

FAMILY COUNCIL MEETING MINUTES

Location WSP

Date 8/20/2019

Time 8:30-10:00am

Teleconference Details Anna Ivanov conducted the meeting remotely

Meeting Attendees

Department/Facility Co-Chair Lonnie Roberts

Facility Co-Chair Anna Ivanov

Members Present Danita Parkins, Janet Floyd, Dean & Wendy Dublinsky, Loretta Rafay, Rachel Taasaas,

Non-Council Member Attendees Sgt. Beal, Jason McCollum, Bill Copeland, Karen Forss, Tanner Mink, Melissa Hutcherson

Agenda

Topic	Discussion/Key Points	Next Steps
Agenda Collaboration & Protocol	Anna reminded LFC members and WSP staff to follow the process of adding items to the agenda by responding to her Agenda Request email, about 10 days prior to the meeting. Anna expressed concern that LFC members do not want to have their name associated with the agenda topic out of fear of retaliation. WSP staff assured the families that there is zero tolerance for retaliation and asked to bring issues of such nature to their attention.	
SFC Update	Wendy invited everyone to participate in SFC mtg on September 28 th . Topics that will be discussed include access to care - over the counter vitamins etc., mattresses, proposed changes to RCW that have not been updated since 1980's such as indigent allowances. The process for changing such things go through legislature.	
WSP Special Visit Policy Change	Sgt. Beal explained reasons for limiting special visits at WSP to one special visit every 30 days with 4 tables being allocated to special visit per day. The effective date of this change is August 1 st . LFC members expressed concern that the policy was chaged quickly, without any input and consideration from LFC members. Sgt. Beal will review requests and approve on a first come first served basis. He agreed that the day of attending LFC meeting will not count towards the allotted special visit. LFC members asked to propose creative solutions to Sgt. Beal and to account for seasonality, etc.	Wendy will submit proposed ideas from LFC members to Sgt. Beal for consideration
JPAY Update from WSP	See action items	
OCL Meeting Minutes	LFC members are not receiving OCL meeting minutes every month as agreed previously.	Melissa will follow up on this item and attach meeting minutes.
Medical Issue Categorization	Karen Forss presented medical categorization process. Dental Services - two additional dentists were onboarded. LFC members inquired about pulling teeth vs filling them. Karen confirmed that the incarcerated are allowed to get fillings. Paid Healthcare policy can be found online at doc.wa.gov	Karen will provide dental quidelines as an attachment to the minutes

EFV Supplies & Furnishings	<p>LFC member raised concern that the EFV units are not evenly furnished, specifically kitchen items and games, cleaning supplies are limited, the process from submitting a request for supplies and when the request is fulfilled is very slow.</p> <p>Sgt Beal stated that OBF budget allows for purchasing items for this program. He stated that if items are needed, a list should be sent to him. The policy of what can and cannot be brought to EFV was questioned as it relates to books, toys that families can bring in to the visit - only movies can be bought and supplied.</p>	Danita will provide a list of items needed for EFV to Sgt. Beal for fulfillment.
Cable Issues at WSP	<p>The concerns of the static on the new televisions and overall poor reception in the visiting room, EFV facilities and the units was discussed and agreed that the cable is not the issue. Engineers had troubleshooted the problem and the true issue is the need to transition to fiber feed, an upgrade as funding becomes available. The contract with cable for fiberfeed is not in place .</p>	

Roundtable Open Discussion

Next Meeting Location Washington State Penitentiary **Date** October 5th, 2019 **Time** 8:30-10:00am

Comments _____

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