



FAMILY COUNCIL MEETING MINUTES

Location: Virtual - MS Teams Date: 05/17/25 Time: 10am-2:30pm

Teleconference details: MS Teams - Meeting ID: 278 285 577 607 7

MEETING ATTENDEES

James R. Key, Deputy Assistant Secretary Greg Mansfield Elise McKinnon
Department/facility co-chair Family co-chair Vice-chair(SFC only)

Mary Cantrell for Charissa Reno, Executive Secretary Sarah Leon
Department/council secretary Family secretary, if applicable

Members present: AHCC- Elleen Hargrove;; CBCC-Nettie Reed; CRCC –Not present ; MCCCW- Vacant; MCC-Danielle White/Josephine Johnson; OCC –Not present; SCCC-Daphne Nolte, WCC-Felix D’Allesandro; WCCW- Vacant; WSP-Andrea Shotwell.
Not present:

Non-council member attendees: _____

Commonly Used Acronyms

SFC – Statewide Family Council **LFC** – Local Family Council **FC** – Family Council **DOC** – Department of Corrections **OCO** – Office of Correctional Ombuds

Prison Facilities:

AHCC – Airway Heights Corrections Center
CBCC – Clallam Bay Corrections Center
CCCC – Cedar Creek Corrections Center
CRCC – Coyote Ridge Corrections Center

MCC – Monroe Correctional Complex
MCCCW – Mission Creek Corrections Center for Women
OCC – Olympic Corrections Center
SCCC – Stafford Creek Corrections Center

WCCW – Washington Corrections Center for Women
WCC – Washington Corrections Center
WSP – Washington State Penitentiary

AGENDA

Topic	Discussion/Key Points
Welcome	Introduction of James Key as the SFC Department Co-Chair. Welcome to the Family Councils, DOC staff, the OCO, and everyone who joined today.
Agenda Review, Action Item Review, Election Announcement <i>Charissa Reno, DOC Co-Secretary</i>	Agenda reviewed (Attachment #1) Action Items:
Facility Updates	AHCC 6 new dogs for dog program. CBCC CCCC CRCC dad/daughter event May 4 th , back to two in person tours at facility, hybrid LFC meetings. Peer specialist training in June, Incarcerated are signed up for that. MCCCW MCC MSU new PCO for visitng unit, videos players in visit room, waiting for roof project to finish at MSU so that programs can move back in. Not enough dentists, issues with chem. dependency assements. Option to print from tablets? OCC SCCC Stil no Pysch 4 to manage other Pychs. Roled out support system WOW, focus on mental health. Daphne to send in all her notes WCC Min. participation in LFC, trying to get tier reps/their minutes in LFC meetings. Coffee missing in visiting room, time between EFV’s is increasing, Douglas developing incentive program, problems with securus. WCCW: No funds for elder care

	<p>WSP Visit room is upgraded, cards used on vending machines, more food choices, new games in visiting, can take pictures with loved ones. Need more info on transportation assistance and brochures, LFC was asked to speak to students at Whitman college.</p>
<p><i>Tim Lang, Secretary</i> Secretary Time</p>	<p>Scott Russell New Deputy Secretary Anita Kendall fills Scotts new role, Mr. Holbrook is retiring. Will know who takes his role by the next council meeting. Budget needs to be signed by May 20th, it does include facility closures such as MCCCW. Dead line for MCCCW closure is October 1st 2025 and that population will move to the L unit at WCCW.</p> <p>Three reentry center closures are Peninsula, Tri Cities, and Yakima, these will be warm closures. Same dealine as MCCW, October 1 2025.</p> <p>High points for budget: additional funds for opioids disorder, Dave Flynn and Dr. Curl heading that treatment. WA Way Amend will be funded. Reduction on federal level, library funding, they will be staffed but future is unknown.</p> <p>Reimagine Visitation, work is under way, moving forward with recommendations as much aspossible.</p> <p>Desire to moveback to in person meetings, proposal is to move to quarterly meetings with every other meeting being in person alternating between eastside and westide with a virtual option for in person meeting.</p> <p>In person would include a lot of planning, thought is to have first in person meeting on the westside in September.</p> <p>Questions:</p> <p>Katie H.: How to does a family member ask for a death investigation to be re investigated? Seeking a thorough investigation at WSP.</p> <ul style="list-style-type: none"> - Send email to Correspondene unit. Put it in writing. <p>Jim C.: IIBF being swept by legislators where can I read that?</p> <ul style="list-style-type: none"> - Diane Doonan can point to the info. A different fund is being created. - HB1468 has the language, 5 million dollars was swept. Diane to meet with Jim. <p>Elise: Changes to SFC meetings, is that legitimate?</p> <ul style="list-style-type: none"> - It is a legitimate proposal, intent is not to ram through but to hear input. <p>Elise: Can we keep the frequency but do every other one in person.</p> <p>Gwen: Maybe we do two hybrid meetings one for both sides of the state. Keep every other month.</p> <p>Andrea: Two person meetings a year keep every other month.</p> <p>Wendy: Happy about in person meetings,</p> <p>Greg: Focus on LFC moving to in person. That would be more important, will MCCW staff be laid off?</p> <ul style="list-style-type: none"> - Not a lot can be said right now, goal is to find landing places for everyone. <p>Daphne: Love in person meetings, do not like every 3 months. Snow has an impact. Can we look at the least snowy months for in person.</p> <p>Melody: We did fill the CI room for in person meetings, we should keep 6 meetings a year. When is the policy for SFC up for review?</p> <ul style="list-style-type: none"> - In the review process now, and feedback should be welcomed on the website soon. <p>Sarah: Policy calls for in person meetings.</p> <p>Tammy: Twice a year in person meetings, IIBF news should be public, 72.09 section added, how is this other account different? What does betterment mean? Can we take a look at vending machine prices? We are looking at 8-10 dollars for items from vending machines.</p> <ul style="list-style-type: none"> - Money should be used to support visiting and travel, we had concerns of the account be swept, its money that comes from families. Apropriated funds came into existence we asked to change language to support families. We will have to ask for money to be put into that fund. It is top of mind.

