



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

APPLICABILITY
REENTRY

REVISION DATE
9/29/21

PAGE NUMBER
1 of 3

NUMBER
DOC 250.500

POLICY

TITLE
REENTRY CENTER PHYSICAL PLANT

REVIEW/REVISION HISTORY:

Effective: 7/31/06
Reviewed: 7/31/07
Revised: 7/22/08
Reviewed: 6/12/09
Reviewed: 8/16/10
Revised: 6/1/14
Revised: 11/5/20
Revised: 9/29/21

SUMMARY OF REVISION/REVIEW:

Updated terminology throughout


APPROVED:

Signature on file

CHERYL STRANGE, Secretary
Department of Corrections

8/30/21

Date Signed

 <p>STATE OF WASHINGTON DEPARTMENT OF CORRECTIONS</p> <p>POLICY</p>	<p>APPLICABILITY REENTRY</p>		
	<p>REVISION DATE 9/29/21</p>	<p>PAGE NUMBER 2 of 3</p>	<p>NUMBER DOC 250.500</p>
	<p>TITLE REENTRY CENTER PHYSICAL PLANT</p>		

REFERENCES:

DOC 100.100 is hereby incorporated into this policy; DOC 400.020 Facility Capacity Management and Space Standards


POLICY:

- I. Reentry Centers will conform to all applicable building codes, federal laws, and zoning ordinances to provide a safe and comfortable physical environment.

DIRECTIVE:

- I. Physical Plant Expectations
 - A. Facility design, construction, and capacity will comply with DOC 400.020 Facility Capacity Management and Space Standards.
 1. For new construction, the location of a Reentry Center will facilitate access to and use of community-based services, resources, and public transportation.
 - B. Facilities will be clean and in good repair, and establish a housekeeping and maintenance schedule (e.g., deep cleaning procedures).
- II. Accommodations and Conditions
 - A. Males and females will not occupy the same sleeping room.
 - B. Individuals will have the following accommodations available:
 1. A bed
 2. Natural light from a source within 20 feet of the sleeping room
 3. Temperatures appropriate to summer and winter comfort zones
 4. Sanitation facilities, including:
 - a. Access to toilets for use without employee/contract staff assistance,
 - b. A sink with hot and cold running water, and
 - c. Operable showers with temperature controlled hot and cold running water.

- 1) There will be a minimum ratio of one shower for every 8 individuals, unless specified by national/state building or health codes. A mitigation plan will be in effect when a facility does not meet the minimum ratio.

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	<p>REVISION DATE 9/29/21</p>	<p>PAGE NUMBER 3 of 3</p>	<p>NUMBER DOC 250.500</p>
	<p>TITLE REENTRY CENTER PHYSICAL PLANT</p>		

2) Water for showers will range from 100-120 degrees Fahrenheit.

C. Individuals will be provided adequate and appropriate space for:

1. Writing and seating
2. Private counseling
3. Visiting, recreation, and leisure time activities with furnishings provided to accommodate group activities
4. Storing clothes and personal property

a. Individuals will be allowed to decorate their living and sleeping quarters with personal possessions within facility guidelines.

- 1) Guidelines will be available to all individuals and employees/contract staff, reviewed annually, and revised as needed.

D. Adequate space will be provided for maintenance, administrative, direct care, professional, and clerical employees/contract staff, including:

1. Conference areas,
2. A storage room for records,
3. Toilet facilities,
4. Space for janitorial supplies accessible to the living and activity areas, and
5. Space to store and issue clothing, bedding, and personal hygiene items.

DEFINITIONS:

Words/terms appearing in this policy may be defined in the glossary section of the Policy Manual.

ATTACHMENTS:

None

DOC FORMS:

None