



**FAMILY COUNCIL MEETING AGENDA**

Date/Time/Location: Saturday, March 9, 2019 9:00 am  
Washington Correction Center (WCC)

Teleconference N/A  
Details:

**MEETING ATTENDEES**

Department Dean Mason-Associate Superintendent Programs/Designee  
Co-chair:

Family Jodi Kennedy  
Co-Chair:  
SFC  
Representative

Members:

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CANDACE KRUEGER, COUNCIL MEMBER [candacej33@gmail.com](mailto:candacej33@gmail.com)

Participants:

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MICHAEL GREEN- CORRECTIONAL CAPTAIN [michael.green@doc.wa.gov](mailto:michael.green@doc.wa.gov)

CHRISTY KUNA, OMBUDS REPRESENTATIVE- [Christy.Kuna@gov.wa.gov](mailto:Christy.Kuna@gov.wa.gov)

Family/Council  
secretary:

Facility secretary  
(LFCs only):

Jenn Bullard, Administrative Assistant III

## Welcome

### AGENDA

## Old Business

Topic	Discussion/Key Points	Next Steps
Open wrappers	We understand the importance of not having open wrappers but my suggestion would be to follow the same guidelines as CBCC and allow wrappers at the table until package is open due to the main entrees not being available by dinner time. Food is purchased and left on the table while open. This is not very health friendly or sanitary.	* Can CI provide plastic/paper plates? Will look into this. * EV will be looking for a cheaper option. Any info on this?
Cup of Noodles	Rotate flavors of cup-o-noodles.	Flavors will be rotated
LFC Officer Vote	Each LFC council family member will vote for a LFC officer	Votes are in: LFC Officer is Jodi Kennedy- Congratulations!
EFV Cable	When will cable be working again in the EFV units? It has been many months now	Repairs started on Monday 1-28-19 and will continue until completed.
Feminine Products	Will order bigger sizes	Were these ordered?
Book of Hoyle	Rule books currently on order.	Have they been received?
Food	Is EV able to put the yogurt salted pretzels back in the machine instead of all the candy they replaced it with?	EV will be bringing back the pretzels
EFV units	Can we have a volunteer cleaning crew for EFV's	We can again do this by EFV participants supervised by Visiting or other staff. It would have to occur on a Wednesday or a Thursday to ensure the units are empty. I would suggest it to be a 6 man crew It would also have to be scheduled on the call out to cover shift security needs.
EFV Units	Visit Room Staff turning away visitors after events	We do not kick out visitors after Family Friendly event or Seasonal events except for overcrowding. As people are assigned seating instead of the room being rearranged we allow people to remain during and after count, with the exception of overcrowding. If R-Unit offenders are involved they are first to go during these events. I found that DOC 560.200 applies to the situation as it covers Cultural/Diversity and Religious events. These events are restricted to a specific group. They are open seating, requiring the room to be arranged for banquet seating for that specific group. This requires a reset-up of the room for the next group of visitors coming in after count. This cannot be done with a room full of people. Also due to these events being restricted to specific offenders, people who were not able to visit during this timeframe will want to come and visit after count. Due to the population of the TC being smaller than most Main institutions we currently are very liberal in how we allow offenders to participate in these particular events.

Release Clothing Donations	Just a friendly reminder that we are accepting donations for clothing that can be brought in when you are here for your visits. The donation bin is located at the front of the facility.	Posters are up in the Visit room
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## New Business

Topic	Discussion/Key Points	Next Steps
Please welcome new LFC members	Please welcome new members: Jennifer Russell, Terri Williams-Walker, Rebekah Casaway, Bethany Duschene and Candace Krueger.	Welcome! (Need application filled out by Jennifer Russell)
LFC Guest	Please welcome OMBUDS rep Christy Kuna	
LFC Tour	Tour around WCC	How was the tour?
LFC Family Secretary Vote	Will vote for a LFC family Secretary as stated in DOC 530.155 policy	Will provide results via email and May's LFC meeting
SFC Family representative vote	Will vote for a SFC family representative as stated in policy DOC 530.155	Will provide results via email and May's LFC meeting
1. Time	There should be a longer period to embrace your loved one. 4-5 seconds isn't long enough to hug and kiss your loved one	
2. Drinks	In both vending machines, there are more sodas than there are juices. EV should put more juices and sport drinks in the machines.	
3. Pictures	I would like to suggest that inmates from R4, R5, and R6 be able to have something to put on other than orange and gray jumpsuits for "pictures only"	
4. LFC	Would it be possible to have the Family Council Meetings in the visit room and have unit representatives attend?	
5. Coffee Machine	I was getting some coffee and realized that the coffee vending machine is not very clean. I'm suggesting maybe cleaning it regularly. I wiped it the best I could, because I wanted a cup of coffee.	

## Round Table Open Discussion:

Next Meeting      May 11, 2019  
Date: \_\_\_\_\_

Location:    WCC Professional Learning and Performance Center #1 (Assembly Room)

### List of Acronyms:

**LFC: Local Family Council**

**EV: Evergreen Vending**

**EFV: Extended Family Visit**

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