, card games, pumpkins and paint sets, bins, craft eyes, washi tapes, foam stickers, cotton candy floss sugar, hard fans, and paper cutouts, plastic bottles, puzzles and scrabble dictionary, marker, glue stick, art tissue, tape, wood craft sticks, plastic cups, cupcakes
89130	F106	FAMILY FRIENDLY - VALENTINE'S EVE	1,800.00	985.54		814.46	Stick flag, milk chocolate melting wafers, candy melts, red green and white party decorations, red and green foil fringe backdrop, Italy vintage postcards, Italian flags table runners, mini roman pillar greek columns, red and gold balloons, italian phot booth props, Italy backdrop, coffee creamer, photo paper
89130	F107	FAMILY FRIENDLY - IIBF FREE PHOTO	3,400.00	3,359.71		40.29	Photo paper, ink and printer
89130	FF01	FAMILY FRIENDLY - BACK TO SCHOOL	2,675.00	1,343.31		1,331.69	Flameless candles, name tags, banners, photo booth props, sorting hat, air dry clay, paint brushes, balloons, garland, backdrops, wizard robe, wizard glasses, centerpieces, carbiner d ring, popcorn, witch hats
89130	FF12	FAMILY FRIENDLY - FALL FAMILY EVE	2,363.00	2,041.74		321.26	Colored paper, parchment paper, crayon, markers, melting wafers, candy, cardstock, backdrops, pumpkins, ribbons, trims, wreat, paper pads, garlands, popcorn oil, popcorn, balloons, cupcake stand and streamers
89130	FF15	FAMILY FRIENDLY - FAMILY FOCUS	1,750.00	0.00		1,750.00	
89130	FF40	FAMILY FRIENDLY - MOTEL VOUCHER	10,000.00	1,420.36		8,579.64	Hotel Vouchers
89130	FF41	FAMILY FRIENDLY - MOTHER CHILD	2,212.00	1,611.21		600.79	Variety pack snacks, paint brushes, paints, paper roll and photo paper, Mad Hatter Tea party hats, adult sized Queen of Hearts costumes, tea party decorations, rice krispies treats, pink chocolate melting wafers, butterfly wall décor, prop set for tea party, white rabbit costume, snack cakes, signs, spring hanging decorations, jumbo playing cards, cheshire cat costume, paper lanterns, flower garland, photo backdrop, balloon arch, honey sticks, melting wafers, lemon juice, tea, decalf, coffee creamer, mad hatter costume, rainbow clown hats, suspenders, plastic card vests

89130	FF69	FAMILY FRIENDLY - WINTER FAMILY	3,450.00	2,584.80		865.20	Spider man building toy, artist stationary, popcorn, beanies and gloves, Garbage Truck Toy, Brick Box Building Toy Set, Scratch Art Notes, Moon Night Light, Secret Discovery - Money and Gift Card Holder, Dreamers Become Doers Journaling Set, Sunset Lamp Projector, Coloring Books, THiNKABLE Kids notebook pack, Glitter Gel Pens, THEMEROL Stocking Stuffers, UPROMI Teen bracelets, Photo Clips String Light, Memory and Brain Game, Christmas Fireplace Backdrop, and coffee, Ciders, Icings, Cocoas, Sprinkles, Bags. led christmas lights, footbal, volleyball, sports toy, frisbee, baseball mitt, ball, stationary, mondo llama, my look set, ILY set, play monster, picadilly, activity book, laugh and learn, v tech toy, franklin sport, tea set, littly tikes, funko figures, rubiks, nerf toys, robo alive, giggle scape, hockey sticks, terra craft set, edu insights, chuckle roar, koosh set, FAO schwartz kids purse, blocks, lego camera, lego animal, baby alive, FAO Schwartz make up kit, science kts, squishmallow, baby alive, simon says
89130	FF91	FAMILY FRIENDLY - VIDEO GREETING	500.00	0.00		500.00	
89130	FPOP	POP-UP ALLOTMENT	0.00	0.00		0.00	
89170	OP03	DIRECT TV/FEE RECOVERY (\$0.50 per month, per l/l)	4,343.00	4,575.57		(232.57)	Direct TV paid monthly. Approximately \$4k per month.
		Report Total	126,052.00	47,375.90	(2,760.62)	81,436.72	