

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, April 28, 2025

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Jeff Patnode
Jill Getty
Corey McNally
Meghan Kelly-Stallings

Staff:

Leah Landon, Executive Director
Rebecca Torrence, Executive Assistant

I. Chair's Report –

- Legislative Session is over and they came to an agreed upon budget. We did not receive the funding for the positions that were requested. We are waiting for DOC's final summary of the budget to be released.
- A Recidivism Study from the Research & Data Analytics (RDA) group was sent to the Board Members for feedback. The RDA group will be breaking the data down by levels.
- The Sentencing Guidelines Commission (SGC) had a discussion about what they are working on. One of the topics of discussion is reviewing the indeterminate sentences. Ms. Rongen and Ms. Landon will have a meeting with staff from SCG to clarify what is needed and how we can help.
- AHCC Black Prisoners Summit is September 25, 2025, and an invitation has been received for staff from the ISRB. Ms. Rongen has confirmed her attendance. The AHCC hearings are two days prior to that date, therefore, those hearings will be conducted in-person and the Board Members who will be scheduled to conduct those hearings will attend the summit as well. Other in-person hearings will be discussed at the Board Meeting in May.

II. Executive Director Report –

- At the May 12, 2025 Board Meeting, there will be time set aside for Staff Appreciation in conjunction with Public Service Recognition Week.

- Probable Cause Admin Sheet update. Ms. Landon has asked the Board Members to review two versions of the Probable Cause Admin Sheet to decide which version works best to provide the information needed.
- The Victim Services Survey is almost ready to launch. There is a hardcopy options for participants to request. However, in the letter that is sent by Victim Services staff, there will be a QR provided for the recipient to scan, which will link them to the survey to fill out.

III. Board Member Reports – None.

IV. New Business –

- OnBase Project Discussion – Board Members will provide Ms. Torrence with their input regarding the new document folders in OnBase by the end of the day today. A meeting with IT is scheduled for April 15, 2025, to move forward with the update.
- Decision & Reason (D&R) Template Discussion – Ms. Landon has updated the D&R template in an attempt standardized all ISRB templates.

V. RCW 9.95.422 Case Deliberations

- MAYS, Austin 888310
- AGTUCA, Kenneth 626184

Separate minutes will be posted to the website.

VI. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual's release.

VII. Closed Session

- Cases were discussed.
- SDMF Quality Assurance
- Forensic Psychological Evaluation (FPE) – The ISRB is working on processes related to the FPE.
- Audio Recordings – In the Fall of 2024, the Hearings Room's soundbar was not working properly. It has since been serviced. In the audio recordings during that time, the quality of the audio recordings made it difficult to hear the Individual.
- Attorney Representation with Individuals Participating in SOTAP – A discussion was held regarding the role of Defense Counsel at release hearings.

VIII. Adjourn – 12:30pm

DocuSigned by:
Kecia Rongen

Kecia Rongen, Chair
DocuSigned by:
Corey McNally

Corey McNally, Member
DocuSigned by:
Jeff Patnode

Jeff Patnode, Member
DocuSigned by:
Meghan Kelly Stallings

Meghan Kelly Stallings, Member
DocuSigned by:
Jill K. Getty

Jill Getty, Member