



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: March 9, 2019/0900-1000/PLPC #1

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean Mason- Associate Superintendent Programs

Family Co-Chair: Jodi Kennedy- Family Representative

Members:

DEAN MASON, ASSOCIATE SUPERINTENDENT- PROGRAMS dean.mason@doc.wa.gov

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Participants:

ROBERT RAMSFIELD, EVERGREEN VENDING, kvaders@evergreenvending.com

ANGEE SCHRADER, OMBUDS REPRESENTATIVE- angee.schrader@gov.wa.gov

Family/Council secretary: Jodi Kennedy

Facility Secretary (LFCs only): Jenn Bullard, Administrative Assistant III

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Cup of Noodles	Rotate flavors of cup-o-noodles.	EV will review use.
EFV Cable	When will cable be working again in the EFV units? It has been many months now	Update: The cable install is complete and the signal is good. It's the best they have ever had. One TV in the Units.
Book of Hoyle	Ordered and being used. Per Sgt. they are the correct ones.	Ordered 2 more for EFV units.
Food	Is EV able to put the yogurt salted pretzels back in the machine instead of all the candy they replaced it with?	Yogurt Pretzels are back in the vending machines.
LFC June Tour	Tour around WCC will be 6/27/19 @ 0900-1200.	Please meet up front of facility by public access by 0845
Drinks	In both vending machines, there are more sodas than there are juices. EV should put more juices and sport drinks in the machines.	Per EV: We are limited on selections with juice in cans and cannot find sports drinks in a can.

Coffee Machine	I was getting some coffee and realized that the coffee vending machine is not very clean. I'm suggesting maybe cleaning it regularly. I wiped it the best I could, because I wanted a cup of coffee.	Per EV: A supervisor came out and thoroughly cleaned out the inside of the coffee machine. It gets a lot of use and the cup area gets splashed when the coffee pours out. Though to avoid some buildup, but we will make sure the driver wipes it out each visit.
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New Business

Topic	Discussion/Key Points	Next Steps
Vending Machines	Most of the vending machines are eating money and not delivering product. Especially, the cold food case on the far left.	EV will follow up and see what they can do.
1. Popcorn	Will you please rotate popcorn options to include kettle corn?	EV will check with distributors.
2. Bathroom	2 nd bathroom in visit room: there are no feminine products stocked in there. Can we change that so that they are both unisex?	No change at this time.
3. Cold food machine	Fix the ice cream machine. The burritos are wrapped so loose they catch on the screw and don't fall. You can fix this by taping the bottom of the burrito wrapper.	EV will follow up.
4. Inclement weather	I am aware HQ is one that controls facilities wishes, however is there a way to fix it? When I check WCC website to see if visiting is open and it is, I get all the way down here and they closed.	We can always do better in messaging visit closures; however, we have a website and Twitter feed. Make sure you are also signed up for alert sense, which is an additional messaging system.
5. Vending Machines	There are the same products in both machines. It is possible to have a BBQ outside?	EV will look into. Outside visiting area coming soon.
6. Dress Code	I have noticed that some women are able to come in the visit room with leggings without anything covering their bottom and also happens with cut jeans. This "rule" is not universal.	Will check with Sgt. Morris to assure policy is being followed. Policy will be posted in the visit room
7. Smaller tables	For the smaller tables, we should be able to sit next to or loved ones.	The small tables actually place the visitor closer to their loved one. More discussion will occur with the visit room staff regarding who is placed at what size table.
8. TV	TV in visit room, ESPN	No cable will be connected to either visit room television. One is for gaming and one is for child appropriate movies.

Round Table Open Discussion:

Next Meeting Date: July 13, 2019

Location: **WCC PLPC #1**

List of Acronyms:

Distribution: **ORIGINAL** – Family Council Co-Chairs
DOC 03-513 (Rev. 02/19/16)

DOC 530.155

EV: Evergreen Vending

LFC: Local Family Council

EFV: Extended Family Visit

WCC: Washington Corrections Center

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