STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

POLICY

REVIEW/REVISION HISTORY:

Effective: 4/15/96
Revised: 11/24/00
Revised: 10/4/01
Revised: 1/27/04
Revised: 10/30/06
Revised: 10/30/07
Revised: 2/20/09
Revised: 3/22/10
Revised: 12/13/10
Revised: 6/21/12
Revised: 1/1/13
Revised: 5/15/13
Revised: 2/16/15
Revised: 7/24/15

SUMMARY OF REVISION/REVIEW:

I.C. - Removed language on co-payment debt

APPROVED:

Signature on file

G. STEVEN HAMMOND, PhD, MD, MHA
Chief Medical Officer

Date Signed: 7/21/15

Signature on file

KEVIN BOVENKAMP,
Assistant Secretary for Health Services

Date Signed: 7/21/15

Signature on file

BERNARD WARNER, Secretary
Department of Corrections

Date Signed: 7/23/15
REFERENCES:

DOC 100.100 is hereby incorporated into this policy; RCW 72.09.015; RCW 72.10.020; ACA 4-4345; DOC 200.000 Trust Accounts for Offenders; DOC 490.800 Prison Rape Elimination Act (PREA) Prevention and Reporting; Offender Health Plan; PREA Standards 115.21(c), 115.221(c), 115.282(d), 115.283(g), 115.82(d), and 115.83(g)

POLICY:

I. Offenders in total confinement facilities will be charged a co-payment to participate in the costs associated with health care services.

DIRECTIVE:

I. General Requirements

A. All new or readmitted offenders will be provided written information about co-payments during facility orientation. [4-4345]

B. Offenders will be charged a co-payment for all visits, except:

1. Intake health services examinations or health services required by Department policy for non-work related injuries.
   a. Visits for work related injuries will be subject to a co-payment until and unless a completed DOC 03-133 Accident/Injury Report is received, or a Department of Labor and Industries (L&I) claim is filed and approved.

2. Court ordered evaluations.

3. Health services visits initiated by a medical/mental health/dental provider, including follow-up visits scheduled at the request of a health care provider. [4-4345]
   a. Co-payments will be charged for initial dental treatment appointments.


5. Mental health services provided to offenders in Residential Treatment Units (RTUs).
   a. Co-payments will be charged for general and emergency medical services provided to offenders in RTUs.
6. Medical and mental health services allowed under the Offender Health Plan related to sexual misconduct as defined in DOC 490.800 Prison Rape Elimination Act (PREA) Prevention and Reporting.

7. Emergency visits initiated by employees/contract staff.

C. A co-payment of $4.00 will be assessed against the offender’s facility account for each co-payable visit per DOC 200.000 Trust Accounts for Offenders.

D. For inpatient hospitalizations, an offender with $5,000.00 or more in his/her spendable subaccount at the time of hospital admission will be charged a co-payment equal to 10 percent of the Department’s cost or the balance of the sub-account down to indigence level as defined in RCW 72.09.015, whichever is greater.

1. If the offender’s spendable subaccount does not have sufficient funds to cover the co-payment, the balance will be deducted to indigence level.

2. If the offender’s spendable subaccount drops below $5,000.00 before the co-payment is collected, the balance will be deducted to indigence level, and a debt will be established for the remainder.

E. Health services employees/contract staff will provide service on the basis of what is medically necessary.

1. Medically necessary health services will be neither denied nor delayed based on an offender’s inability to pay. [4-4345]

2. A service or procedure will be considered complete when there is no longer any requirement for scheduled follow-up care for the specific medical/dental need as determined by the health care provider.

DEFINITIONS:

The following words/terms are important to this policy and are defined in the glossary section of the Policy Manual: Health Care Provider, Indigent. Other words/terms appearing in this policy may also be defined in the glossary.

ATTACHMENTS:

None

DOC FORMS:

DOC 03-133 Accident/Injury Report