

SANCTIONING GUIDELINES

Violation Categories and Range of Sanction Options

Unless otherwise noted, mandatory sanctions are in addition to other sanctions imposed for the violation.

GENERAL VIOLATION SANCTION OPTIONS	FIRST OFFENSE	SECOND OFFENSE WITHIN 6 MONTHS	THIRD OR SUBSEQUENT OFFENSE WITHIN 6 MONTHS	MAXIMUM RANGE OF SANCTION WITHIN 6 MONTHS
Reprimand and Warning (R & W)	As determined by Disciplinary Hearing Officer			
Loss of privileges (one or more): <ul style="list-style-type: none"> • Loss of recreation (i.e., gym/yard) • Loss of fee-based recreation • Loss of television/radio • Loss of dayroom access • Loss or limitation of personal property • Denial of attendance at special events • Denial of participation in organization functions for individuals • Loss of in-cell hobby • Loss of hobby craft • Loss of mobile electronic device or other electronic media • Loss or limitation of commissary (loss is based on facility ordering rotation schedule) • Loss of weightlifting 	0 - 10 days	0 - 20 days	0 - 30 days	30 days
Evening confinement to cell/room	0 - 5 consecutive evenings	0 - 7 consecutive evenings	0 - 10 consecutive evenings	10 consecutive evenings per incident
Weekend and/or holiday confinement to cell/room	0 - 1 consecutive weekends	0 - 2 consecutive weekends	0 - 4 consecutive weekends	4 consecutive weekends per incident
Confinement to cell/room	0 - 5 consecutive days	0 - 7 consecutive days	0 - 10 consecutive days	10 consecutive days
Extra work duty hours	0 - 40 hours	0 - 80 hours	0 - 120 hours	120 hours
Written order to cease problematic behavior. The order will include a warning that if the behavior is repeated within a specified period, not to exceed 180 days, the individual will be charged with a 658 violation	0 - 60 days	0 - 90 days	0 - 180 days	180 days
SERIOUS VIOLATION SANCTION OPTIONS	FIRST OFFENSE	SECOND OFFENSE WITHIN 12 MONTHS	THIRD OR SUBSEQUENT OFFENSE WITHIN 12 MONTHS	MAXIMUM RANGE OF SANCTION WITHIN 12 MONTHS
For any serious violation				
Any general violation sanction	Up to maximum ranges for general/serious violations			

Restitution	As determined by Disciplinary Hearing Officer			
Recommendation for Facility Risk Management Team (FRMT) review (e.g., loss of housing assignment)	As recommended by Disciplinary Hearing Officer			
Persistent Prison Misbehavior referral	After losing all potential Earned Release Time credits and only within 30 days of an affirmed appeal decision			
Indeterminate Sentence Review Board (Board) review for hearing or reconsideration of minimum term	As determined by Disciplinary Hearing Officer and should only occur for violations with actual time loss of 12 months or more and consistent with Department guidelines			
Urinalysis or breath alcohol testing, for drug/alcohol related violations	0 - 90 days		90 days	
Category A				
Confinement to cell/room	0 - 30 consecutive days			30 consecutive days
Loss of fee-based recreation	0 - 180 days			180 days
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 30 days	0 - 90 days	0 - 180 days	180 days
Loss of monthly package(s)	4 months	8 months	12 months	12 months
Loss of quarterly food package(s)	2 - 4 quarters	3 - 4 quarters	4 quarters	4 quarters
Loss of good conduct time	0 - 45 days	0 - 60 days	0 - 75 days	76 to 150 days requires Superintendent approval. More than 150 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 60 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 days	0 - 90 days	0 - 180 days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	0 - 45 days	0 - 60 days	0 - 75 days	75 days
Mandatory Sanction - 882 Loss of telephone privileges, except legal calls	30 consecutive days	90 consecutive days	180 consecutive days	180 consecutive days
Mandatory Sanction 501, 502, 505, 511, 521, 604, 611, 613, 633, 635, 637, 704, or 711 Loss of weightlifting privilege	Mandatory minimum of 2 years from the date of the guilty finding per RCW 72.09.500. After 2 years, Superintendent/designee will review to determine if the individual will regain weightlifting eligibility			
Mandatory Sanctions - 603 Loss of good conduct time	75 days			75 days
Loss of earned time, only after losing all good conduct time, if applicable	0 - 75 days			The balance of loss of good conduct time and loss of earned time in lieu of good conduct time will not exceed 75 days

