



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: July 20, 2019/0900-1000/PLPC #1

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean Mason- Associate Superintendent Programs

Family Co-Chair: Jodi Kennedy- Family Representative - absent

Attended Members:

DEAN MASON, ASSOCIATE SUPERINTENDENT- PROGRAMS dean.mason@doc.wa.gov

MICHAEL MORRIS, SERGEANT- VISIT ROOM michael.morris@doc.wa.gov

PATTI TILFORD, FAMILY REPRESENTATIVE ladytaz123@comcast.net

KAISHANNA GRACE, COUNCIL MEMBER kaishagrace@gmail.com

CANDACE KRUEGER, COUNCIL MEMBER candacej33@gmail.com

JASMINE CALDWELL, COUNCIL MEMBER jasminenbernardez@gmail.com

JACKI RACUS, COUNCIL MEMBER, monaghanservices@yahoo.com

Attended Participants:

NONE ATTENDED

Family/Council secretary: Jodi Kennedy

Facility Secretary (LFCs only): Jenn Bullard, Administrative Assistant III

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
-------	-----------------------	------------

New Business

Topic	Discussion/Key Points	Next Steps
LFC June Tour	How was the tour? Any feedback?	The tour was excellent. Members appreciated the expanded tour into work and program areas. EFV issues noted: Cribs - Will order, Smoke Detectors - Work order will be submitted
New Members	Please welcome Rebecca Cabadas, Jacki Racus, Britt Abdon and Lisa Monaghan	Welcome Jacki Racus! ☺
LFC/SFC Trifold	Provided by Jodi Kennedy for discussion	Passed around - will discuss at next meeting when Jodi returns.
Parking Lot Discussion	Provided by Jodi Kennedy for discussion	Discussed at SFC meeting

New Visiting Guidelines	For discussion: suggested by Jodi Kennedy	Rules on the table, not the same as policy. Dean/Jenn will work with visit team to correct.
Voting for new reps	For discussion: suggested by Jodi Kennedy	Will vote at September's Meeting
Longer Meetings	Would it be possible to increase our meeting times to 1 ½ hours? Possibly from 0830-1000	Discussed and those in attendance are not interested in the proposed change.
1. ESPN	ESPN on the TV and Video Games on the TV also	The televisions are not for that purpose. Dean will explore posting visit program and family friendly related information on the big-screen television.
2. 2 person tables	The little round tables are too small, especially while trying to play any of the board games	Will work with CI to get replacements.
3. 2 person tables	Tables are way too small for 2 person tables, legs cramped and knocked food off side of table. No room to play board games, very uncomfortable and cramped space.	Will work with CI to get replacements.
4. 2 person tables	Small round tables do not provide move room only limit comfort of offender/visitor experience and also provide one less table.	Will work with CI to get replacements.
5. EFV	In regards to EFV's: We propose an extra 24 hour slot because of the rising number of applicants arriving. Also, it would not infringe on the original 45 hour slots. We propose a Friday, Saturday, Sunday 45 hour, Sunday-Monday at 24 hour, M/T/W 45 hour slot. The visiting staff is still bringing all participants out on Friday, Sunday, and Monday Custody is still bringing back the last group on Wednesday instead of Tuesday. This also leaves the rest of Wednesday, All day Thursday and Friday AM for cleaning.	Dean will review schedule the Senior Management Team and visit staff.
6. TV	Can the TV in visiting room be used to show announcements, IE upcoming events, family council meetings, visiting room closures, etc.	We will look into this and keep online schedule up to date.
7. Bathroom	We are to use the bathroom at the top of the hour for the first 15 min. I was in line before the clock turned 1:15 and the guard told me to sit down and wait until the next hour to use the bathroom. We should be able to still use the bathroom if we were in line before the 15 minutes is up.	Sergeant Morris will talk to staff about flexibility.
8. Pudding	Please ask the vending machine staff to load the pudding cups in a way to where they do not snag on the each other. This will allow them to fall freely when purchased.	Will refer to EV
9. Milk	The chocolate milk contained mucous. The expiration date was 5-26-19 but the product was not edible.	Will contact EV
10. Visiting	Please consider Saturday instead of Monday for all day "General Population" only visiting.	Schedule already allows this.
11. Telephonic	4 or so years ago there was talk of meetings being able to be attended via telephone. This would allow attendance of more meetings on a regular basis. EFV's more days/opportunities. DOC is supposed to be about keeping families together through these and other events.	We will work with IT to explore a possible solution.
12. Clothing	I have noticed a lot of people getting in without the proper attire. Regardless if they are new or not everyone should follow the clothing guidelines.	Visit staff addresses this up front - new shirts have been bought to fix this.
13. Tables	The little tables are too small for food, games, etc. They are also too close to the front desk and walkway.	Will work with CI

14. Meals	We would like to see more toddler friendly meals in the vending machines, like TV dinners, Mac and Cheese, Chicken Alfredo and Ravioli.	Will refer to EV, also would like to request cheese sticks.
-----------	---	---

Round Table Open Discussion:

Phones: Have lag and distortion- more prevalent during 6-8pm hours when more are on the phones.

Answer: WCC will work with company and IIU

Next Meeting Date: July 13, 2019

Location: **WCC PLPC #1**

List of Acronyms:

EV: Evergreen Vending

LFC: Local Family Council

SFC: Statewide Family Council

CI: Correctional Industries

EFV: Extended Family Visit

WCC: Washington Corrections Center

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14.