



FAMILY COUNCIL MEETING MINUTES

Location: Stafford Creek Corrections Center Date: Sat. 2/08/2025 Time: 9-11 AM

Teleconference details: Meeting ID: 268 839 386 539 Passcode: DV9nD2XE / Or call in (audio only) +1 564-999-2000,,876202825# United States, Olympia (833) 322-1218,,876202825# United States (Toll-free) Phone conference ID: 876 202 825#

MEETING ATTENDEES

Karin Arnold, Superintendent VACANT
Department/facility co-chair Family co-chair

Misty Michalak for Amber Carlson VACANT
Facility/council secretary Family secretary, if applicable

Members present: LBA Hilliard Mellin, CPPC Branwyn Mansford, Wendy and Dean Dubinsky, ASO Dan Van Ogle, SCCC State Rep Daphne Nolte, Sarah Leon, analia Lemus, Sgt. James McGinnis, Shawnte, Magda Gonzalez, Catherine Antee, Kristi Marshall, Unidentified Member

Non-council member attendees: _____

AGENDA

Old business

Topic	Discussion/Key points	Next steps
See Action Items Form		
Photo Program For EFV	Can those who participate in EFV's get photos taken?	Open
Program List	Arnold: This is a large ask that has not been completed yet. However, we will be including the brochure that is given to Individuals. Nolte: Thank you for taking on this task. With all the programs at Stafford, it really is a big job.	Remains Open
Dishwasher	Arnold: No Updates	Remains Open

New business

Topic	Discussion/Key points	Next steps / Questions
Program Overview: Sustainability in Prisons Project and Evergreen Prison Education Evergreen State College - Kelli Bush	Sustainability in Prisons Program –program is aiming to address social justice and environmental crises simultaneously. The program is led by a partnership between Evergreen and DOC with Incarcerated Individual facilitators. Dr. Nalini Nadkarni will be visiting SCCC on 2/20/25.They are a world-	Family Member: What type of BA degree are you offering? K. Bush: Bachelor of Arts within Evergreen's interdisciplinary liberal arts education model. Nolte: Is there a place we can see the report you spoke of? K. Bush: We have social media sites, and we also have

	<p>renowned forest ecologist who co-founded the SPP.</p> <p>Evergreen Prison Education Project – a BA program through Evergreen State College’s Liberation Education Network for those who already have an AA. Currently have 1 cohort of 17 students and hoping to add another cohort soon.</p> <p>Lifer’s Garden: This garden space was a SCCC led initiative. The Evergreen partnership did not launch the idea.</p> <p>Van Ogle: The garden was one of our previous Captain’s ideas. They had worked at Walla Walla and interacted with a lot of Individuals doing life sentences...this prompted his idea, and he brought that garden to SCCC in 2010ish. It’s been going strong ever since.</p> <p>K. Bush: It’s one of the most immaculate gardens, it’s absolutely beautiful. They’re growing things like strawberries, pumpkins, and a ton of vegetables. There are some flowers involved as well.</p> <p>Arnold: They have recently added a couple rows of succulents that survive year-round. Those gardeners are out there all day, sometimes just sitting there reviewing the area and other times, prepping the area for upcoming planting and weather. It gives them a nice break from everything.</p>	<p>our website: sustainabilityinprisons.org The you can find a bunch of information about our program, read blog posts, review media articles, etc.</p> <p>Family Member: Can those with a life sentence qualify for these programs?</p> <p>Arnold: With the policy change few years ago, we don’t exclude people that have life sentences but those with a shorter sentence do get priority based on their ERD.</p> <p>K. Bush: I think there are 2 or 3 currently in our BA program that are life without.</p> <p>Noite: are students working full time then doing this on their own time or is this part of their day?</p> <p>Arnold: Kind of a blessing in disguise, but due to program space availability the BA program runs on the evening and weekends. This is a pro for those who do full time work...they can further their education and not have to miss out on having a job.</p>
<p>Family Friendly Updates</p> <p>CPPC Branwyn Mansford</p>	<p>January Family Fun Night was a big hit. We made bookmarks with pressed flowers, contact paper, and various scrapbook items. It was very chill, very</p>	<p>Family Member: How do you choose the timing of when you do certain events?</p> <p>Mansford: When scheduling events, we also coordinate with the kitchen, visit room, culture events, and religious events.</p>

