



FAMILY COUNCIL MEETING MINUTES

Location: WCCW R Building Training Room Date: 02/23/2020 Time: 1345-1545

Teleconference details: 1-800-509-6344 code: 8374965

| |
|--------------------------|
| Meeting Attendees |
|--------------------------|

Department/facility co-chair: ASP Paula Chandler Family co-chair: Babs Roberts

Facility/council secretary: AA4 Melissa Johnson Family secretary, if applicable: Renee Hafzalla

Members present: Kate Morisset, Paul Clark, Brandon Marshall, Paula Chandler, Bill Swain, Janice Zimmerman, Sharese Jones, Caroline Melhuish, Vaaia Gaines, Erika Brown, Melissa Johnson, Babs Roberts, Renee Hafzalla, Paula Bond, Cindy Robinson, Paul Gillespie, and Susan Sherman

Non-council member attendees: Incarcerated Individuals Lisa Kanamu and Shonda Foster, WCCW Tier Reps.

| |
|---------------|
| Agenda |
|---------------|

Old business

| Topic | Discussion/Key Points | Next Steps |
|--|--|---|
| Craft Programming | Tabled | N/A |
| Card Making at Visiting Update | Tabled | N/A |
| Shoes - Update | We are working on getting more options through CI as well as shoe sizes. | CPM Gaines will invite Keith DeFlicht from HQ to next meeting. |
| Changes to programming (including discussion of long term resident programming) - Update | <ul style="list-style-type: none"> WCCW is looking at reclaiming some of their space. We are looking into other facilities to see what their ratio for CI work to program areas will be. WCCW would like to have a senior living unit for our aging population. CPM Gaines is looking into where this could happen and when. CPM Gaines also mentioned that we are needing more evidence based programs here. She and ASO Swain are working together in auditing our programs here at WCCW to assist in facilitating the need for these items. | ASP Swain will follow up with other facilities. |
| Mailroom – Update & Q/A | There seems to be more cards being rejected and no reason as to why they have the rejection. | Captain Marshall will talk with his staff about the rejections and find out if there is a more robust reason for card rejections. |
| | | |
| | | |

New business

| Topic | Discussion/Key Points | Next Steps |
|---|---|--|
| Maple Lane Report Out | No new information available at this time. Superintendent will inform them as information comes. | As information comes available, Supt. Wofford will be happy to report. |
| Medical Treatment Concerns | <ul style="list-style-type: none"> • Paul Clark handed each attendee a copy of the 2020 Health Care Review Report. Discussion was had. • LFC asked if their women could fill their hot water bottles with the unit "Hot Shots" The answer is NO, because it is a safety concern. The water that comes from there is boiling and could potentially overflow and burn someone. • The women can only purchase 1 bottle of ibuprophen a month for pain relief. Yet most of them are going through that 1 bottle in a week. What can we do to assist the women with their need for pain relief? | Paul Clark will look into the need for more than one bottle of ibuprophen. |
| Urgent/emergent Issues | Discussion was had about the concerns of emergent issues not being met by health care staff. | Paul heard the LFC complaints and reiterated that WCCW has been looked at for their best practices. He will go back to his team and see what else they can do better. |
| Communication between Cos & Medical Teams | Paul heard the LFC concerns and will work with his staff to see what they can do better to communicate with medical. | Paul will report his findings as they come available. |
| GIPA | <p>Sharese Jones reported that WCCW will be engaging in a Gender Informed Practices Assessment (GIPA). The GIPA protocol is intended to facilitate agency and facility efforts to implement gender responsive policies and practices with women. As many of you know, research has clearly shown that gender responsive approaches with women improve the safety and security of institutional operations, improve the safety and welfare of women and staff, and improve women's outcomes (e.g., enhance coping strategies, reduce recidivism).</p> <p>Between the dates of March 31st and April 3, 2020, a team of outside experts representing CORE Associates, the National Resource</p> | Specific LFC members will be sent an invitation to attend an individual or group interview, complete a confidential survey and or assist the GIPA team in gathering information. |

| | | |
|---|---|---|
| | <p>Center on Justice Involved Women, and the Women's Justice Institute will be visiting WCCW. The team will assist us in identifying strengths, challenges and opportunities for improvement with respect to gender responsive, evidence-based practices in all aspects of facility operations and management.</p> <p>To conduct a thorough review, the team will review different kinds of information from multiple sources while visiting our facility, including individual interviews, focus groups, surveys, document reviews and observations.</p> | |
| 2 nd Fence update/Report out | We hope to have this project completed by August 2020 | Updates will be given as it comes available. |
| Body Scanner – discussion policy/practice | <p>The priority of safety to our staff and your loved ones is paramount. The scanner is used for incoming transports, outside work crews, return from programming areas, visiting, medical transports and all kitchen workers.</p> <p>Our staff are trained to look for foreign objects in the body. The process is as follows:</p> <ol style="list-style-type: none"> 1. The women are asked if they have anything on their person. 2. They go through the scanner 3. If something is found they are asked again, if there is anything on their person. 4. If they deny it, they go to a dry cell watch until the item passes. | N/A |
| Family Friendly Events & Family Input | <p>Ms. Zimmerman introduced herself. She told the group that she wants to ensure the family friendly events are meaningful. She stated that there will be 2 kid only events and 2 adult only events.</p> <p>She welcomes all recommendations!</p> | <p>CPPC asked if the tier reps could send her a kiosk as well as the LFC and email the following questions:</p> <ol style="list-style-type: none"> 1. What's going well at WCCW? 2. What do you want to do? 3. What would you like to see? 4. How important are these events? |

Roundtable open discussion

Next meeting location: MI Visit Room Date: 4/19/2020 Time: 1330

Comments: Teleconference didn't work as well as expected. Need to submit IT ticket to get fixed.

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change.

Distribution: **ORIGINAL** - Family council co-chairs