



FAMILY COUNCIL MEETING MINUTES

Location: Washington Corrections Center Date: June 8, 2024 Time: 9:00

Teleconference details: Microsoft TEAMS +1 253-372-2181, PHONE Conference ID: 432 946 336#

MEETING ATTENDEES

Theresa Cohn - CPM
Department/facility co-chair

Kristel Monte
Family co-chair

Jennifer Allmendinger
Facility/council secretary

Vacant
Family secretary, if applicable

Members present: Theresa Cohn (DOC), Jennifer Allmendinger (DOC), Kristel Monte, Tracy Olson, Felix D'Allesandro, Carol Welch, Curt and Wendy Schindler, Samantha Brown, Tammy Light, Emijah Smith, Helen Russell, Toni Kelly King

Non-council member attendees: Justin Johnson (Evergreen Refreshments), Marissa Reiner

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Evergreen Refreshments	Pricing discrepancies. For example, the same product in one machine is \$2.75 and in another machine \$5.00.	Justin Johnson - Please contact the Sergeant if you run into any problems with the machines. We work pretty well with WCC to get things corrected.
		New Coke and Pepsi machines available. They were placed in the VR on 6/12/24.
		We are attempting to launch a pilot program at Monroe. We are working on how to roll it out with the restrictions that are in place
		There is new tech coming out. We will be moving away from the current machines. They are Smart Coolers. You will have a preloaded card and will be able to unlock the cooler with the card and you will be automatically charged by what is pulled out of the cooler.
	Will there be a list available? There used to be fresh fruit and chicken wings.	They do have some of these selections already, but I will look into it. The list will be sent to Jennifer Allmendinger who can send it out to the group.

New business

Topic	Discussion/Key points	Next steps
	Refunds	Please let the Sergeant know and he will contact us and provide us the information needed to get this resolved.
	Can we get more options for items that do not have pork in them?	There are some items with no pork. I will get with the buyer and see if we can have more options with no pork.
	Machines are not filled and not always working. This is the only time families/friends are able to have a meal with their loved ones. Having a stocked and working vending machine will make for a more positive visiting environment.	Evergreen is working on them. Unfortunately, it is hard to get parts or new machines, and they come as soon as they can as we report immediately.
Felix – SWFC	2 dates June 17 th – Kickoff for IIBF Policy June 24 th – IIBF Budget Bill	
Kristel– SWFC Update	One of the main things was cards. Sean Murphy will get colored printers for the facility. Currently cards are printed in black on white paper.	CPM Cohn has not heard any information for new printers. Tracy Schnieder would be sharing the information to the facilities.
Securus claiming bankruptcy	What is the backup plan for communications with family/community if Securus crashes?	The telephones are still available throughout the facility. Incarcerated can submit help tickets and also they can sign up in the units to talk to the Securus rep. I am wondering if they aren't getting a resolution to their tickets, and they are being closed without anything being done. I am going to be putting in a help ticket to have Wi-Fi extended into the small yard, as it sometimes will shut off in certain areas and then shuts off their players. Then they don't come back on. I was told about that on Friday. As far as Securus going bankrupt I have not heard anything like that.

EFV	EFV packets are not being signed off at medical.	The EFV form was approved by HQ on Wednesday, so medical has been provided the new forms to complete the EFVs. WCC was not the only facility where medical wasn't signing off on the EFV's. Once received, medical will t
	Medical is refusing to sign off on EFV applications as they feel it violates HIPPA.	The new form is in place.
	Per HQ this is the only facility refusing to sign the EFV applications.	See above.
	HQ has informed people they are working with the facility on the issue however no one's applications are moving forward.	
	Discrepancies with EFV scheduling	Process was not being followed correctly. The process was audited, and a spreadsheet was developed following policy. If there was a cancellation, a fill-in was put in place, but it was not following policy. With the new tracking system, policy will be followed.
	EFC cancelations	The Sergeant can look at the spreadsheet and contact the next in line.
Medical	With the flu and the cold going around can medical provide them with over the counter medications?	Nursing cannot provide medications of any kind without a practitioner order, this includes antibiotic ointments, fungal creams or powders, acetaminophen, ibuprofen, etc. even though these items may be available to them on commissary. If nurses were to obtain an order, for say Tylenol via the on-call practitioner after hours, it would have to be administered from pill line, as it would be considered dispensing to obtain the order, verify the order, and issue the medication in its entirety, which is outside a nurses scope of practice.