	<p>quiet and had adults and children participation</p> <p>The Significant Others event had 91 signed up. 60 tables were supposed to be used and less than 10 were on the waitlist. Unfortunately, attendance was low the day of, most likely due to traveling in the weather. We recently got a Cricut and used that to cut a bunch of shapes, people, lampposts for silhouette art. We also decided to do a flower activity where couples could make a bouquet together. There was also karaoke. This has gone over well at other facilities, but this group wasn't as into it this time. We played the newly wed game, which is always a hit. We had a few groups that went through on a rotation. Some of them had really funny answers. Overall, it was a good event.</p> <p>The Spring Carnival is coming up on March 29th. This is a child friendly event and sign ups begin 2/14/2025.</p> <p>SCCC added 2 more volunteers in January and have 3 additional working on their paperwork</p> <p>We're going to have the connect project through rise to hope, and a meditation class beginning in the RHU this month. We have been trying to get more programs in there.</p> <p>The meetings with DSHS are still going well. Again, these are monthly meetings that assist those within a month of release.4</p>	<p>February in particular has a large number of events, so we ended up doing Significant Others before Valentines Day and generally we try to do the spring event in April, but it landed at the end of March this year. Weather also plays a factor. My goal this year is to incorporate outdoor activities for an adult event.</p> <p>Family Member: Is there a possibility that the outdoor area next to visit could be made into a picnic area where people could sit and visit without it being a special event? Arnold: Discussions about that started when Mr. Bennett was here, and we looked at WCC's area as well. Right now, this is a future budget item request, but in the meantime, we've purchased some outdoor picnic tables and a large event tent. These will allow us to do more this outside for special events while we continue to work out the dynamics of creating a more permanent structure. Family Member: would the big tent fit in that outside area? Arnold: Yes.</p>
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<p>Financial Overview / IIBF</p> <p>LBA Hillard Mellin</p>	<p>**See attached financial sheets</p> <p>This reporting is as of December 20, 2024. We are working on the close of January.</p> <p>Family Member: There is quite a bit of money left in the meal enhancements. What will happen with that</p> <p>Arnold: I believe part of it was spent for the holiday meal, it just hasn't been billed and cleared yet.</p> <p>Hilliard: That is correct. Those funds will be gone on our next report. We actually spent more than the allotted funds and will be covering the remaining came out of our state funds.</p> <p>Family Member: Did they get a Superbowl bag?</p> <p>Arnold: Yes</p> <p>Hilliard: Superbowl bags do not come out of our budget. That comes from HQ.</p>
<p>Statewide Family Council Update</p> <p>SCCC LFC State Rep. Daphne Nolte</p>	<p>The SFC meeting was 2 weeks ago.</p> <p>We got to meet our new DOC Secretary, Tim Lang. He told us his north stars are honesty, integrity, and transparency. He wants to focus on substance abuse treatment and knows the 20-25% of residents have opioid use disorder. He also spoke of making medication assistance available to everyone who needs it, saying it could possibly change lives of thousands in the system. Secretary Lang also said that he was particularly excited to hear about the Peer Certification program at SCCC.</p> <p>John Campbell from HQ spoke about restrictive housing. He said that's being looked at nationwide and worldwide. He also mentioned that it was a no brainer to choose SCCC for a program to reduce solitary confinement because of their con-do attitude and culture. It has been a success since the start in July of 2024. He is very proud of SCCC and amazed at what has been accomplished in the last 7 months.</p> <p>We had a facility tour at SCCC on New Years Eve. There are so many great programs. We were able to go see Brigadoon where veterans are training service dogs for disabled veterans. We also saw Freedom Tails. That is a program through PAWS shelter. That is a 12-week program, and each dog has 2 handlers. They also go for adoption after they are trained. We also saw some of the classroom space, including the ones used for Evergreen. The classrooms are clean and modern like you may find in a liberal arts college. We also got to see some of the vegetable gardens, the bee keeping area, the skill builder classroom, and the hobby shop. We found an amazing guitarist rocking out in the music area. We met the new Chaplain, Christopher Hatch and learned a bit about his groups.</p> <p>SCCC's Health Services and WOW have partnered to conduct the first quarter physical wellness workshop with an emphasis on</p>

	<p>the silent killers. In addition, they are including talk on substance abuse and recovery challenges. They are expecting to have 100 participants.</p> <p>SCCC has also had another fundraiser that included pizza, chicken, pies, and two liters of soda. Thank you to all who helped and donated their time.</p> <p>New televisions have been purchased and installed in all the dayrooms. SCCC residents will be able to get the full line of channels offered in March. They are in the process of changing all stations from analog to digital.</p> <p>Leon: The Solitary Confinement report was finally published. If anyone did not get it, you must sign up for the DOC communications. If you need help with that please contact me. At the state meeting there was quite a few questions about the budget and the Incarcerated \$1 wage as well. That was a bill that failed las session but was put in the budget so they are ensuring that that will remain in the budget. If not, there is a house bill currently introduced on this as well.</p>
<p align="center">Announcements</p>	<p>The facility calendar has been updated. The API Heritage event has been moved to July 30th. That was at the request of the population.</p> <p>There is a memo that will be posted and sent out via kiosk. We will be changing We will be changing the check-in hours for visitation. Starting in April first the check-in times there will be two sessions to check in for visitation the first one will be from 10:45 AM to 11:45 AM and the second check in time will be 5:45 PM to 6:45 PM. We'll update that on our website there will be notices for the public access and in the visitation room. It's going out to the entire population as well. We're not starting till April we wanted to give plenty of time for everyone to be aware.</p>
<p align="center">Roundtable / Open discussion</p>	
<p>Family Member: Why are you changing the visitation hours like that? Also, why was the selected evening time to start at 5:45pm?</p> <p>Arnold: The changes have come from multiple requests with a number of complaints coming from the families. They would like more staff present in the visiting room and right now we have these long check-in times which caused one of the visitation staff to stay in public access to be able to view those check-ins. We checked with all the other facilities and us and WCC we're the only ones that did not have the more restricted checked in time. So, we just kind of got the alignment. Some facilities only allow the 30-minute check in time which we didn't think work for our facility and Sergeant McGinnis is on the phone. I did not select the hours they did it based on our current high-volume check in time, so Sergeant McGinnis do you have any comments on the 5:45 time?</p> <p>McGinnis: I do not have any comments on that.</p> <p>Family Member: 5:45pm just seems so restrictive since count clears at 4:45pm. That leaves less than 2 hours. We have so many families that are extremely upset about it. I understand that it</p>	

doesn't start until April, but is it something that you guys are willing to think about a little more or reconsider your timeline.