Loss of privileges: <ul style="list-style-type: none"> • Loss of fee-based recreation • Suspension of visits • Loss or limitation of commissary • Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. Correspondence may be limited to specified individual(s) 	180 days			Extended or permanent restriction for correspondence and/or visits requires Superintendent approval and must meet WAC 137-28-350 criteria
• Denial of attendance at special events	12 months			12 months
Urinalysis or breath alcohol testing, for drug/alcohol related violations	0 - 90 days			90 days
Removal from waiting lists for work/other program assignments Loss of housing assignment Recommendation for FRMT review	Range not applicable (N/A)			
Board review for hearing or reconsideration of minimum term, if applicable	Mandatory when violation occurs within 12 months of release date and consistent with Department guidelines			
Persistent Prison Misbehavior referral, if applicable	Mandatory after losing all potential earned early release time credits and only within 30 days of an affirmed appeal decision			
Category B, Level 1				
Confinement to cell/room	0 - 30 consecutive days			30 consecutive days
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 20 days	0 - 60 days	0 - 120 days	120 days
Loss of fee-based recreation	0 - 30 days	30 - 90 days	90 - 180 days	180 days
Loss of monthly package(s)	3 months	6 - 9 months	9 - 12 months	12 months
Loss of quarterly food package(s)	1 - 2 quarters	2 - 3 quarters	3 - 4 quarters	4 quarters
Loss of good conduct time	0 - 30 days	0 - 45 days	0 - 60 days	61 to 120 days requires Superintendent approval. More than 120 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 60 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	0 - 30 days	0 - 45 days	0 - 60 days	60 days
Category B, Level 2				
Confinement to cell/room	0 - 30 consecutive days			30 consecutive days
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 20 days	0 - 60 days	0 - 120 days	120 days
Loss of fee-based recreation	0 - 30 days	30 - 90 days	90 - 180 days	180 days

Loss of monthly package(s)	3 months	6 - 9 months	9 - 12 months	12 months
Loss of quarterly food package(s)	1 - 2 quarters	2 - 3 quarters	3 - 4 quarters	4 quarters
Loss of good conduct time	0 - 30 days	0 - 45 days	0 - 60 days	61 to 120 days requires Superintendent approval. More than 120 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 60 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 days	0 - 90 days	0 - 180 days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	0 - 30 days	0 - 45 days	0 - 60 days	60 days
Category B, Level 3				
Confinement to cell/room	0 - 30 consecutive days			30 consecutive days
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 20 days	0 - 60 days	0 - 120 days	120 days
Loss of fee-based recreation	0 - 30 days	30 - 90 days	60 - 180 days	180 days
Loss of monthly package(s)	3 months	6 - 9 months	9 - 12 months	12 months
Loss of quarterly food package(s)	1 - 2 quarters	2 - 3 quarters	3 - 4 quarters	4 quarters
Loss of good conduct time	0 - 30 days	0 - 45 days	0 - 60 days	61 to 120 days requires Superintendent approval. More than 120 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 60 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	0 - 30 days	0 - 45 days	0 - 60 days	60 days
Mandatory Sanction - 762	Reclassification to serve the unexpired term of the sentence as ordered by the sentencing court			
Loss of earned time	Earned time for the month in which the violation occurred			
Category C, Level 1				
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 15 days	0 - 45 days	0 - 90 days	90 days
Confinement to cell/room	0 - 10 consecutive days	0 - 20 consecutive days	0 - 30 consecutive days	30 consecutive days
Loss of fee-based recreation	0 - 30 days	0 - 90 days	0 - 180 days	180 days
Loss of monthly package(s)	2 months	4 months	6 months	6 months

