



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
P.O. Box 41100 • Olympia, Washington 98504-1110

April 12, 2021

TO: All Superintendents
HQ Visit Unit

FROM: Robert Herzog, Assistant Secretary [Signature on file]
Prisons Division

RE: **Changes in policy regarding sanctions and loss of visit privileges**

This memorandum is to serve as an update to policy directives in applicable areas noted below. Unless specifically noted, all other policy directives remain in place. Changes noted below will be included in the next policy revisions for the following policies:

- DOC 450.300 *Visits for Incarcerated Individuals*
- DOC 460.050 *Disciplinary Sanctions*
- DOC 590.100 *Extended Family Visiting*

Effective immediately, incarcerated individuals sanctioned to a loss of visit privileges due to a violation may only affect like-types of visits. (e.g. if a violation occurs during video visits and the individual is infraacted, the individual may only be sanctioned to loss of video visits). The Extended Family Visit policy language III.A.5 is changed to the following:

“Individuals found guilty of any of the following infractions will not be eligible for EFV privileges. Time limits pertaining to infractions start on the date the infraction occurred.

- A. Within the last 5 years: 501, 502, 507, 511, 521, 550, 601, 602, 604, 611, 635, 650, 651, 704, or 711.
- B. Within the last 3 years: 603, 607, 633, or 744.
- C. Within the last year: 606, 707, 752, or 778.”

Time frames for periods of sanctions are identified in sanctioning guidelines. Visitors who are suspended from visit privileges will be suspended according to the severity of the violation.

cc: All Deputy Directors
Lisa Flynn, Correctional Program Administrator
Michael Hathaway, Prisons Disciplinary Program Manager
Billie Peterson, Policy Program Manager
Liz Hainline, Statewide Visit Specialist