

The following is a summarized list of questions and answers from the audience of the IIBF Live Event Public Meeting on January 26, 2024.

| Question: | Answer: |
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| <p>How is Family Friendly events' funding distributed to the local facilities? Are they given a certain amount, or do they submit a proposal or is the funding just split by the facilities?</p> | <p>The funding for family-friendly events is determined at the facility level during the planning of the IIBF fiscal year budget. The family services unit collaborates with the facility leadership teams and the CPPCs (Community Program Partnership Coordinators) to come up with events/activities tailored to the needs of incarcerated individuals at each facility. Proposed funding is part of the fiscal year budget proposal along with other IIBF line items to be reviewed by the IIBF budget committee.</p> |
| <p>How does each facility decide on the wellness enhancement equipment? What is the plan for the \$250K wellness enhancements funding for facilities?</p> | <p>Each facility submits proposals for wellness enhancement equipment. Facility recreation managers work alongside facility executive management and maintenance departments, considering input from incarcerated individuals, to compile a list of items. This list is then reviewed and approved by the HQ recreation manager. The \$250K funding is aimed at improving existing equipment based on each facility's needs, with the majority of funds expected to be utilized by the end of this fiscal year. Orders are in process as of these minutes.</p> |
| <p>I came from out of state to visit. Could there be different levels of reimbursement from the IIBF lodging and transportation assistance program?</p> | <p>We are working on additional reimbursement options for the families/loved ones from this program. It might not happen this fiscal year, but we hope to have the process next fiscal year.</p> |

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| <p>When can the \$10 ADP be increased due to inflation?</p> | <p>Historically, the ADP allocation exceeded \$10 but was reduced due to underutilization at the facility level. If facility expenditure levels increase, we will consider raising the ADP allocation.</p> |
| <p>Who should be making the decisions on the ADP spending?</p> | <p>Decisions regarding ADP spending should involve the facility Superintendent and Local Business Manager (LBM).</p> |
| <p>What is the increased cost of the motion pictures license and why?</p> | <p>The increase in motion picture costs allows for better utilization of the public performance license we have with the Swank Motion Picture Licenses and the money being spent. The DOC Secretary approved the additional funding. The previous contract was simply a public performance license, meaning DOC had permission to show DVD movies. The new contract has significantly improved movie options, by actually providing first run movies to DOC rather than having to rely on renting/purchasing DVD. This allows for more diverse programming opportunities, reduced staff efforts in showing movies, and addressed concerns of friends/families about the lack of movies and endless repetition at some facilities. We have received much positive feedback from incarcerated individuals and their families/loved ones on the new availability, selection, and rotation of showings.</p> |
| <p>What items are in the Big Games goody bags?</p> | <p>The Big Games goody bags are smaller than the holiday goody bags. What we focused on was to make sure the items were not the ones that the incarcerated individuals could get from the commissaries, but</p> |

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| | <p>instead with special treats. We have placed the order to make sure they will be delivered to the facilities on time. The items in the goody bags are small packs of snacks such as cookies, different flavors of pretzel pieces, Cheez-IT, and POP tarts.</p> |
| <p>Is the funding for the expenditures (and spent) coming from the funding raised from revenues? Or is the spending coming from any different funding location?</p> | <p>Yes, the IIBF expenditure allocation and the spending are based on the revenue projections. All IIBF expenditures come from revenue generated.</p> |
| <p>What are the Cultural groups or events that can have food paid for out of the IIBF funds?</p> | <p>There are four annual DOC-facilitated culture events for API, Black/African, Hispanic/Latino, and European.</p> |
| <p>Now that we are closing monthly can we have the monthly IIBF Budget reports posted to the website vs having to ask our LBM each time for these? If posting monthly is too much can you please work with the LBMs to send it out proactively?</p> | <p>The facilities' quarterly budget to actual reports are posted on the DOC public website IIBF web page at Publications Washington State Department of Corrections; Monthly reports are available at local family council meetings or upon request from the Local Business Manager.</p> |
| <p>There are over 90k in recovery fees as of to date. These men and women are paying more money a year on TV rentals and recreation fees than the \$10 that is allocated</p> | <p>The recovery fees collected from the TV rental and recreation programs will be used to repair the equipment and to purchase additional televisions when necessary. The unspent fund will be rolled</p> |