		If someone is sick, they can possibly be provided with over-the-counter medications if they see their provider. We don't usually provide those medications routinely. OTCs are available from commissary.
	On commissary the only option is to purchase Halls however cough drops aren't going to help with the flu or a cold. Can over the counter medications be added to the commissary?	Attachment Per MCC Commissary – Something added, something removed
	They should be able to get a little more relief besides just dealing with it and suffering through the flu or cold.	It's a two edged sword. The incarcerated send in a request for an item to be added. This could be an item that is submitted to the Statewide Family Council. Felix will
	What is the process of creating the commissary list? Who decides on the product? How do you get products for different communities?	Cohn will ask MCC Commissary. If items were previously used, they are made available if requested.
Pickle ball court	Please provide an update on the status.	Waiting for the more favorable weather. Need at least 4 days of good weather to clean out the cracks and patch everything properly. Maintenance looked at in on Friday and worked on.
	Could the incarcerated do the work as a learning experience?	Has to be ones that are assigned to maintenance areas. There are unions involved. Those that are assigned to maintenance will be working on it.
IIBF	Who approved the Diversity funds to be moved to the VR?	Cathy Ding @ HQ because we are going through Free VR Photos so quickly and needed more supplies for the photo printer, but we weren't using the Diversity Non-restricted funds since we received \$8,700 in Cultural Funds from HQ
	With this FY coming to an end can we spend the remaining funds in FF to assist with next FY events? I've heard other	Joel is working on event for he incarcerated for all cultures and items for events.

	facilities are purchasing decorations, serving ware and so on to help prepare for next year's events along with what will be allocated in the new FY.	Per FA4 Abby Hedman I have never been told it was okay to use current year funds for next year activities
	Who is Joel working with?	Dawn Taylor and other facilities. He submits ideas/ plans to Swain and Cohn. He's focusing on getting more volunteers.
	Can he set up a meeting with family members on how to spend the month so we can get an idea on what he's planning?	Cohn will ask Joel (CPPC) but he does take input from incarcerated on events already.

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Reimbursement for visiting	I don't think many families know that they can be reimbursed for travel, gas, and lodging when coming in for visits? Can this be sent out on a kiosk so that they can let their families know and maybe put something in the visiting room?	Felix brought up refunds to Dawn Taylor. We can tell them about the program, but families need to process the application. There is a process in place.
Edovo Education App	Free Educational Content on Tablets	Memo went out to families on Monday, June 10 th about program.
Infraction tournament	Have you heard about this tournament officers are doing? Officers are giving out more infractions.	Cohn hasn't heard of it. We take this sort of thing very serious if it is happening. She will forward this information. There are two types of infractions. General Infractions that the CUS would oversee and Serious Infractions that the Hearings Department would oversee.
Incentive Gardens	What is happening with the gardens?	We wanted this to be in place much earlier but have ran into a problem with the exercise yard for the dog program. This will be moved to another location. Another issue is that the area has an old sprinkler system in place, so you can't dig very deep. Our gardener is working very hard getting everything prepared. Workers from Pine Hall will be digging up the area.

		<p>The dog exercise yard will be moving to an area where Officers could be out of the ran (bus stop) while watching the yard and area outside on July 1st.</p> <p>Cohn will be sending out an announcement and sign-up sheet with the requirements.</p>
	<p>What if there are medical or other issues where they can't program?</p>	<p>Medical and other issues will be looked at. Everyone if they sign up will be looked at to see if they can participate in the garden program.</p>
<p>Crafts</p>	<p>There was a time when the incarcerated were doing crafts that they could then send home. What happed with that?</p>	<p>I believe Jenn Bullard who was the CPPC at that time was the one who was doing that for families. Policy specifies the In Cell hobby craft requirements when it is done they have to send out.</p>

Next meeting location: WCC PLPC1 Date: 08/10/2024 Time: 09:00 am

Comments: You can join in person or via teams. If visiting a loved on, a table can be reserved.

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