

## FAMILY COUNCIL MEETING MINUTES

Location: Administration Conference Room      Date: June 6, 2025,      Time: 11:30am – 12:30pm

Teleconference details: TEAMS invite will be provided for those who cannot attend in person.

### Meeting Attendees

Department/facility co-chair: CPM Jean Anderson for Superintendent Thrasher Family co-chair: Diane Sifres

Facility/council secretary: AA4 Katy Tatro for CPPC Schlund      Family secretary, if applicable: \_\_\_\_\_

Members present: Julie Steele via TEAMS

Non-council member attendees: AA4 Katy Tatro for CPPC Schlund

### Agenda

#### Old business

Topic	Discussion/Key Points	Next Steps
Recruitment of new LFC members and Welcome new members	Recruitment is an ongoing process. Ongoing – Posting new flyers created by CPPC and post them throughout the facility.	This continues to be an ongoing process.

#### New business

Topic	Discussion/Key Points	Next Steps
Facility Updates/Superintendent/CPM	Facility updates – 1) Cornhole Tournament; 2) Sweat Lodge; 3) API Event; 4) Significant Persons Event; 5) Camp improvements; 6) Recreation updates; 7) Working on Benches outside VR; 8) Beekeeping Class; 9) Turtle Release; 10) Accountability Letter Writing Workshop; 11) Father/Daughter Event; 12) Day with Dad; 13) CCCC 2025 Calendar of Events; 14) II Incentive meals & 15) WA Way – Day camp at CCCC	CPM Anderson filling in for Superintendent Thrasher. 1) First CCCC II/Staff Cornhole Tournament held on June 3 <sup>rd</sup> in Olympic yard basketball/pickleball court. Very well-attended with another planned in the future. 2) The Tribal council will be coming with native plants to incorporate into the Sweat Lodge. 3) API Event was held on May 24 <sup>th</sup> with great attendance and beautiful weather. 4) Significant Persons Event was held on May 10 <sup>th</sup> . This was well attended and for adults only. 5) Maintenance has been working on facility improvements to include WA Way funded painting in staff offices, decompression room in Alpine unit to include paint, couch, chair, TV, throw rug and lamp. We will look at creating a library with books on wellness using an honor system. Other future improvements will include staff food prep areas in living units: new ice machines, refrigerators, microwaves, instant hot water, sinks &

		<p>countertops. 6) Recreation updates – REC Spec. Whipple is making improvements to processes involving weight deck and equipment. 7) Benches for outside of VR are being rebuilt for outdoor seating. 8) Beekeeping class (partnership with SPP &amp; WASBA) for II's and staff will be held on June 28<sup>th</sup> from 9:00am to 3:30pm. 9) Columbia Basin Turtle Release was on 5/29. CCCC received a rescue turtle for rehabilitation. 10) Accountability Letter Writing Workshop was held on June 16<sup>th</sup>. This benefits our incarcerated individuals by writing to victims expressing remorse for their actions. We had 20 II participants. 11) Family Friendly Father/Daughter Dance. The event included corsage making, dancing &amp; photos; 12) Family Friendly Day with Dad Event will be held June 14<sup>th</sup> in the gym; 13) 2025 CCCC Calendar of Events was updated on the website by CPPC Schlund. 14) FSM Riley is working with the incarcerated kitchen workers on keeping food costs to a minimum and came in way under budget in April. For their efforts, the II kitchen workers receive coffee while they are working to be drunk in the dining hall only. The II's are also learning budgeting skills as well; 15) CCCC is the first to host a 2-day camp in August which includes a collaboration with Oregon Corrections and Thurston County Community members. A flyer will go out to the incarcerated, who will be screened for approval.</p>	
Updates from CPPC Schlund	<p>Updated the CCCC Event Calendar and it should now be accurate on the DOC public site. I have sent a copy to everyone, as well. The Math and Science Fair went very well! Lots of wonderful feedback from families at an HQ level. The new Family-Friendly survey gives families the opportunity to provide feedback on these events, and I have been handing out cards with the QR code from HQ to families to encourage participation in the survey as well as LFC. Next event in the Day with Dad on June 14<sup>th</sup>. This will be an outdoor BBQ style event with lots of fun outdoor games. I should have an update at our next</p>	<p>Update LFC to the IIBF budget next meeting and share additional details about upcoming events for the remainder of the calendar year.</p>	