Family Member: I there any way we can really look into these complaints and make sure they are valid because I'm sure you have heard some, but not concerning the entire population of families. This is definitely bad news for me.

Arnold: Thank you, we will take a look at the evening time.

Family Member: What about a 3rd check in, maybe before count

Family Member: I'm concerned about the mornings. I go see my husband before coming with my kids. If I get delayed for any reason, then I'm screwed. I think 1 hour in the morning is not acceptable. Maybe 10:45 -1:00, that sounds more workable.

Arnold: We'll look at the evening time. And we understand that this is a change. Like I said, we looked at what every other facility is doing, and this puts us in alignment with what they are doing and actually gives more of a check-in time. We understand that there's a change, so there will be grace time. So, if you show up 10-15 minutes late, we're not going to turn you away. There is going to be some grace time. The only person that will be allowed to deny a visitor will be the lieutenant. We understand traffic happens and there's things that come up with children, so we'll allow for that.

Family Member: You said families were complaining, so is this the reason you're changing it? I really want to discuss that during this meeting and see if it's really an issue or not. And if not, I will ask you to not make the change. Was it your staff or are you really getting some concerns? I would like for you to be transparent about that instead of trying to blame it on the families

Arnold: I am being transparent and I'm not blaming it on the families. We had a couple of situations occur and what came out of that was for us to provide more staff presence in the visit room and for us to be able to accommodate it this is the best way that we have found. I hear your complaints we will take note of it, and we will take a look at it.

Family Member: That's a huge gap of time where you can't check in, but you can leave. Maybe adding tat 3rd check in time. You're saying its families requesting more staff present in the visit room. So, it's ither, we have more staff in the visit room, or we leave visit open. Maybe doing a survey like we have in the past...to see what the active families are wanting or what is more desired by the families. It's a lot of work to come with 2 babies 2 hors down the road, and trying to make that time frame. I think it's going to be more of a problem than we're realizing.

Family Member: Hypothetically since the check in window is so short you could have so many people show up that the visit room is completely full by 11:45 and then a few people would get turned away. But then people will leave at 12:30, what happens to those who were turned away and told to come back at 5:45? I can see this happening like back during covid. When visit was full some would consciously end their visit so others could come in. How will we mitigate that? This hypothetical situation will probably happen.

Arnold: We'll take a look at that and get some contingency plans.

Family Member: Notifications that are coming out. I get the meeting notifications, but I did not get notification about that December tour. I'm wondering how things are being shared and, I haven't seen the notification about you being promoted to the Superintendent. Is that an interim official?

Arnold: My appointment is interim, that went into effect February 1st. The announcement was going to be done at this meeting. The tour we discussed at the last LFC meeting. It's not something that we put out to all family member because, per policy, it's only the elected members that are brought in for the tour: Co-Chair, Co-Secretary, State Representative, and statewide family council representatives associated with the facility.

Family Member: Okay, I thought that there was some discussion that it was not going to be just elected officials

Arnold: Policy allows elected officials to go in. It also says that the Superintendent can consider others on a case-by-case basis. So, if you want to send something in an e-mail if you're interested

in the tour to the family council e-mail box. Then we can put that on the list and whoever is Superintendent at that time to make a decision on that.

Family Member: Notifications...Are we going to be getting more emails, will one come out about you

Arnold: It will. The website has been updated. Ms. Carlson will also include it when she sends out this meetings minutes.

Family Member: Are you still accepting juveniles like Cheryl Strange said last fall?

Arnold: Yes, Green Hill is still coming. I want to clarify that although by state law, they're juveniles, these individuals are between the ages 20 and 25. They will be housed on our property but not with our population. They will be housed separately. I don't have a final date yet, but we have started construction at the facility to make space for them

Family Member: Visitation – If you came and missed the window but wanted to stay in Aberdeen waiting, could they have your cel phone number and text you if there is room?

Arnold: We will consider that.

Family Member: Fundraisers – I'm going to double back and suggest doing them on 2 different days. This is the 2nd one where they haven't gotten exactly what they ordered. I know it was a lot of work getting fundraisers going again but if it is broken up into 2 days then you're not having so many mixed up or incorrect orders.

Van Ogle: It is hard to find volunteer sponsors to do them, and this was the first time that we have done it since Covid in such a large fashion. I expected some mistakes to be made. Ms. Griffin made that corrections yesterday by going directly to the stores. Mistakes are going to happen. I can see how splitting it up into 2 days might help but I think what would really help is splitting it up by parts of the institution: X amount of units each month or quarter. I hear your suggestions, and we will take them into consideration.

