



FAMILY COUNCIL MEETING MINUTES

Location: Stafford Creek Corrections Center Date: Sat. 4/13/2024 Time: 9-11 AM

Teleconference details: Meeting ID: 225 240 039 127 Passcode: jbAEKP / Or call in (audio only) +1 564-999-2000,,750083686# United States, Olympia (833) 322-1218,,750083686# United States (Toll-free) Phone Conference ID: 750 083 686#

MEETING ATTENDEES

<u>Jason Bennett, SCCC Superintendent</u>	<u>VACANT</u>
Department/facility co-chair	Family co-chair

<u>Amber Carlson, SCCC ASP AA</u>	<u>VACANT</u>
Facility/council secretary	Family secretary, if applicable

Members present: Kerri, Daphne Nolte, Shawnte Holmes-Davenport, Capt. Eric Mainio, LBA Hillard Mellin, Wendy and Dean Dubinsky, Patti Hicklin, HCM Blaine MacDowell, Catherine Antee, Kellie Keen, CPPC Branwyn Mansford, Tamera Lacey, Mary Smiley

Non-council member attendees: _____

AGENDA

Old business

Topic	Discussion/Key points	Next steps
See Action Items Form		
Visitation After Events	<p>Family Member: Even though that may not be my loved one's day, will we be able to stay for visit when it reopened?</p> <p>Bennett: If you have to travel from out of state and fill out the special visit request, we can make that happen.</p> <p>Family Member: If you make the families leave, that is a huge impact on those who do not drive. It usually does not take that full hour and a half to clean and put the room back together. Is there a way for the families to stay in the room? Most of the main events are on the weekend and do involve children, leaving and coming back is a big thing on families as well.</p> <p>Bennett: As of right now, this will be our official decision, but I will speak with the DOC parties</p>	

	involved regarding the items you brought up.	
Personal Shoes in Visitation	Bennett: If the agency ever changes policy and makes this decision at the facility level, we will relook at this being an option.	
Dishwasher	Bennett: This still remains on the capital list. During it's time there we have had some agency items that have taken priority, but we still hope to receive the funding and be able to have the dishwasher funded and put into place.	
Photos in Visitation	Family Member: Can we get the policy posted in the visit room?	

New business

Topic	Discussion/Key points	Next steps / Questions
<p>Financial Overview / IIBF</p> <p>LBA Hillard Mellin</p>	<p>**See attached financial sheets</p> <p>Anything that is in grey...that designates funding that we cannot touch and move to another area.</p>	<p>Family Member: Recreational supplies, before the end of the fiscal year is there any way to get a survey out to the population to see what they would like to have in the gym area?</p> <p>*A follow up email has been sent to recreation with this inquiry/request.</p> <p>Family Member: When does this budget expire?</p> <p>Hillard: Fiscal year closes June 30th. The items purchased must be on site by that date, not ordered by the date.</p> <p>Noite: Can the IIBF hotel and transfer amount be raised from \$50 per visit as there appears to be so much money still left in that fund.</p> <p>Hillard: That is a question I will have to speak to HQ about. Please send me an email about that.</p>

Nolte: Can the Incarcerated Individuals participate in a survey to see what other purchases they would like with IIBF monies?

Bennett: There is not a local survey that I am aware of that goes to our population. However, SCCC has a great group of representatives through Tier Reps and Amend. Through their work and input we have been able to place bicycles and pull up/dip bars within the pods. Those don't show up as expenditures in our IIBF funds because we received outside funding with Amend.

Family Member: Are there expenses that have already occurred that are outstanding to this document?

Hillard: Yes, there are March expenditures that are not reflecting on this report due to it being closed in February. Those expenditures will be reviewed at the next LFC meeting.

Nolte: I was told by a Tier Rep that paper towels equal out to about \$7 a roll through CI.

Hillard: We have a statewide contract through CI that states if they make a material that we need to purchase, we have to purchase from them, not another vendor.

Nolte: How long is that CI contract for?

Hillard: I am not aware of when the contract ends or if it renews.

Bennett: It is legislatively driven that we are required to work with CI. Working with CI also helps with reentry for the population.