- We have a lot of questions on this, such as how to transfer funds. Questions can be submitted and additional meetings will be held. We will be transparent. Language of bill will be looked at and Secretary will decide what is betterment. IIBF funding will not be used for staff.

5219HB will be signed by the governor

Jim: We are funding programs off the back of families, we need to get rid of fees. Look at other funding alternatives.

Sarah: IIBF work group has reconvined, a streamlined process to request funds is being worked on.

Sarah: can we address why printing is not available for tablets?

They were able to print their Jpay messages and this will help with correspondence college assignments.

-Jason: We will follow up on this. With older contracts Jpay provided the equipment because it was part of the contract, it was much smaller. We will look at cost, processing time for it.

Melody: what can be done about vending machines and the food so we do not have to keep coming back to it.

- Goal of reimagine visiting is to address input and come up with new processes that best meet needs.
- IIBF will settle out soon, with out revenue stream different avenues will need to be explored. We should not be funding legal access or staff.

Tim: All I can say about IIBF is that we will address it going forward.

Felix: Correspondence education, its in policy for ERD programs. Education can be full time programming and we should look at that. 500.100 Correspondence ED.

Tammy: Geetings cards and post cards, I watched the TVW interview, why is everything being copied? Third party vendor cards are being copied. Its disconnecting families.

Can we look at this, at everyhting being copied?

-Tim: I don't believe its limited to card stock and paper, drugs come in in all froms. We are trying to prevent harm. May not be doable to ask mailroom staff to make judgement calls. We are looking at digital mail options.

Tammy: Policy says just greeting cards and post cards.

Andrea: Is IIBF statewide funding? Is it a large pool?

- Each facility gets an allotted amount, public website has a page that talks about IIBF.

Jim: everyone needs to be searched coming into facilities including staff, families are generally not the problem. No visitors during Covid and drugs still brought in.

Gwen: who can I talk to about an inaccurate BOE?

- James is commuicaitng with Superintendent Haynes. BOE was moved from negative to neutral. Please contact Superintendent Haynes. CPM Watkins

Elise: paper towels, still ongoing open item?

- Yes, there has only been one meeting. Some facilities are using them and some are not using them, one thing is that looking a custody levels and living units, medium or above, wet cell, MI# looking at community bathrooms. Info was sent to institutions we are looking at costs.

Elise: why is this a long discussion?

- We need to look at the budget, there is certain criteria needed for discussions.

Elise: Is there a timeline?

- Hopefully by next meeting we will have a solution. Need to look at many factors.

Tammy: Illness is running rampad at SCCC, there is no sterilization. Paper towels is an issue that needs to be addressed. Advocating for dishwasher sooner than later.

Gwen: Photos and poses policy?

- Two pictures per person per table. Each individual gets two pictures, poses is a facility issue.

Tim: July meeting we will have a plan on how to move forward with SFC meetings.

Open Forum:

- Sarah: Community compensation program being opened for Incarcerated
- Dianne: DOC has not opened anything yet, process in place for outside entities to be reimbursed. DCYF has interest as well.
- Megan: There is a community compensation work group, process started with compensating incarcerated. OMBUDS has people at the womens prison, working on framework for I/Is that meet guidelines.

Jim: Bill passed for reentry council to be compensated.

Open Forum:

Tammy: Securus was hacked it went to I/Is only, family got a glitch notification. Is there going to be a robust response from securus and the DOC if it did impact families?

- There was follow up, not sure what that was.

Tammy: it will go a long way to share info with families on the hack.

Ellen: I did get a notification, if they ask you to put money on an account or if you won a hundred dollar prize, do not respond.

Greg: it was posted on the DOC website.

Josephine: is there an update on BOEs being added to the kiosk or gloves being added to the matrix.

Ellen: Cardboard hangers? Or can they have clear plastic totes for clothing.

- Inquiries was put out to CI not complete yet.

Sarah: Including SFC meetings in statewide announcements. Include link.

- We were able to get the agenda posted. People can go to the website for that information.