Family Member: On a statewide level, there are other facilities that allow pictures to be taken in the EFVs. Not in the unit but just outside or in the processing area. Last meeting the LFC approved it. Families who don't do visits lose that picture option. Would it be helpful to know what facility is doing it?

Arnold: I will talk with the visit staff and see if that is something that we can accommodate or not. Yes, knowing who to reach out to and see how they are implementing it would help.

Family Member: Walla Walla. This only happened once but the Sgt. came into the unit with us and took our picture. It was then emailed to me.

Family Member: What is happening with video visit credits? We cannot get some this month. There have been no credits or even free options available this month

Arnold: Noone from SecurUs is on the line, but we can get that questions and send out an answer with the meeting minutes.*See attached document that was sent to families from SecurUs

Family Member: With the change in visit hours, how does that change check-in times for EFV?

Arnold: We didn't discuss changing any check-in times for EFVs

Family Member: Our concerns about visiting times, when can we expect an update on this?

Arnold: We wrote down all the concerns we heard today. We will take them into consideration and discuss it amongst the team. If anything changes, it will come out with the minutes.

Mansford: For those with kids...Would it be helpful on the event days where everybody has to leave and then come back during court, to have like a list of kid friendly things that are happening in Grays Harbor with some restaurants as well. This way you have a place to go if you're coming back or do you feel like most people with kids just leave after the event and go home?

Family Member: I think it would be helpful

Mansford: Okay, we will put one together and see if it's helpful for families.

Family Member: When is the next tour scheduled?

Arnold: We have not scheduled it yet. Policy allows for 2 tours a year, so I suggested we do one in the spring so the beauty of SCCC in the spring could be appreciated.

Roundtable open discussion

Next meeting location: Stafford Creek Corrections Center via Microsoft TEAMS Date: 4/12/2025
Time: 9-11AM

Comments: _____

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Distribution: **ORIGINAL** - Family Council Co-chairs



FAMILY COUNCIL ACTION ITEMS

REFERENCE	NEW ACTION ITEMS OPENED Name of issue discussed in meeting Key points/discussion: Description of issue Update: Update from each meeting till closed	ASSIGNED TO Owner of issue	DATE OPENED mm/dd/yyyy	DATE DUE mm/dd/yyyy	DATE CLOSED mm/dd/yyyy
Program Overviews	Build a list of available programs at SCCC. Include criteria, how often they meet, and how many can participate for each program. UPDATE: Program Pamphlet that is given to Individuals at Orientation will be attached to the meeting minutes.	AA A. Carlson	12/14/2024	4/12/2025	
Dishwasher	Share update on project steps at each LFC meeting. 6.08 UPDATE: It is still on the Capital Plan and is currently listed for the 2027 year. Please remember that though there is a date the priority of other things can change that.	Superintendent J. Bennett	10/08/2022	Ongoing until completion of install at SCCC	

REFERENCE	CLOSED ACTION ITEMS Name of issue discussed in meeting Key points/discussion: Description of issue Update: Update from each meeting till closed	ASSIGNED TO Owner of issue	DATE OPENED mm/dd/yyyy	DATE DUE mm/dd/yyyy	DATE CLOSED mm/dd/yyyy
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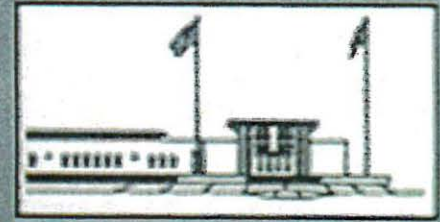
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Distribution: **ORIGINAL** - Family Council Co-chairs



How can you sign up?

Speak with your unit counselor to have a referral submitted.



Stafford Creek Corrections Center Programming Brochure



Why Program?

Programming is one of the most important aspects to improve incarcerated individual's behavior while incarcerated and once they are released back into the communities. The skills gained by various programs, helps reduce recidivism and provides opportunity for personal growth.



Stafford Creek Correction Center has a partnership with Grays Harbor College and Evergreen State College. These partnerships allow the incarcerated population access to gain their GED, high school diploma, certificates, Associate Degrees, and Bachelor's degrees.





Peer Led Programs

- ◇ Alcoholics Anonymous
- ◇ API Dance Class
- ◇ APICAG
- ◇ Atheist Group
- ◇ Brigadoon (Service Dog Training)
- ◇ Freedom Tails (Dog Training)
- ◇ Girl Scouts Beyond Bars (Pending)
- ◇ Jum'ah
- ◇ LDS
- ◇ Narcotics Anonymous
- ◇ Native American Regalia
- ◇ Redemption
- ◇ RHU
 - ◆ Redemption
 - ◆ R U Ready
 - ◆ Wealth of Wellness
- ◇ SBU Programming - List Provided upon approval in SBU.
- ◇ SPP
 - ◆ Bee Keeping
 - ◆ Foundations in Gardening
- ◇ Tutor Labs
- ◇ Veterans Programming - List Provided upon Approval in Veterans Programming.
- ◇ Yoga Behind Bars