		<p>Family Member: What are adult special programs?</p> <p>Mansford: That is the parents and mentors event in June. HQ does not call it an event like we do, that's why it is listed that way.</p> <p>Family Member: What about restricted cultural events...what is that about?</p> <p>Bennett: That is brand new money that we were recently given from HQ. Across the agency facilities have received this money at per incarcerated to work towards funding facility cultural events. We have a number of different groups that will be having events. Looks like we will be splitting that amount up, roughly \$5 per Individual. HQ allocated the money, but they are still working through the restrictive processes. There will be more to come regarding these funds and what they will be spent on.</p> <p>Family Member: Hillard said the budget was closed as of February...the black history event happened on the last day of the month, so was that event not included in that fund?</p> <p>Bennett: Though it was not included in this fund, there are other options for funding for the events. Also, please note that not all the receipts have been received. This fund is still very new, and I am not a subject matter expert and do not want to misspeak about the use of funds.</p>
<p>Family Friendly Updates</p> <p>CPPC Branwyn Mansford</p>	<p>Significant Others event went well. I have received a few requests asking for things that we used to do that we may be able to bring back.</p>	<p>Family Member: Family Fun Night is on the 17th, no one has to sign up, you just have to be there, correct?</p> <p>Mansford: Yes</p>

	<p>Family Spending is on track for this year. We have about \$16,000. I am starting to look at the funds we have leftover that we can use to purchase items for future use (karaoke machine, bouncy house, some of the more expensive back to school item for the older kids, etc.)</p> <p>The Hands on Childrens Museum is redoing our children's area in the visit room, they are also inquiring about opportunities to come in for our events!</p> <p>Upcoming family Friendly events and activities: Family Fun Night May 17 Parents and Mentors June 15. This event will be held outdoors for adult guests. Signups will open May 1st.</p> <p>We onboarded 10 new volunteers with another 2 current volunteers from other facilities who will be joining us here. We already have 15+ signed up for the next orientation in May. If you know of people in the community who are interested in bringing in a program or volunteering with us, please have them contact me.</p>	<p>Family Member: You had the Spring Carnival set for April, and then it got moved. Now in July and August you have back-to-back events instead of having a good month in-between...are you going to gear them each for a different age group?</p> <p>Mansford: No. Since it is very important for all our families to receive those backpacks, we will not be breaking up the events by age. I have the dates and sign ups all set. Unfortunately, we had to reschedule the dates due to the visit room construction.</p> <p>Family Member: When you guys are changing or canceling events, can you please send a memo out by email to families to let them know since many plan and look very far in advance.</p> <p>Bennett: We can work on sending some notification out. *For the most up to date event schedule please visit SCCC's home page.</p>
<p>Statewide Family Council Update</p> <p>SCCC LFC State Rep. Daphne Nolte</p>	<p>The meeting minutes have been put out and are posted online.</p> <p>There has been a change to keeping a list of family emails. That is no longer being done. I am hoping that I can work with Amber and the new secretary that we can change this. *DOC has a LFC Family email list that is used to send out LFC notifications. Due to privacy concerns, that email</p>	<p>If they put in a request to purchase 2 or more bars of soap, they are not receiving them with commissary or they are receiving an option they did not choose.</p> <p>Bennett: there is a supply issue. Unfortunately, that is beyond facility control.</p> <p>Family Member: The issue with the substitutions is...if you order something and it is not in stock then you do not pay for it.</p>

list cannot be shared with LFC Family Representatives or family members. If you would like SCCC's LFC Family representatives to have your email address, please reach out to them directly.

175 SCCC residents were able to attend a workshop with the Seattle Clemency Project and they are working on getting that project opened again for another workshop.

I spoke about SCCC's urgent care that was opened and then put on hold after 4 days. When I brought that up at state it seemed they were looking into it more and possibly expanding it

MacDowell: We have a demand to bargain that starts in the beginning of May. Probably mid may we would be able to reimplement, we are gathering data and are very hopeful.

Nolte: Was SCCC the 1st to implement an urgent care and now the whole state is looking at it.

MacDowell: That is correct. We were told to stop until the bargaining is complete.

Property has agreed to allowing an inclement weather area for pill line. It has been used recently when needed.

If they send a substitution you pay for it. If they are always out of Irish Spring... I would suggest ordering something else in the meantime If you order it and they don't have it, and they don't give a substitution... they do not take the money.

The quality of laundry bags is still an issue.

Bennett: We are working on the laundry bag issue. I spoke with one of the department deputies about this to see if there is another source we could get them from. However, we are required to purchase from CI if they provide the product. To bypass that the department would have to get something in writing.

Family Member: When they do the laundry, they are not in a commercial washing machine, they're moving them around with a paddle correct?

Bennett: No, I would refer to the machines as industrial. They are massive.

Family Member: The inventory of items that they are able to order, is that dictated by facility or statewide?

Bennett: That is a statewide order form, but different facilities have items that they do not allow due to custody level. There is a master list controlled by CI. However, I am unaware of any restrictions for SCCC.

Family Member: Can we see that list?

