

Department of Corrections

Resentencing

Information & Resources



400-GU004 (R. 06/2025)

The role of the Washington State Department of Corrections (DOC) is to carry out sentences imposed by courts. The Department does not have the authority to amend or correct judgments and sentences and must wait for the court to issue an order vacating conviction, amending judgment, dismissal or directing release. The Department has evaluated and adjusted our processes to carry out the actions taken by the courts expeditiously.

Resentencing Support

To assist releasing individuals with the guidance, support, and resources to transition into the community, the department has a dedicated a Resentencing Unit that provides pre- and post-release reentry support. This team works with a multidisciplinary team of DOC staff and community partners to support individuals in their transition. For more information, please visit the DOC [Resentencing website](#). Please utilize the emails listed below for notification or questions regarding a potential resentencing.

Release planning emailDOCresentenceplanning@doc1.wa.gov

Resentencing and Release Manager, Maurya Ayala.....Maurya.ayala@doc1.wa.gov

Agency Records

DOC Records staff will only act on court filed documents that include a court clerk stamp that indicates the document was “Filed Superior Court.”

If the determination that the sentence has been satisfied is completed before 3:00PM, the individual will release on that same day. If the determination occurs after 3:00PM, the individual will release the next business day.

NOTE: It is important that DOC know when it is anticipated an immediate release will occur. Please send post sentence court orders to DOCamendedorders@doc1.wa.gov. Documents must be sent as a .pdf file, individually for each court order.

Post Sentence Court OrdersDOCamendedorders@doc1.wa.gov

Sentence Calculation QuestionsDOCResentencing@doc1.wa.gov

Attorney Requests for DOC Records

When DOC Public Records Unit receives an attorney request, staff will work to expedite the response. Such requests will not be assigned in the general cue of public records requests as they had been previously. A new requestor type and [Resentencing Public Records Request form](#) for attorneys has been added to keep those requests moving along faster. Please visit [DOC's Public Records Request Portal](#) to make a request. This is the method of submission that should be used and where DOC's Public Records staff can upload all responsive records directly to the requestor. Using this method, the requestor can have the records as soon as they are available.

Attorney/Client Messaging

Attorneys may submit an email to the [Legal Liaison Office](#) where the incarcerated individual is housed to relay messages regarding the date, time, and number for their clients to contact them regarding legal matters. The staff will use the institution kiosk to provide the information to the incarcerated individual so that they may use the regular phones to contact their attorney. Please note that no other information will be relayed outside of appointment specifics. It may take 1-2 days for the message to be received, so please plan accordingly. For non-urgent issues, the United States Postal Service is more appropriate and will be processed as legal mail.

Phone calls to attorneys remain unrecorded and confidential if the attorney has registered their number through the DOC Special Investigative Services Office. To register, please send an email to docattorneyrequests@doc1.wa.gov. The registered phone number must match the attorney's phone number in the WSBA Legal Directory. Once the phone number and attorney information are verified with the applicable bar association, calls will remain unrecorded. Mitigation specialists who work for defense attorneys may also request the office phone number to be registered as confidential through the attorney's office. For more information, please review the [Attorney Communication Guide](#).

Psychiatric/Forensic Evaluation Requests

Psychiatric/forensic evaluation requests that are requested by court officials and performed by an outside evaluator (not DOC) can be performed either virtually or in-person as a professional visit request. Those coming to the facility for an in-person meeting must be licensed/certified to meet professional visit requirements.

You may submit a request to the Legal Liaison Office email box where the incarcerated individual is currently assigned, where you will then be connected to a Health Services Manager to schedule the telehealth appointment. We do not accept phone calls for these requests.

Hearings – Virtual and In-Person Appearances

In-Person Appearance: The department continues to process requests for in-person appearances. As a courtesy, please provide 10-14 days advance notice to allow time to assess our transportation schedules.

Virtual Appearance: The department has worked to identify a virtual hearing process for incarcerated individuals to be present for court-mandated arraignments, trials, and hearings.

For additional information regarding scheduling, interpreter needs, breakout rooms, notary, and fingerprinting, please see our Resentencing webpage at:

<https://www.doc.wa.gov/corrections/justice/external-hearings.htm>

Virtual Hearings Contacts

Facility	Email
Airway Heights Correction Center	docahcclo@doc.wa.gov
Cedar Creek Correction Center.....	doccccllo@doc.wa.gov
Clallam Bay Corrections Center	doccbcllo@doc.wa.gov
Coyote Ridge Corrections Center	docrccllo@doc.wa.gov
Larch Corrections Center.....	doclccllo@doc.wa.gov
Mission Creek Corrections Center for Women.....	docmccwlo@doc.wa.gov
Monroe Correctional Complex.....	docmcclo@doc.wa.gov
Olympic Corrections Center.....	dococcllo@doc.wa.gov
Stafford Creek Corrections Center.....	docsccllo@doc.wa.gov
Washington Corrections Center	docwcclo@doc.wa.gov
Washington Corrections Center for Women	docwccwlo@doc.wa.gov
Washington State Penitentiary	docwsplo@doc.wa.gov

Virtual Hearings Questions/Concerns

Tracy Schneider

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