Sarah: can we do an e blast reminder for the SFC.

- James: we can look at that. Charissa has done a lot of work with the web master.

Greg: maybe they can put the announcement on facebook.

Tammy: Chuck Anderson said he was going to look at the raincoats? Restock and more sizing.

- We will try to answer it in the minutes.

Sarah: they were in last SFC meeting minutes highlights in yellow, Chuck checked inventory there is "no issue all sizes are in stock".

Kristen: what are the rules of the photos? Embracing?

- Lorne: Pose was not addressed due inconsistency, Liz and I will meet with visit sergeants to make sure we, have consistency across the state.

Elise: Dry cell issue, have we gotten the statistics on contraband being gathered out of a dry cell.

- Documentation was covered by chuck Anderson, 26/28 dry cells drugs were found.
- Sarah: yes that sounds accurate. I'll have to look it up.
- James: this data is based on a time period.

Daphne: spoke with Jamie Dolan on raincoats, XL's seem like mediums, would be good to have 4XL or 5 XL.

Tammy: I am talking about the raincoat not the rain poncho. It shows 6007004, is out of stock. Please get it back in stock and get it in american sizing. Need 2X sizing

- Need to make contact with Union Supply.

Felix: can we get a list about research being done on the population and who is doing it and to what end.

- Data sharing agreements between agencies.

Daphne: We need 4XL and 5XL raincoats.

<p>Visitation Presentation Liz Hainline Statewide Visit Manager</p>	<p>Emjiah : People being taken off over time automatically?</p> <ul style="list-style-type: none"> - After 5 years people were being removed now it is 10 years. We have people misusing other peoples info. Policy 450.300 talks about removal of visitors. <p>Elise: Non incarcerated parents having to have professional visits can apply annually to have requirements updated?</p> <ul style="list-style-type: none"> - Write the DOC correspondence unit. <p>Should we attached relevant documents?</p> <ul style="list-style-type: none"> - If there is a professional supervisor they can provide an outline. They can tell if the visit is prosocial. We look thoroughly regardless. <p>Is this info being communicated?</p> <ul style="list-style-type: none"> - Its so rare I cant speak to it. If anyone has a quesrion please send to correspondence unit. <p>Kristin: EFV approval going up, can we open up more days to cut down wait time?</p> <ul style="list-style-type: none"> - We don't control what the facilities determine. Most don't have a very long wait SCCC has the highest wait but they have the most busiest visit room.
<p>SOTAP Presentation Cathi Director</p> <p>Shelly Hanson Operations Manager</p>	<p>Elise: what is the definition of recidivism? How do you get people to engage in treatment if they don not want treatment? Ask Cathi or Shelly on this.</p> <ul style="list-style-type: none"> - Individuals who do not complete treatment and come back due to a sexual offense is recidivism. Some people are resistant, it takes an initial conversation. Some have a lot of anxiety when talking about treatment, when it becomes a safe space is when they really start doing that work. Point of treatment is to get them to understand their risks. They can do the work when you take fear and shame away. <p>Greg: Treatment for trans women?</p> <ul style="list-style-type: none"> - Through research, the male pathways do apply to transgender women, static 99 doesn't apply to cisgender women. We offer responsivity groups, an LGBTQ study hall. We reduce chance of treatment when taking individuals out of a study group but we can do individual study with a safety stipulation. <p>Cannot force people into treatment. They will be required to find a private provider to complete court ordered treatment on their JS.</p> <p>Bryan: Your recidivism number includes violations not just a new sex offense. New sex offense is around 3% mark. Why does DOC treatment turn away those who claim innocence. Those who are sentenced to confinement face pressure to admit to something that they didn't do.</p> <ul style="list-style-type: none"> - Do not have recidivism data right now. We have limited program capacity, when we allowed individuals in that were denying their offense it was not beneficial. We have some options for moving forward for individuals who are denying their offense, they could be curuois and can get help. They need to be curious, we don't exepct them to recite exactly what their documents say they just need to be curious about why they got in trouble. - We do not care what they call it just want to know the individuals perspective. When they flat out deny its hard to put them in a sensitive group dynamic. Need to protect those in the group that need to work on their offense. There are a lot of private providers out there. We need to have people in the treament that can be vulnerable. <p>Sarah: Silos in department, SOTAP not communicating with ISRB, who oversees SOTAP.</p> <ul style="list-style-type: none"> - We report to Secretary of Health Services. There is a lot of communication with ISRB and those in the community, to know details of the client. <p>How often do you sit on the board?</p> <ul style="list-style-type: none"> - Every time someone is not placed in treatment we put a chrono in and the board reaches out. We don't always get the same info that the client reports to the board, when they have concerns and they ask us to put a person in treatment we put them in. The board makes the decisions at the end of the day. <p>Mary: I have a list of outside providers that treat those who have denied treatment.</p>

Roundtable open discussion

Topic	Discussion/Key Points
-------	-----------------------

Next meeting location: Virtual – MS Teams Date: 07/26/25 Time: 10 am – 3 pm

Comments: _____

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Family council co-chairs