Bennett: I know there is a printed list somewhere and if the master list is available, we

		<p>can put it in the notes. Family Members: It is available online. *Link was placed in the chat for family members. Please visit the website for master list.</p>
<p style="text-align: center;">Interim Election</p> <p style="text-align: center;">Facility Co-Chair Superintendent Jason Bennett</p>	<p>SCCC currently has 2 vacancies on their LFC, Family Co-Chair and Family Co-Secretary. An email was sent out requesting nominations for each position.</p> <p>No one accepted the Family Co-Chair position.</p> <p>2 People accepted the Family Co-Secretary position: Catherine Antee and Kelly Keen. (see attached statement from K. Keen).</p>	<p>Catherine Antee: I am going to defer to Ms. Keen. I was going to do it if no one stepped up, but due to personal reasons I am going to defer to Ms. Keen if she would like to hold this position. Thank you so much for the nomination.</p> <p>Bennett: Thank you for being willing to participate and for all that you do.</p> <p>Bennett: Ms. Keen, you are no longer running in a competitive race, but would you like to still speak to the families?</p> <p>Kellie Keen: I am still very new, I'm here to help out in any capacity and here to help and learn. I am located in South Carolina and in a different time zone but will be making the meetings and helping very much.</p> <p>Bennett: For the sake of having an actual election, and to confirm her position, we will still send out an election notification through email for co-secretary.</p> <p>*An election email was sent to the SCCC LFC family members on Tuesday, 4/16 with a voting deadline of Saturday, 4/27.</p>
Roundtable / Open discussion		
<p>Family Member: When you are sending memos could you please send it to us as well through the LFC email list? It used to be done, but it then changed. That could be due to a new Superintendent, but can we look at this?</p>		

Carlson: Please note that some of the notifications sent to the population are through kiosk announcements not memos. When those announcements are generated, I am not made aware. There have been times where an Individual is informing me of a recent announcement.

Bennett: Let me take a look at this, if I generate a memo then I'll make sure you get a copy. I'll ask Amber to help remind me of what I said. If it is not something that is shared by me or goes out through a HQ kiosk, we will look to see if HQ is posting it on an external website.

Family Member: Memos...the consistent carb diet that was offered to more than just the diabetic community, some have been getting it for the last 6 weeks. Then a memo went out saying you can't have that diet anymore....why was it jerked away from the population? Why were they not given prior notice? What happened?

MacDowell: During covid lots of HSRs were handed out that were not necessary. The actual policy for the diabetic diet states that they must be insulin dependent or approved by the Facility Medical Director. Then we started receiving lots of Individuals that did not qualify, so we screened and started going through the process for those Individuals to receive the proper diet. We are working with the other Individuals and getting them onto another diet that will work for them. Unfortunately, that notification went out a little earlier than I would have liked, but the Facility Medical Director and I are working very hard this weekend to get everyone screened and on a path to the correct diet.

Family Member: I thought HQ, or the legislature gave extra money so facilities could have resources and expand their program.

MacDowell: The focus is preventive medicine and this whole diet issue is a very big deal to me, and we are trying to get everyone screened and good to go by mid-week.

Family Member: Does anyone know the difference in cost for the carb conscious diet versus the regular diet?

Bennett: Mr Attard is not on the call, Amber will get the cost breakdown of per meal for the notes..

***Action Item**

Family Member: There is a lot of times that there is a line for bathrooms in visitation. Is there any opportunity for those bathrooms to be more accessible?

Bennett: We cannot leave it unlocked for safety and security, but I do know there is hourly and at request options.

Family Member: We come from Coyote Ridge and their visitor bathrooms are open.

Bennett: I agree in principle, and we can take a look to see what else we can do. Many factors (staff, officer stations, etc.) play into this. I will follow up with the Captain, CPM, Coyote Ridge, and other facilities on this. ***Action Item**

Family Member: I know this is a min/med facility, but I'm really concerned about the life without Individuals. Meaningful jobs, programs, and educations...I would like to know if there is something we can do to encourage these with life sentences to be contributing individuals to their population. For the distribution of information, I do not know who to go to get emails for people. Amber has been helpful through this, but I've had to call HQ to obtain email addresses for some people.

Bennett: We are always looking for opportunities. There is a focus for those with release dates, but we do look for opportunities for the population with the longer sentences. We are always looking at new programs and opportunities here at SCCC. Also, we can take a look at providing some email addresses for communication. ***Action Item (email addresses)**

Family Member: Fundraisers. They are not doing anything at SCCC. Several of the guys have stated they would like to do it again.