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| <p>each year to them. 90K can fund a whole facility IIBF for a year. Why are you not able to allocate more money to each of them per head and facility? Can we raise the amount of money allocated to each incarcerated person?</p> | <p>into the IIBF fund balance for future use. We will keep monitoring the spending at the facilities, and if we see they have more spending from the \$10 per incarcerated individual allocation, we might increase the allocation. In addition, with the significant increase in individual gratuity rates and the ability to receive deduction-exempt deposits to their commissary account, individuals are better resourced to purchase their own television. TV rental is an individual choice, not a requirement, and was put into place in some facilities to address complaints about the high cost of a TV when a large portion of funds sent in were subject to mandatory deductions.</p> |
| <p>Provide a breakdown of what Diversity activities are. Name examples.</p> <p>Host a diversity event? What is a diversity display? Could the crafts be used for making cultural items or regalia</p> | <p>This question came from an audience whose loved one is at WCC. According to the WCC IIBF budget narrative, it states "Monies in this category are used to provide cultural activities to share information about cultures which could involve activities like speakers, displays, and crafts."</p> |
| <p>Who determines what facility gets what and how much? The amount provided for each facility doesn't appear to be consistent or have a clear site of how the total amount is figured for each facility.</p> | <ul style="list-style-type: none"> • For family friendly funding allocations, it was decided at the facility level when planning the IIBF fiscal year budget. The family services unit works with the facility leadership's team and the CPPCs (Community Program Partnership Coordinators) to come up with events/activities based on the needs of incarcerated individuals at each facility. The proposed funding will be part of the fiscal year budget proposal along with other IIBF line items to be reviewed by the IIBF budget committee. |

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| | <ul style="list-style-type: none"> • For the non-restricted \$10 per incarcerated individual allocations, it was based on the number of populations at each facility • For the reinvestment funding, it was based on the needs of each facility. For example, the wellness enhancement funding is determined from the facility where the recreation managers work with the local community partnership coordinators and come up with a list of items that are needed at their facility before submitting to the DOC headquarters correctional manager for funding approval request. • For other items, like cable/tv service, it is based on the actual cost of the services provided, which varies by facility. |
| <p>Why do the incarcerated individuals receive less than 5% of the money when the IIBF is for the betterment of the incarcerated? The incarcerated are allocated \$10 per year yet they pay \$6.60 per year for TV and cable alone.</p> | <p>The entire expenditure allocated under IIBF is for the incarcerated individuals as a whole, including the restricted expenditures such as family friendly, motion picture movie license, satellite tv/cable services fees, law library online services subscriptions, and the planned reinvestments; and the non-restricted \$10 incarcerated individual annual allocations which is the facility discretionary funding, it is specifically to allocate the funding to the programs/events that base on the needs of each facility in addition to the restricted funding. The recovery fees collected from the TV rental and recreation program will be used for equipment purchasing and repair for those programs as well.</p> |
| <p>Why aren't there standard guidelines across facilities of what the money can and cannot be spent on? Descriptions and purchases vary from facility to facility. Such as: Cameras</p> | <p>Facilities use the discretionary funding of the \$10 per incarcerated individual allocation to fund the programs/events that meet the needs of populations, therefore the descriptions of the areas for which the items are used can vary from one facility to another.</p> |

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| <p>and printers have been bought by chaplains using Religious Funds; recreation specialists have purchased cameras from Recreation Funds; irons and microwaves have been purchased using Unit Activities funds.</p> | |
| <p>Why is less money allocated to transportation and lodging assistance than allocated to EFVs when significantly more individuals participate in visits than EFVs?</p> | <p>The allocation for the F24 lodging and transportation assistance program has increased by \$50,000 from FY23 to be able to increase reimbursement twice a month for the reimbursable visitation. We are looking into more options and a possible increase in reimbursement amount next fiscal year. The line item listed as Visiting/EFV enhancements is somewhat misleading as the majority of recent expenditures have been for visit rooms. We will clarify the titling in the next budget review.</p> |
| <p>Why is EFV funding taken from Other Spending, Budgeted Expenses, and Planned Reinvestments? Why are EFV charges taken from Budgeted Expenses, which is the \$10 per individual per year allocation, when approximately 95% of the incarcerated do not participate in EFVs?</p> | <p>For facilities to have more spending power from the \$10 per incarcerated individual allocations, the IIBF budget committee decided to fund the EFV's consumable items separately. This will allow the \$10 per incarcerated individual allocation fund to be used to fully fund other projects at the facility. We will work with Business Managers to ensure they are coding EFV related expenditures to the correct coding and not to the non-restricted per individual allocation.</p> |
| <p>Why is Meal Enhancements money not budgeted from Operating Expenditures? Or</p> | <p>We will look into the options when start building the FY25 IIBF budget. The IIBF policy specifically allows funding to be allocated to meal enhancements. The operating budget funding provides specialized</p> |

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| <p>from Reinvestments like the holiday bags are?</p> | <p>holiday meals, but enhancements are over and above the standard menu.</p> |
| <p>Why is the Law Library also funded from Budgeted Expenses when 1) not all individuals use the Law Library and 2) the Law Library is funded with Operating Expenditures?</p> | <p>The budget cut historically is what drove funding law libraries from IIBF. DOC has put forward a budget request to have the law library subscriptions and related costs move to the state general fund. The last budget request to move the remaining law library expenditures to the general fund was not funded by the Legislature.</p> |