



STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
P.O. Box 41100 • Olympia, Washington 98504-1100

June 3, 2024

**TO:** Community Corrections Division Staff  
Hearings Unit Staff

**FROM:** Mac Pevey, Assistant Secretary [Signature on file]  
Community Corrections Division

Tanja Gilmore, Deputy Compact Administrator [Signature on file]  
Community Corrections Division

**SUBJECT:** Policy Exception for Establishing Jurisdiction to Address Violations  
in From Out of State (FOS) Cases

The following change is being made to DOC 380.605 Interstate Compact effective immediately and will be incorporated into the policy at next revision.

Revise Directive X.C.2.a. –

2. The case manager will serve the individual DOC 02-399 Interstate Compact Notice of Probable Cause Hearing, Rights, and Waiver and necessary discovery materials no later than 24 hours before the scheduled Probable Cause (PC) hearing.
  - a. For purposes of establishing jurisdiction, the case manager will include the notice of arrival in the discovery materials ~~the signed Interstate Application, and either the approved:~~
    - 1) ~~Transfer Request,~~
    - 2) ~~Request for Reporting Instructions if the Transfer Request has not been completed.~~

Any questions regarding this change can be directed to Deputy Compact Administrator Tanja Gilmore.

cc: Sean Murphy, Deputy Secretary  
Dianne Ashlock, Senior Director Records, Hearings and Resentencing  
Billie Peterson, Policy Program Manager

***“Working Together for SAFER Communities”***

James Bennett, Employee Relations Manager

Ton Johnson, WFSE Labor Advocate

Sarena Davis, Director of Corrections & Law Enforcement, Teamsters 117