Staff/Volunteer Led Programs

- ◇ American Legion Post 23
- ◇ Asatru
- ◇ Authentic Manhood
- ◇ Buddhist
- ◇ Chemical Dependency
- ◇ Christian/Non-Denominational Service

- ◇ Clerk Pool
 - ◆ Office Assistant Clerk
 - ◆ CPPC Clerk
 - ◆ Courier/Cards Program Clerk
 - ◆ Bears
- ◇ Correctional Industries (HUB Access Needed)
 - ◆ Business Office
 - ◆ Commissary
 - ◆ Laundry
 - ◆ Logistics
 - ◆ Metal Shop
 - ◆ Upholstery Shop
 - ◆ Warehouse
 - ◆ Wood Shop
- ◇ Defy Ventures
- ◇ Druid
- ◇ Education
 - ◆ Associate of Applied Science
 - ◆ Associate of Arts - DTA
 - ◆ Bachelor's Degree
 - ◆ Certificatès
 - ◆ Construction Trades Apprenticeship Program
 - ◆ GED/High School Diploma
 - ◆ Welding
- ◇ Engineering (HUB Access May Be Needed)
 - ◆ Bike Shop
 - ◆ Carpentry
 - ◆ Custodial
 - ◆ Electrical Apprenticeship
 - ◆ Grounds Keepers
 - ◆ Lifer Gardner
 - ◆ Outside Work Crew
 - ◆ Composting
 - ◆ Maintenance Mechanic
 - ◆ Motor Pool/Vehicle Maintenance
 - ◆ Metal Shop
 - ◆ Paint Shop
 - ◆ Plumbing Apprenticeship
 - ◆ Wood Shop
- ◇ Food Services Worker
- ◇ Horticulture Program

- ◇ Jehovah's Witness
- ◇ Jesuit Restorative Justice NW
- ◇ Kairos
- ◇ Latino Development Organization (LDO)
- ◇ Law Librarian - Clerks
- ◇ LDS
- ◇ Native American
 - ◆ Change of Seasons
 - ◆ Drumming
 - ◆ Sweat Lodge
- ◇ Real Man Ministries
- ◇ Recreation
 - ◆ Basketball League
 - ◆ CrossFit
 - ◆ Hobby Shop
 - ◆ Fitness Mgmt./Health & Wellness
 - ◆ Flag Football League
 - ◆ Lifestyle Fitness
 - ◆ Limited Mobility Gym
 - ◆ Recreation Clerk
 - ◆ Soccer League
 - ◆ Softball League
 - ◆ Toy Time
 - ◆ Volleyball League
- ◇ RHU
 - ◆ CBCP
 - ◆ Chemical Dependency
 - ◆ Hustle 2.0
 - ◆ Stress & Anger Management
- ◇ Roman Catholic Mass/Service
- ◇ SBU Programming - List Provided upon approval in SBU.
- ◇ Seventh Day Adventist
- ◇ SPP
 - ◆ Composting Class
 - ◆ Garden to Kitchen
 - ◆ Prairie Conservation Nursery
- ◇ Stone Catchers
- ◇ Thinking 4 a Change (T4C)
- ◇ Veterans Programming - List Provided upon Approval in Veterans Programming.
- ◇ Washington Way

Stafford Creek Corrections Center (SCCC)
Incarcerated Individual Betterment Fund (IIBF)
FY25 IIBF Budget and Expenditures

