

## FAMILY COUNCIL MEETING MINUTES

Location: MCC - TRU Visit Room Date: 6/20/25 Time: 1000-1200

Teleconference details: This meeting was not available on Teams.

### MEETING ATTENDEES

Associate Superintendant Paula Chandler  
Department/facility co-chair

Josephine Johnson  
Family co-chair

Administrative Assistant Zoe Greenwood  
Facility/council secretary

Danica Seavoy  
Family secretary, if applicable

Members present: K. Kemp, K. Lance, H. Trenk, T. Hanson, P. Maxson, K. Bechler, T. Brooks, L. Stemler, C Hallgren, J. Hendrix, K. Elsberry

Non-council member attendees: \_\_\_\_\_

### AGENDA

Old business

Topic	Discussion/Key points	Next steps
IIBF Update	K. Kemp Reported: All the IIBF Funds have almost been spent. We are working to spend all of it down to the last dollar. A lot of this money has been spent on EFV's and upgrades to the Visiting rooms. Thinking forward to next year, if you have ideas on how money can be spent to improve specific programs, please reach out to the leads in those areas.	
Chemical Dependency Update	CPM Macson Reported: There is no update at the moment. They are still recruiting new staff members. Headquarters is going through the list to help individuals that are being held up. This is still a priority.  Teir Reps Reported: Is there a way individuals can be trained in this then hold classes with a staff sponsor?  CPM Maxson Reported: No, a staff member must hold the class.	
TRU Roof Project Update	Associate Bratten Reported: We are working on getting the area cleaned so programs can be	



	<p>moved back into this building. CPM O'Connor and Captain Hallgren are now the leads on this project.</p> <p>Tier Reps Reported: The painting has been completed as of this morning. The next step is moving items back there.</p>	
TRU Basketball Court Update	Associate Bratten Reported: Maintenance has dug out the area a will start working on the forms for the footer so the concrete can be poured. All other items have arrived and are in the warehouse.	
TRU Music Room Update	Associate Bratten Reported: Items that were ordered have arrived. The equipment is currently only being used by the diversity band. We are working on a schedule so more of the population can sign up to access this area.	
CPPC Update	CPPC Trenk Reported: The CPPC office is very busy. There are many upcoming events. The CPPC office spent as much of the IIBF budget as they could. The budget has been submitted for next year, however, nothing has been announced or approved.	
Action Items	There are no current Action Items.	
Statewide LFC Note	Please see Statewide LFC minutes.	

#### New business

Topic	Discussion/Key points	Next steps
Evergreen Refreshments Stocking – Concerns that the consistency with stocking will go down, leading to less items available for purchase.	Evergreen Representative Reported: With this new solution, Evergreen Refreshments can now track product movement in real time and proactively manage inventory to ensure product levels meet demand. The Pico Coolers used at Twin Rivers offer more capacity than traditional vending machines, so	



	<p>we do not anticipate stock shortages.</p> <p>Currently, coolers are stocked Thursday through Monday. Additionally, overflow coolers located in TRU can be used to store extra products to support high demand.</p> <p>For special event weekends where a higher volume of guests is expected, we request that MCC provide Evergreen with advance notice. This will allow us to plan ahead of time and increase product levels as needed</p> <p>Tier Reps Reported: Concerns over the lack of stocking over the weekends leading to outages of cheeseburgers, chicken burgers, and salads.</p>	
<p>Food Requests – Can ketchup be made available, is there Sandwich alternatives, is there a possibility to purchase condiments?</p>	<p>Evergreen Representative Reported:</p> <p><b>Condiments:</b> We are actively working to introduce a complimentary condiment station at TRU. This will include ketchup and mustard.</p> <p><b>Sandwich Alternatives:</b> In addition to sandwiches, Evergreen offers a variety of options including wraps and salads. If this request is tied to dietary restrictions or specific preferences, we would appreciate additional feedback.</p> <p>Tier Reps Reported: Individuals do not want Peanut Butter and Jelly or Tuna Sandwiches as they are already served once a week. Request for more wraps, salads, and a gluten free shelf.</p>	
<p>Can families or individuals receive advanced notice to large price increases?</p>	<p>Evergreen Representative Reported: Evergreen Refreshments will notify MCC of any price increases in advance of the effective date.</p>	



Have the EFV check in and out times changed?	<p>Lt. Davis Reported: There have been no changes made to EFV Check in and out times. The Visiting team has been working with Shift to process individuals through count to get them to the trailers on time. Arrival for check-in is still accepted up to 11:30, late arrivals will be cancelled.</p> <p>LFC Members Reported: Check out from the trailers are happening earlier.</p> <p>Lt. Davis Reported: There have been no changes to EFV Check out times. There was an isolated incident where relief staff processed check out causing confusion.</p>	
Can each season of a show count as one "movie" or does each disc need to be counted?	Lt. Davis Reported: Each disc in the season will need to be counted.	
EFV Garbage Procedure	Lt. Davis Reported: No changes have been made. There was an isolated incident where relief staff processed check out causing confusion. We are working with our staff to ensure consistency.	
Securus Crash 6/4/25 – Can this be prevented and is there a way to save data so that it will not be lost during these crashes?	CPM O'Connor Reported: Securus sends out notices whenever possible, however, they can't put out advanced notice for an unplanned crash.	
There will be no BBQ at the TRU Incentive Event, only mainline. Why?	CPM O'Connor Reported: Barbecuing in the yard exceeds the budget we were approved for, so burgers will be prepared at mainline, and individuals can take their meals to go in the yard. Cotton Candy, Snow Cones, and Popcorn will be available as well as non-perishable goods from the incentive cart.	



Individual pictures are no longer allowed at Religious Events. Why?	Lt. Davis Reported: This is not true. There was a misunderstanding of the current process, leading to confusion. Individual pictures are allowed.	
A sponsor from the TRU Chess Club is interested in starting a Running Club. What is the process to start this?	CPPC Trenk Reported: The volunteer needs to reach out to CPPC Trenk to submit a program proposal. The proposal will then go up the chain of command to be approved or denied.	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Family tables and children tables in the VR have been turned square. It causes problems, with bumping into other visitors, while getting in and out of your seat. Can we have the tables back to how they were?	Lt. Davis will discuss this with Associate Chandler.	
Diabetic line outside. During summer, can they wear their shorts to diabetic line?	Superintendent Allen will review the Heat Mitigation Procedures.	
Can we have orientation for EFV's?	Lt. Davis Reported: There is an EFV orientation. Lt. Davis sits down with new participants to discuss the procedure.	
When will the outdoor visiting area open?	A schedule for outdoor visitation cannot be announced or confirmed due to lack of staffing. We are currently working towards a way to accommodate outdoor visiting however this has not been approved.	
Concern about the waitlist for dental.	As previously discussed, a new Dentist has been hired. The Dentists' positions at MCC have been fully filled. There is still a waitlist that is being worked through; however, the new staff should help reduce this wait in the future.	
Issues with loss of video visits due to backgrounds in their houses. No warning, just loss of visits.	This should not be true. Staff review all violations before any action is taken. If this has happened to you, please follow the instructions on the	



	suspension/termination letter to appeal against the loss of visits.	
Request to open the restrooms in the visiting room.	Lt. Davis will reach out to other facilities to review their process. We cannot guarantee this will be approved.	

Next meeting location: MCC - JEPC Date: 8/16/25 Time: 1000-12

Comments: This meeting will be available in person and on Teams.

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

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