



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
P. O. Box 41118 • Olympia, Washington 98504-1118

March 20, 2020

TO: All Superintendents
All Community Partnership Program Coordinators

FROM: Robert Herzog, Assistant Secretary *RH*
Julie Martin, Deputy Secretary *JM*

RE: Temporary Suspension of Volunteer Services

Effective immediately, Washington State Department of Corrections (DOC) is temporarily suspending all volunteer access and associated services at all prison facilities. This action is taken to enhance the practice of social distancing and further mitigate the risk of exposure to our employees and incarcerated population.

The work of our volunteers is important and greatly appreciated. During normal circumstances, we have hundreds of volunteers entering prisons on a daily basis to provide an array of services to support our population.

However, during this critical time, DOC must limit access to our facilities as much as possible to keep everyone safe. These hard decisions must be made first and foremost to keep those under our care, those providing volunteer services to the incarcerated population, and our staff, safe.

cc: Julie Martin, Deputy Secretary
Robert Herzog, Assistant Secretary
Jeneva Cotton, Deputy Director Command B
All Superintendents
All Community Partnership Program Coordinators
Lisa Flynn, Correctional Program Administrator
Dawn Taylor, Corrections Specialist 4
DOC COVID-19

“Working Together for SAFE Communities”