Account Code	Budget Category	Proposed Name - Programs/Events	Total FY25 Budget	Expenditures	Fee Recovery	Remaining FY24 Budget	Brief Description of Expenditures to Date to present	July
88115	NR14	MEAL ENHANCEMENTS	4,188.00			4,188.00		
88160	NR19	RECREATION SUPPLIES	8,284.00	4,444.83	(6,633.00)	10,472.17	white athletic field marker, sporting and event hygiene product prizes, washers, threadlocker, lubricant, saw blades, steal staples for weightlifting equip. past due invoice for saw blades, volleyballs, ball pump, net bag, 200 tennis balls, hot laminating puches, drumsticks, gym chalk, score keeper with handle, youth flag football sets, power switch, treadmill deck & belts,	
88170	NR23	TELEVISION PURCHASE / INSTALLATION SUPPLIES		2,667.94	(13,547.57)	10,879.63	replace splitters to retune TV system, connectors for I/I TV cables, optical coupler & fiber jumpers, fittings, steele box .55 inch TV's x3	
88180	NR27	UNIT ACTIVITIES	3,478.00	2,609.28		868.72	transmitters x7	
88190	NR30	VISITING AREA SUPPLIES	2,660.00	514.55		2,145.45	expo erase markers, playing cards, uno flip, uno, classic trouble, classic sorry, erasers, loaner sweatpants and sweatshirts , 2 pack wireless controller ps4, pencils	
89110	CULT	IIBF RESTRICTED CULTURAL EVENTS	9,230.00	417.08		8,812.92	basic color acrylic set & brushes, primed canvas	
89110	EFVC	EFV - CONSUMABLE ANNUAL ALLOCATION	9,000.00	2,751.84		6,248.16	dog poop bags, outdoor waterproof dog bag dispenser, air fryer x4, paper towels, sponges, solar shades x4, section sofas x4, pillow & mattress protectors, gallon storage bins w/lids	
89130	F107	IIBF FREE PHOTO PROGRAM	3,400.00	1,917.69		1,482.31	4x6 dye sub media for printer	
89130	F104	UNIT ACTIVITIES	1,000.00	12.38		987.62	fold top sandwich bags	
89130	FF01	BACK TO SCHOOL	4,810.00	5,686.42		(876.42)	precut foil sheets, wet ones hand wipes, tide to go stain remover, pink erasers, tabletop fan, insulated lunch cooler bags, space jam music, fairy string lights, graham crackers, milk choc bars, friendship bracelets, stickers, bulletin board cutouts, posters, cardstock, centerpieces, coffee urn, hot beverage dispenser, 11 gallon set temera paint, 12 pounds bulk candy, instant coffee and marshmallows, DNP 4x6 dye sub media for printer	
89130	FF15	FAMILY FOCUS EVENTS	2,550.00	644.05		1,905.95	8ft folding table, scrapbook paper, dried/pressed leaves, flowers, creative clear covering, cricut, cricut tool set, tape, blade & housing, grip machine mat, spiced apple cider, pumpkin decorating craft kits, temp tattoos, stickers, face painting, popcorn kernels, scissors	
89130	FF37	RELATIONSHIP WORKSHOP	0.00			0.00		
89130	FF40	HOTEL VOUCHER PROGRAM	20,000.00	8,301.62		11,698.38		
89130	FF61	SPRING EVENT	2,210.00	738.36		1,471.64	FY24 spring event PO2418132 paid from fund 759 reimbursing fund 759	
89130	FF69	WINTER EVENT	5,817.00	5,293.85		523.15	access for full use of cricut machine, ornaments, prelit garland, beaded garland, batteries, tree topper, fake snowballs, paper snowflakes, rice for sensory bin, glue, christmas music, ink stamp pad, stamps, tape, calligraphy pens, beads, bells, gems assortment, tinsel, pom poms, watercolor, baby toys, mangetic tiles, wooden play food, bluey window art, craft supplies, tea party sets, water bottles, bracelet making kit, squishmallows, christmas gift bags, candy canes, candy, vinyl, multi pen set, ink pens, acetate sheets, squishmallows, costumes,	
89130	FF91	VIDEO GREETING	500.00			500.00		
89130	FF96	SIGNIFICANT OTHER APPRECIATION	1,233.00	354.30		878.70	standard grip machine mat, karaoke hits cd, white adhesive doam squares, mixed artificial eucalyptus leaves, printable card stock	
89130	FF97	SPECIAL ADULT EVENT	2,210.00			2,210.00		
89130	FPOP	POP-UP FUNDS	1,050.00	984.80		65.20	cricut, tool sets, heat resistant tape, point blade & housing, plastic platform truck w/ polyolefin wheels	
89110	SUNI	IIBF - UNIT FURNITURE - SUP BUDGET	23,945.75			23,945.75		
89110	SUNI	IIBF - EVENT TENT - SUP BUDGET	980.10	980.10		0.00	Event tent	
89110	SUNI	IIBF - TV's FOR DAYROOMS - SUP BUDGET	6,198.40	6,198.40		0.00	55 inch TV's and transmitters x11	
89110	SUNI	IIBF - DAYROOM UNIT FURNITURE	3,671.00			3,671.00		
89110	SVIS	IIBF - PICNIC TABLE FOR FAMILIES - SUP BUDGET	4,495.39			4,495.39		
89170	OP03	TELEVISION SERVICES	23,143.00	17,804.33		5,338.67	cable fees - refund	
Report Total			144,053.64	62,321.82	(20,180.57)	101,912.39		

Stafford Creek Correction Center (SCCC)

Incarcerated Individual Betterment Fund (IIBF)

