POLICY

OUTDOOR HEAT EXPOSURE PLAN

REVIEW/REVISION HISTORY:

Effective: 1/16/12
Revised: 11/9/15

SUMMARY OF REVISION/REVIEW:

II.A. - Removed reference to lesson plan
II.A.2. & B. - Adjusted form usage to offender use only
II.C. - Added rule reference

APPROVED:

Signature on file

BERNARD WARNER, Secretary
Department of Corrections

10/2/15
Date Signed
REFERENCES:

DOC 100.100 is hereby incorporated into this policy; WAC 296-62-095

POLICY:

I. The Department recognizes the danger associated with outdoor work during periods of extreme heat. This policy is intended to protect workers in outdoor work environments from the potential effects of heat-related illness through local procedures and annual training.

II. These requirements apply to workers who will work in a heat exposure environment between May 1 and September 30. For the purposes of this policy, heat exposure environments are outdoor work areas in which workers will be exposed to heat at or above the outdoor temperature action levels identified in WAC 296-62-09510.

DIRECTIVE:

I. General Requirements

A. The Department Regional Safety Managers will monitor the implementation of this policy as part of the Department’s Safety Program.

B. Each Field Administrator, Superintendent, and Correctional Industries (CI) Site Manager and the Assistant Secretary for Administrative Operations will designate local employees responsible to assess the need for and develop a local procedure, consistent with the requirements of WAC 296-62-095.

1. The local procedure will identify the operational need to:

   a. Specify:

      1) Potential heat exposure environments.
      2) Supervisors that require annual training.

   b. Ensure employees, contract staff, volunteers, and offender workers are trained annually.

   c. Ensure the availability and opportunity for workers to drink at least one quart of water per hour when heat exposure is at or above the outdoor temperature action levels.

   d. Encourage workers to stay hydrated by frequently consuming water, including:
1) Informing workers of their responsibility to self-monitor for heat-related illness.

2) Training outdoor supervisors and workers before working in a heat exposure environment.

II. Training

A. Before supervising workers in a heat exposure environment, supervisors will complete annual training, which will include:

   1. Reviewing this policy and related local procedures, including procedures:

      a. To follow if a worker exhibits signs or symptoms consistent with possible heat-related illness, including emergency response.

      b. For moving or transporting a worker so s/he can be reached by emergency medical providers.


B. Supervisors will annually provide offender workers with a copy of DOC 16-352 Outdoor Heat Exposure - Awareness Training for Offenders, and will review the information and any local procedures with them.

C. Supervisor and employee/contract staff/volunteer training will be provided consistent with WAC 296-62-09560 and documented and maintained in the Learning Management System (LMS).

DEFINITIONS:

Word/terms appearing in this policy may be defined in the glossary section of the Policy Manual.

ATTACHMENTS:

None

DOC FORMS:

DOC 16-352 Outdoor Heat Exposure - Awareness Training for Offenders