



STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
P.O. Box 41100 • Olympia, Washington 98504-1110

August 20, 2021

**TO:** All DOC Staff

**FROM:** Patrick Glebe, Assistant Secretary [Signature on file]  
Prisons Division

**SUBJECT: Exception to DOC 440.000 Personal Property  
Wedding Rings**

As part of the ongoing response to mitigate the risk of spreading COVID-19 to staff and incarcerated individuals, weddings will continue to be conducted virtually. During this time only, individuals are approved to receive a wedding ring from an external source contingent that the marriage is approved and scheduled per DOC 590.200 Marriages and State Registered Domestic Partnerships.

Individuals may purchase a ring from the DOC personal property program, or the proposed spouse may purchase the ring from an outside vendor. The following guidelines are in place for rings received from an outside vendor:

- The ring and purchase invoice will be sent directly from the vendor to the facility property room in advance of the scheduled wedding.
- Property staff will verify value is not in excess of \$360.00 and the ring contains no gems or stones.
- Property room staff will inspect the ring to ensure it does not have reference to security threat groups, profanity, and/or inappropriate marking (engraved name is acceptable).
- Once approved, property staff will add the ring and the purchase price to the individual's electronic property record, print out and forward a copy of the updated record to the individual and notify the facility Religious Coordinator to pick up and coordinate issuance of the ring at the scheduled ceremony.

This process will remain in place until weddings can safely resume in person. This exception is exclusively approved for marriages scheduled as virtual ceremonies.

cc: All Superintendents  
All Property Room Staff  
All Religious Coordinators  
Dawn Taylor, Family and Volunteer Services Manager  
Charlotte Headley, Chief of Security Management  
Billie Peterson, Policy Program Manager