Loss of quarterly food package(s)	N/A	1 quarter	1 - 2 quarters	2 quarters
Loss of good conduct time	N/A	0 - 15 days	0 - 30 days	31 to 60 days requires Superintendent approval. More than 60 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 30 consecutive days	0 - 60 consecutive days	0 - 90 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	N/A	0 - 15 days	0 - 30 days	30 days
Mandatory Sanctions - 557 or 810				
Loss of earned time	Earned time for the month in which the violation occurred			
Loss of good conduct time	15 days	30 days	45 days	45 days
Loss of privileges (one or more): <ul style="list-style-type: none"> • Loss of recreation • Loss of fee-based recreation • Loss of television/radio • Loss or limitation of commissary • Loss of library (excludes law library when a documented court deadline has been imposed) • Loss of dayroom access • Loss or limitation of personal property • Loss of mobile electronic device or device applications • Denial of attendance at special events • Denial of participation in organization functions for individuals 	30 days	90 days	180 days	180 days
• Loss of monthly packages	2 months	4 months	6 months	12 months. More than 12 months requires Superintendent approval.
• Loss of quarterly food packages	N/A	1 quarter	1 -2 quarters	2 quarters
• Recommendation for FRMT review (e.g., removal from program assignments/waiting lists, loss of housing assignment)	As recommended by Disciplinary Hearing Officer			
Mandatory Sanctions - 899				
Loss of good conduct time	15 days	30 days	60 days	60 days
Loss of privileges (one or more): <ul style="list-style-type: none"> • Listed under General Violation Sanction Options 	15 days	30 days	60 days	60 days
• Recommendation for FRMT review (e.g., removal from program assignments/waiting lists, loss of housing assignment)	As recommended by Disciplinary Hearing Officer			

Category C, Level 2				
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 15 days	0 - 45 days	0 - 90 days	90 days
Confinement to cell/room	0 - 10 consecutive days	0 - 20 consecutive days	0 - 30 consecutive days	30 consecutive days
Loss of fee-based recreation	0 - 30 days	0 - 90 days	0 - 180 days	180 days
Loss of monthly package(s)	2 months	4 months	6 months	6 months
Loss of quarterly food package(s)	N/A	1 quarter	1 - 2 quarters	2 quarters
Loss of good conduct time	N/A	0 - 10 days	0 - 20 days	21 to 40 days requires Superintendent approval. More than 40 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 30 consecutive days	0 - 60 consecutive days	0 - 90 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	N/A	0 - 10 days	0 - 20 days	20 days
Category C, Level 3				
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 15 days	0 - 45 days	0 - 90 days	90 days
Confinement to cell/room	0 - 10 consecutive days	0 - 20 consecutive days	0 - 30 consecutive days	30 consecutive days
Loss of fee-based recreation	0 - 30 days	0 - 90 days	0 - 180 days	180 days
Loss of monthly package(s)	2 months	4 months	6 months	6 months
Loss of quarterly food package(s)	N/A	1 quarter	1 - 2 quarters	2 quarters
Loss of good conduct time	N/A	0 - 5 days	0 - 10 days	11 to 20 days requires Superintendent approval. More than 20 days requires Assistant Secretary approval
Suspension of visitation (i.e., in-person and/or video) and/or with a specified individual(s)	0 - 30 consecutive days	0 - 60 consecutive days	0 - 90 consecutive days	Extended or permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 consecutive days	0 - 90 consecutive days	0 - 180 consecutive days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria
Loss of earned time, only after losing all good conduct time	N/A	0 - 5 days	0 - 10 days	10 days

Category D				
Loss of one or more privilege(s) listed under General Violation Sanction Options	0 - 15 days	0 - 45 days	0 - 90 days	90 days
Confinement to cell/room	0 - 10 consecutive days	0 - 20 consecutive days	0 - 30 consecutive days	30 consecutive days
Loss of fee-based recreation	0 - 30 days	0 - 90 days	0 - 180 days	180 days
Loss of monthly package(s)	1 month	2 months	4 months	4 months
Loss of quarterly food package(s)	N/A	1 quarter	1 quarter	1 quarter
Interruption/restriction of correspondence, telephone, and/or electronic communication privileges. May only be limited to specified individual(s).	0 - 30 consecutive days	0 - 60 consecutive days	0 - 90 consecutive days	Permanent restriction requires Superintendent approval and must meet WAC 137-28-350 criteria