FY24 Budget Narratives

Account Code	Budget Category	Programs/Events	Proposed FY24 Budget	Brief Description of Program Objective <i>At the beginning of each fiscal year, please ask the assigned program manager to provide a brief description of the funded programs and how they will provide a positive impact on the lives of the incarcerated individuals.</i>
89110	CULT	IIBF RESTRICTED CULTURAL EVENTS	9,710.00	Monies used to provide cultural events at SCCC per the new cultural events policy 5890.160
89130	F107	IIBF Free Photo Program	2,400.00	Monies used to provide 2 free photo during visiting to the incarcerated and each of their guests.
89130	FF01	BACK TO SCHOOL	5,250.00	Monies used to support back to school events that focuses on positive interaction and involvement in the child's education. Participants must attend a workshop on how to appropriately encourage their children with a focus on schoolwork and participation.
89130	FF15	FAMILY FOCUS EVENTS	2,280.00	Monies used to encourages individuals to participate in crafts and special events during visiting.
89130	FF37	RELATIONSHIP WORKSHOP	300.00	Monies used for supplies for the Significant Other Appreciation Event workshop.
89130	FF40	HOTEL VOUCHER PROGRAM	20,000.00	Monies allocated to the facility for the Lodging Assistance Program is designed to provide assistance to families that must travel extended distances to visit. This assistance encourages and supports in-person visitation.
89130	FF61	SPRING EVENT	2,250.00	Monies used to support incarcerated individuals in recognizing the impact that their involvement has on the children in their lives. Participants will have the opportunity to compete with their child in different games to foster teamwork, good sportsmanship, and positive interaction. Activities will include family projects and games.
89130	FF69	WINTER EVENT	9,000.00	Monies used to support the winter event for families to participate in various seasonal activities. Encourages the bond between the incarcerated and their families by creating positive memories and to allow for the continuation of family traditions. Participants will be able to provide a gift to the children in their lives, create family projects, play games.
89130	FF91	VIDEO GREETING	500.00	Monies used to support video greetings that are recorded and sent to their loved ones
89130	FF97	SPECIAL ADULT EVENT	2,250.00	Monies used to support a special visitation day for adults and their incarcerated loved ones.
89130	FF96	SIGNIFICANT OTHER APPRECIATION	2,250.00	Monies used to support a special visitation day for the incarcerated and their significant support person
88125	EFVC	EFV - CONSUMABLE ANNUAL ALLOCATION	9,000.00	This category is for monies generated by fee supported Extended Family Visit Program (EFV) and will be used to replace and update EFV items throughout the fiscal year to ensure the EFV's are clean and usable. These items could include furniture, pots and pans, mattresses, linens, towels, and kitchen supplies. In FY24 \$2250 was allocated to each EFV at SCCC.
88125	NR08	EFV - SUPPLIES		This category is for monies generated by fee supported Extended Family Visit Program (EFV) and will be used to replace and update EFV items throughout the fiscal year to ensure the EFV's are clean and usable. These items could include furniture, pots and pans, mattresses, linens, towels, and kitchen supplies. The fees recovered, currently set at \$5 per night until July 23rd 2023.
88115	NR14	MEAL ENHANCEMENTS	4,000.00	Monies used to enhance the November and December meals for the incarcerated population.
88160	NR19	RECREATION SUPPLIES	8,204.00	This category is for monies generated by fee supported recreation programs will be used to support incarcerated individual wellness activities. Items include, but are not limited to: horseshoes, ping pong balls, pickleballs, footballs, basketballs, volleyballs, softballs, softball bats, board/card games for units, cornhole bags, recreation prizes, resistance bands, medicine balls, bumper plates, CrossFit wall mount racks, weight bars, line marker chalk, hobby shop tools & consumable items (i.e. sandpaper), ceramic casting slip. \$4,000 is allocated for the annual field day event for individuals who meet the requirements of being infraction free for the given time period.
88170	NR23	TELEVISION PURCHASE / INSTALLATION SUPPLIES	0.00	This category is for monies generated by the TV Rental Program and the purchase of new TVs and/or repairs to support the program. Monies will used to purchase TV's, when necessary to support the SCCC TV Rental Program
88180	NR27	UNIT ACTIVITES	3,624.00	Monies provide items that are not required but improve the every day life of the individuals living in the unit and contribute to reducing idleness. board games, card games, puzzles, microwaves
88190	NR30	VISITING AREA SUPPLIES	2,762.00	Monies support consumable items provided in the visit rooms and are intended to support a positive visiting environment. Items may include: games, coloring books, crayons
89170	OP03	TELEVISION SERVICES	148,800.00	Monies allocated statewide to provide cable TV programming to the incarcerated population. The required user fee recovery offsets the cost of providing cable TV services

222,870.00

Stafford Creek Superintendent



Superintendent Karin Arnold

Karin Arnold began her career with the Department of Corrections in 2006. Throughout her career she has worked at six facilities, a field office, headquarters, and has served on numerous project teams. Some of these assignments included Prisons Strike Team Leader for the Blake v. State Release team, Advance Corrections Implementation team and assisted in the developing of curriculum and training for case management staff statewide, Planning Section Chief for WCC during the COVID pandemic, and most recently she has been working to successfully implement the Solitary Confinement Project – Proof of Concept, and Washington Way implementation at SCCC.

Karin has worked for the State of Washington for 19 years. In her time with DOC, she has served as the Correctional Program Manager at Mission Creek Corrections Center and at the Washington Corrections Center. She has also held the positions of correctional unit supervisor, correctional mental health unit supervisor, quality assurance specialist, grievance coordinator, correctional mental health counselor, and Offender Re-entry Community Safety (ORCS) transition specialist in Pierce County.

Karin Arnold's appointment as the new interim Superintendent of Stafford Creek Corrections Center marks a significant milestone in her career. With her extensive experience and unwavering commitment to excellence, she is poised to lead the facility with integrity and dedication, ensuring a safer and more rehabilitative environment for all.

In 2022, Congress passed the Martha Wright-Reed Act. This law directed the FCC to issue a new set of regulations governing incarcerated people's communications service providers like us. In the summer of 2024, the FCC issued those regulations, which are included in a formal FCC Order. This FAQ answers some key questions about the Order and its changes.

OVERALL

What services are impacted by the Order?

Phone calling and Video Connect are our only services impacted by the Order. Solutions like eMessaging, Text Connect, media, entertainment, and all other services are not affected.

Beginning in November of 2024, we will be removing all phone- and video-related transaction fees.

PHONE CALLING

How does the Order impact phone calls?