	meeting on the new IIBF funds for the events. We have nearly triple the participation in our events, so I did request more funding this next year.		
Nominations for LFC	No discussions.	Tabled until the next LFC meeting.	
Julie Steele: Golf is back in use. So, the balls and clubs are there now. For a while they were able to use them on the putt putt Court. Is there any way to check them out so they can continue to use the putt putt area?	Discussed the purpose of the Golf Program as developed by Superintendent Thrasher. Also discussed the possibility of family members donating golf supplies to the program to be used by all CCCC incarcerated individuals.	CPM Anderson explained that the putting green is specifically for those incarcerated individuals enrolled in the golf program only. Any donated golf supplies cannot be used on the putting green itself. Any CCCC incarcerated individual may send a kite to the Superintendent requesting participation in the program.	
Julie Steele: I'd like updates on the mini-ironing board in Cascade B Tier which folds out in such a way that it is not flat. It flops down and puts a crease in the clothes and there is no way to iron things really. The shower has a broken showerhead and another one leaks so badly that it has no water pressure.	Discussed resolving the ironing board issues through the Tier Rep Meetings and resolving broken showerhead in Cascade Unit.	Regarding the ironing board issue, CPM Anderson suggested a resolution at the lowest level, which is through unit CUS. She will follow up with CUS Richardson who will either have it repaired or replaced if broken.  Regarding the broken showerhead, CPM will put in a work order with Maintenance. They are currently taking a respite but will be working in Cascade Unit again soon. Updates will be provided at the next LFC meeting.	
Julie Steele: Update on getting glass visitation tables so they can sit next to their family again. This is a big deal to the family members as much as it is to the incarcerated. Another item brought forth by Ms. Diane includes another mom who has advocated for the snack machines to be stocked including an update. We believe that CUS Richardson has been working on this concern.	Discussed Evergreen Vending and the need for the snack machines to be filled prior to and during the weekends. Also discussed the "Fresh Menu Items" vending machine option that is currently being discussed with Evergreen Vending and CCCC's IT team. In addition, discussed the fact that CCCC is an older facility that requires preventative maintenance on a regular basis.	Once the outside area is reopened, then a plan can be put into place regarding the glass visitation tables. In the meantime, CPM Anderson will discuss the passing of contraband with Superintendent Thrasher and Visit Sgt. Keys. Diane Sifres suggested placing those visitors of concern at the 3 front tables next to the visitation staff to be monitored. Per the Evergreen contract, there are no staff available on Sundays to reload product.	
Julie Steele: I know the new guy over the weight deck hasn't been there long. But perhaps an update on fixing the cables to the machines and getting small weights for warmups and injuries (the old ones are broken and in pieces). We had discussed hygiene products in the last meeting. I saw the latest catalog for Union	Discussed providing additional hygiene products via Union Supply and the possibility of family members donating smaller weights.	CPM Anderson explained that HQ has directed all facilities not to replace broken weights. Smaller weights can be donated by family members using the donation process outlined in policy. DOC has contracted vendors for this purpose, who fall under the category of small local businesses. The new Union Supply Catalogue has added several new hygiene products to choose from.	

Supply, and lots have been added there. So, I think that might have solved that issue.			
Follow up from last LFC meeting. Open table for Q & A's.	Discussed protocol for new family members who are unable to navigate the website but are interested in the LFC.	CPM Anderson states flyers are posted in the Visitation Room. Will ensure they are posted in the units.	

### Roundtable open discussion notes:

1) Per Family Rep. Diane Sifres – There are no current LFC Minutes or LFC Agendas on DOC website since December of 2024. Per CPM Anderson - This will be reviewed for accuracy. 2) Per Diane Sifres – LFC meeting times on DOC website are not accurate. Still listed as 12:30 to 1:30pm rather than 11:30 to 12:30pm. Per CPM Anderson – DOC Webmaster will be notified of changes needed by CPPC Schlund. All Agendas and Minutes have been previously provided. 3) Per Diane Sifres – Can we schedule our yearly facility tour? Per CPM Anderson, let's make it a tour only without a meeting on 9/5/25.

Next meeting location: CCCC/TEAM's Date: 8/1/25

Comments: \_\_\_\_\_

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