

## FAMILY SENTENCING ALTERNATIVE PHASE REQUIREMENTS AND MINIMUM CONTACT STANDARDS

Phase 1	Participant	Case Manager
<p>During the first 3 months of enrollment</p>	<ul style="list-style-type: none"> <li>• Weekly urinalysis (UA) testing</li> <li>• Monthly office visit as directed by case manager</li> <li>• Program participation as identified in the Continuous Case Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Weekly UA testing</li> <li>• Weekly field visit (2 per month must include family/children)</li> <li>• Monthly office visit with participant at case manager discretion</li> <li>• Monthly collateral contact (e.g., employer, treatment provider, family)</li> <li>• Monthly collateral contact with social worker for participants with an open Child Protective Services (CPS) case(s) (face-to-face or telephone)</li> <li>• Quarterly in-home contact with social worker for participants with an open CPS case(s)</li> </ul>
Phase 2	Participant	Case Manager
<p>During the 4<sup>th</sup> - 8<sup>th</sup> months of enrollment</p> <p>Must be violation free for 30 days prior to advancement</p>	<ul style="list-style-type: none"> <li>• UA testing every other week if no prior positive samples</li> <li>• Monthly office visit as directed by case manager</li> <li>• Increase employment hours/availability</li> <li>• Program participation as identified in the Continuous Case Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>• UA testing every other week if no prior positive samples</li> <li>• Bi-monthly field visit (one must include family/children)</li> <li>• Monthly office visit with participant at case manager discretion</li> <li>• Monthly collateral contact (e.g., employer, treatment provider, family)</li> <li>• Monthly collateral contact with social worker for participants with an open CPS case(s) (face-to-face or telephone)</li> <li>• Quarterly in-home contact with social worker for participants with an open CPS case(s)</li> </ul>

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Phase 3	Participant	Case Manager
<p>During the 9<sup>th</sup> - 12<sup>th</sup> months of enrollment</p> <p>Must be violation free for 30 days prior to advancement</p>	<ul style="list-style-type: none"> <li>• Minimum one monthly UA test if no prior positive samples</li> <li>• Monthly office visit as directed by case manager</li> <li>• Program participation as identified in the Continuous Case Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum one monthly UA test if no prior positive samples</li> <li>• Monthly field visit (must include family/children)</li> <li>• Monthly office visit with participant at the discretion of the case manager</li> <li>• Monthly collateral contact (e.g., employer, treatment provider, family)</li> <li>• Monthly collateral contact with social worker for participants with an open CPS case(s) (face-to-face or telephone)</li> <li>• Quarterly in-home contact with social worker for participants with an open CPS case(s)</li> </ul>

**NOTE:** The case manager may use the Community Parenting Alternative (CPA) standard requirements as an enhanced monitoring tool for FOSA participants at the case manager's discretion.

- The case manager will provide DOC 02-358 Employer Letter to the participant's employer within 5 working days of their first day of employment.
- If the participant does not have substance use disorder history, the case manager may determine UA testing frequency in Phase 2 and 3 only. UA testing modifications will be staffed with the FOSA Administrator or Parenting Program Manager.
- Guilty findings on major violations require a one-step reduction in phase for a minimum of 30 days.
- The case manager may use electronic devices as a means of contact when they are unable to meet with the individual in person.