

## **DOCUMENTS AVAILABLE IN SPANISH**

Spanish translations of these documents should be available at each facility. Individuals may check with an employee for help in locating these materials.

### **I. Orientation Materials**

- A. The Statewide Orientation Handbook contains information on the following. Facility specific handbooks may contain additional materials.

1. Translation services
2. Facility handbooks
3. Housing unit rules
4. DOC 21-473 Kite/CePrison kiosk
5. The Prison Rape Elimination Act (PREA)
6. Safety rules and fire evacuation
7. Identification requirements
8. Movement
9. Searches of incarcerated individuals, cells, facility, and visitors
10. Drug/alcohol testing
11. Disciplinary process
12. Administrative Segregation
13. Personal visits/extended family visiting
14. Trust accounts
15. Commissary ordering procedures
16. Personal property
17. Telephone use
18. Religious freedom
19. Privileged communication for clergy
20. Marriages/state registered domestic partnerships
21. Mail guidelines
22. Availability of facility programs
23. Classification
24. Earned release time
25. Notice of detainer
26. Registration notification
27. Release or Special Sentence Review criteria
28. Transfer inquiry (international treaty)
29. Deportation proceeding notification
30. Medical, dental, and mental health services
31. Use of individuals for experimental purposes
32. Resolution program
33. Legal access

### **II. Medical Pamphlets**

- A. When available without cost from state or federal sources, individuals will have access to medical pamphlets or books on subjects including, but not limited to:

1. Auto Immune Deficiency Syndrome (AIDS)
2. Chlamydia

## **DOCUMENTS AVAILABLE IN SPANISH**

3. Diabetes
4. Gynecological care
5. Hepatitis
6. Hypertension
7. Lice
8. Newborn screening
9. Pregnancy
10. Scabies
11. Sexually transmitted diseases
12. Syphilis
13. Tuberculosis

### **III. Law Library Materials**

- A. English-Spanish dictionary of legal terms
- B. Spanish versions of Washington Administrative Codes (WACs):
  1. WAC 137-28 Prisons - Discipline
  2. WAC 137-32 Prisons - Administrative Segregation and Intensive Management

### **IV. Department Spanish Policy Manual**

### **V. Spanish only and/or bilingual forms**