



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: November 9, 2019/0900-1000/PLPC #1

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean Mason- Associate Superintendent Programs

Family Co-Chair: Vacant

Attended Members:

DEAN MASON, ASSOCIATE SUPERINTENDENT- PROGRAMS dean.mason@doc.wa.gov

MICHAEL MORRIS, SERGEANT- VISIT ROOM michael.morris@doc.wa.gov

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JACKI RACUS, COUNCIL MEMBER, monaghanservices@yahoo.com

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PORTIA LINEAR, COUNCIL MEMBER, portiahinton@yahoo.com

Attended Participants:

NONE ATTENDED

Family/Council secretary: Vacant

Facility Secretary (LFCs only): Jenn Bullard, CPPC

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
1. ESPN	ESPN on the TV and Video Games on the TV also	The televisions are not for that purpose.
2. 2 person tables	The little round tables are too small, especially while trying to play any of the board games	Will work with CI to get replacements.
3. 2 person tables	Tables are way too small for 2 person tables, legs cramped and knocked food off side of table. No room to play board games, very uncomfortable and cramped space.	Will work with CI to get replacements.
4. 2 person tables	Small round tables do not provide move room only limit comfort of offender/visitor experience and also provide one less table.	Will work with CI to get replacements.
5. EFV	In regards to EFV's: We propose an extra 24 hour slot because of the rising number of applicants	Dean will review schedule the Senior Management Team and visit staff.

	arriving. Also, it would not infringe on the original 45 hour slots. We propose a Friday, Saturday, Sunday 45 hour, Sunday-Monday at 24 hour, M/T/W 45 hour slot. The visiting staff is still bringing all participants out on Friday, Sunday, and Monday Custody is still bringing back the last group on Wednesday instead of Tuesday. This also leaves the rest of Wednesday, All day Thursday and Friday AM for cleaning.	No update.
6. TV	Can the TV in visiting room be used to show announcements, IE upcoming events, family council meetings, visiting room closures, etc.	We will look into this and keep online schedule up to date. No update.
7. Bathroom	We are to use the bathroom at the top of the hour for the first 15 min. I was in line before the clock turned 1:15 and the guard told me to sit down and wait until the next hour to use the bathroom. We should be able to still use the bathroom if we were in line before the 15 minutes is up.	Sergeant Morris will talk to staff about flexibility.
8. Pudding	Please ask the vending machine staff to load the pudding cups in a way to where they do not snag on the each other. This will allow them to fall freely when purchased.	Will refer to EV. Update: No change/response from Evergreen Vending.
9. Milk	The chocolate milk contained mucous. The expiration date was 5-26-19 but the product was not edible.	Will contact EV. Update: Milk is still bad.
10. Visiting	Please consider Saturday instead of Monday for all day "General Population" only visiting.	Schedule already allows this.
11. Telephonic	4 or so years ago there was talk of meetings being able to be attended via telephone. This would allow attendance of more meetings on a regular basis. EFV's more days/opportunities. DOC is supposed to be about keeping families together through these and other events.	We will work with IT to explore a possible solution.
12. Clothing	I have noticed a lot of people getting in without the proper attire. Regardless if they are new or not everyone should follow the clothing guidelines.	Visit staff addresses this up front - new shirts have been bought to fix this.
13. Tables	The little tables are too small for food, games, etc. They are also too close to the front desk and walkway.	Will work with CI
14. Meals	We would like to see more toddler friendly meals in the vending machines, like TV dinners, Mac and Cheese, Chicken Alfredo and Ravioli.	Will refer to EV, also would like to request cheese sticks. Update: No change/response from Evergreen Vending.

New Business

Topic	Discussion/Key Points	Next Steps
(People with children) If the first two rows are for "family" then the little tables should be moved to the back. I don't like sitting up front with everyone right by the door.	The small tables are being replaced. The first two rows are not designated for families only.	Tables have been ordered.
Use of television on the wall for sports, news, entertainment, etc.	This has been addressed before. The television was placed there for programming events. We are looking at putting facility specific information on the screen during visiting.	In review.

Would it be possible for the visit room to have sugar packets available? How often are the machine's filters changed? The coffee/tea is not good.	Sugar packets will be made available. LFC members state that the machine still provides an undrinkable product and that the machine is not clean.	Sergeant Morris ensure sugar is available. Evergreen Vending will be contacted again regarding the machine.
Vending machines are too expensive. Charged \$10 for a cottage cheese.	We are currently under contract with Evergreen vending. LFC members report that SCCC has a better vender in regard to quality, pricing and service.	WCC will review contract and options.
The phones need to be fixed – they are terrible.	LFC members concur that there are many disconnects and/or terrible audio no matter what time of day the call occurs.	This is a statewide contract that is currently under review.
If there is a full recall, why can't the visitors come back? We aren't leaving by our choice.	It is unclear if this is regarding during a scheduled event or when something unexpected has happened in the facility. If the latter is the case, all incarcerated individuals may be recalled to address an emergency.	WCC will review this process for events only.
(Anonymous) I would like to know how you claim you spent \$1086 on Fall Fest. The food cost was only \$405. Can we get an itemized list of how this \$1086 was come up with?	There is far more than the cost of the meal that goes into putting on an event, including but not limited to decorations, prizes/gifts for the children, treats other than menu items, craft materials, etc.	More detailed information can be requested via the public disclosure process.
Why is CPM Arnold coming to Family Friendly events? She is the CPM for the Lower R-units.	CPM Arnold is a member of the Housing and Programs team. Her duties extend far beyond just supervising the Reception units. We utilize as many staff as we can to support visiting and events. (Dean Mason)	N/A
CPM Arnold decided that the quilts made as giveaway gifts by inmates were too nice and kept them to raffle off to staff.	Associate Superintendent Mason made this decision because fairness could not be ensured regarding who would receive the items. The items in question were auctioned off as part of the Statewide Combined Fund Drive where the proceeds are given to charitable organizations.	WCC will continue to review how crafted items might be used/provided through Family Friendly events.

Round Table Open Discussion:

The visit room temperature is cold right around shift change.	LFC members report that the thermostat is right behind the microwave.	Will refer this issue to maintenance.
Can the population get an R&B station added to the cable channels?	This is a contracted service.	Will discuss with the cable provider at the next contract review.

Next Meeting Date: January 4, 2020

Location: **WCC PLPC #1**

List of Acronyms:

EV: Evergreen Vending
LFC: Local Family Council
SFC: Statewide Family Council
CI: Correctional Industries
EFV: Extended Family Visit
WCC: Washington Corrections Center

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