The Order reduces the overall rates that providers may charge for phone calls and video sessions. If you are at a facility where current rates are above the Order's rate caps, the rates will be reduced in the future. The timing of these rate changes depends on a variety of factors, including our company's existing agreement with each facility. Adjustments to calling rates are generally determined by the facility size and expiration of their current service agreement. You can expect rate changes to take effect beginning in 2025, and no later than April of 2026.

How will my loved ones pay for phone calls?

Although arrangements may vary by facility, family and friends will typically cover the cost of phone calls using funds from prepaid AdvanceConnect accounts. They can also enroll in TextPay and AutoPay to ensure their accounts always have funds available to accept calls from you.

Can I continue to call family and friends?

Yes! You will continue to initiate phone calls per your facility policy.

VIDEO

How does the Order impact Video Connect?

The Order specifies that providers charge for video calling on a pay-per-minute basis, which is functionality that we don't have right now, but are working to put in place. In the meantime, some facilities might choose to temporarily disable video calling in favor of different methods of communication. At locations that maintain our current Video Connect service, we may provide users an allotment of free video sessions, subject to facility agreement and policy. Any no-cost video calling will be on an interim basis only, until pay-per-minute Video Connect is available.

If offered at my facility, how will my family and friends book a free Video Connect session?

If sessions are available based on facility agreement and policy, they'll continue to sign in to their accounts to book video calls at least 24 hours (and up to two weeks) in advance, just like they do today. The only difference is that they will no longer be required to enter payment/vouchers and will be taken directly into scheduling.

Will my family and friends be allowed to purchase video sessions?

Purchased video sessions are not currently available, so only the provided free video sessions at facilities with active Video Connect service may be scheduled right now. Before pay-per-minute Video Connect is available, you may choose to supplement with phone calls.

Does the Order impact Video Connect sessions with attorneys or onsite video calling?

Correctional agencies generally control the availability of Video Connect sessions with attorneys and onsite video calling. You should check with the facility to confirm that the existing rules will continue to apply.

How will this affect facilities with video subscriptions?

Due to the Order's new requirements for alternate pricing plans, we must end our current subscription offering. Refunds will be provided to those who have unused portions of their subscriptions.

What will happen to the remaining funds my family and friends have in their Video Connect accounts?

We will issue automatic, one-time refunds of the total remaining funds in their accounts.

How will I know if I have a free video session scheduled by a loved one?

There is no change to this visibility – you will be able to see scheduled sessions at least 24 hours (and up to two weeks) in advance. Please check the video app on your tablet or a terminal regularly to view any upcoming sessions. Note: some agencies may post printed schedules in housing units.

ADVANCECONNECT**What is AdvanceConnect?**

AdvanceConnect is a prepaid funding solution that allows your loved ones to pay for calls from you. Once their AdvanceConnect accounts are set up, they must fund them to begin paying for calls from you.

What are the advantages of AdvanceConnect?

- No credit check!
- Control – They can continue to receive your calls (which they may always accept or reject) from you as long as funds are available in their accounts.
- Multiple lines – They can add several phone numbers to their accounts so you can reach home, work, mobile, other relatives, friends, and more.
- TextPay and AutoPay – We've lowered the minimum balance that triggers automatic funding from \$10 to \$5, and increased the maximum amount they can add per transaction from \$50 to \$100.
- Money management – They can add funds to their accounts through securustech.net, the Securus Mobile app, a money-handling service such as MoneyGram/Western Union, or even by mailing a check.
- Account support – They get 24/7/365 access to their accounts through securustech.net, the Securus Mobile app, or by calling Securus customer care.

For what services will my loved ones use their AdvanceConnect accounts?

They will use their AdvanceConnect accounts to pay for phone calls from you. They can also use these accounts to pay for video calls when paid Video Connect sessions resume sometime in 2025.

How do my loved ones add funds to their AdvanceConnect accounts?

Securus offers several convenient options for your loved ones to add funds to their AdvanceConnect accounts. They can quickly and easily add money to their AdvanceConnect accounts by:

- Signing in to their Securus account, selecting AdvanceConnect, and following funding instructions.
- Calling Securus customer care.
- Using MoneyGram or Western Union.
- Mailing Securus a personal check, money order or cashier's check.

Can my family and friends set up AdvanceConnect to automatically add funds to their accounts?

Yes! With TextPay and AutoPay, your loved ones can automatically add funds to their accounts when their balances fall to \$5. Best of all, they choose how much money is added so they're always in control of their calling expenses. Your loved ones can set up TextPay and AutoPay by signing in to their Securus account, clicking on AdvanceConnect, and following the simple instructions.

Does the Order impact my loved ones' AdvanceConnect accounts?

Their AdvanceConnect accounts will function just as they do today, but with a few enhancements. For TextPay and AutoPay, we've lowered the minimum balance that triggers automatic funding from \$10 to \$5, and increased the maximum amount they can add per transaction from \$50 to \$100.

SECURUS DEBIT

How do these changes affect my Securus Debit account?

As long as the functionality is available at your facility, you will continue to use Securus Debit to make calls.

Can I use my Securus Debit account to pay for other Securus products and services?

Yes! You may continue to use funds in your account to purchase all Securus services available at your facility.