Bennett: We run into a volunteer and ethics issue with fundraisers. We were fortunate enough to previously have a staff member run them almost quarterly, but they have since obtained a position where it does not fit in their workload. I have met with the Tier Reps about a small subcommittee, so we will be looking at that as well.

Roundtable open discussion

Next meeting location: Stafford Creek Corrections Center via Microsoft TEAMS Date: 6/8/2024
Time: 9-11AM

Comments: Please send your suggestions for family friendly events, unit activities, unit items, and visitation items to the LFC email box, docsccllocalfamilycouncil@doc1.wa.gov.

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Distribution: **ORIGINAL** - Family Council Co-chairs

FAMILY COUNCIL ACTION ITEMS

REFERENCE	NEW ACTION ITEMS OPENED Name of issue discussed in meeting Key points/discussion: Description of issue Update: Update from each meeting till closed	ASSIGNED TO Owner of issue	DATE OPENED mm/dd/yyyy	DATE DUE mm/dd/yyyy	DATE CLOSED mm/dd/yyyy
Meal Cost Difference	What is the difference in cost for the carb conscious diet versus the regular diet?	FSM Ronald Attard	4/13/2024	6/08/2024	
Visitation Bathrooms	Change in procedure for visitor bathroom use to avoid long lines	CPM Robert Schreiber	4/13/2024	6/08/2024	
Email Addresses	Can a list of employee email addresses be provided to the LFC Family Members? A: See document attached to 4/13/24 LFC Meeting Minutes	Superintendent Bennett	4/13/2024	6/08/2024	5/06/2024
Counselors Open Door Time	There has been reports on inconsistency in open door time for counselors A: This was addressed with all classification staff at their March meeting	CPM Schreiber & CPM Baltzell	2/10/2024	4/13/2024	4/13/2024
Visitation After Events	Why was it implemented for visitors and Incarcerated to leave visitation after an event if the visitors planned to stay for the remainder of visitation? A: This was to allow for the teardown and clean up process after events. Is there a plan to go back to not leaving after an event, if you are planning to stay for the visit? A: Incarcerated attendees may stay in the visit room if they agree to assist in the teardown and cleanup process. This will avoid a double strip out for the day. Visitors must leave the visitation room.	CPM Schreiber	2/10/2024	4/13/2024	4/13/2024
Visitation Strip Out Process	Can a modified strip out be completed for the Incarcerated who are leaving and then coming back from getting insulin? A: It is a policy requirement that a strip search be completed after a contact visit, SCCC will continue with the process required. ref: Policy 420.310 – Searches of Incarcerated Individuals, pg 4, IV : A: 3: b	CPT Mainio	2/10/2024	4/13/2024	4/13/2024

Personal Shoes in Visitation	Now that the table tops are glass, can Incarcerated where personal shoes to visitation? A: After speaking with other facilities and comparing their processes SCCC will continue to follow the posted Visitor Guidelines. ref: SCCC Visitor Guidelines, page 5 "Incarcerated Individuals will wear state issued clothing, undergarments, and footwear into the visit area."	CPM Schreiber	2/10/2024	4/13/2024	4/13/2024
CI Order Sheets	Order sheets are only good through January 31 st for union supply? A: Union Supply has updated their form to read "Food Package Order Form 2024-2025".		2/10/2024	4/13/2024	4/13/2024
Holiday Meal in Visitation for 2024	Request for a holiday meal in visitation A: After reviewing the 2024 holidays that SCCC provides meal enhancements for, it was found that visitation does not fall on either of those holidays. We will look at and consider holiday enhancement for visitation again in 2025.	Superintendent Jason Bennett	12/09/2023	4/13/2024	4/13/2024
Dishwasher	Share update on project steps at each LFC meeting. 2.10 UPDATE: Dishwasher project has been placed on the Capitol List for the facility. Pending funding and approval.	Superintendent J. Bennett	10/08/2022	Ongoing until completion of install at SCCC	

REFERENCE	CLOSED ACTION ITEMS Name of issue discussed in meeting Key points/discussion: Description of issue Update: Update from each meeting till closed	ASSIGNED TO Owner of issue	DATE OPENED mm/dd/yyyy	DATE DUE mm/dd/yyyy	DATE CLOSED mm/dd/yyyy

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Distribution: **ORIGINAL** - Family Council Co-chairs



Stafford Creek Corrections Center

Changes From Last Quarter (December 2023 to February 2024)

- Budget increase from \$232,580 to \$248,901.
 - Increase of \$16,321.
- Expenditure increased from \$109,613 to \$147,787
 - Spend of \$38,174.
- Fee recoveries increased from \$17,953 to \$21,631
 - Increase of \$3,678.



Stafford Creek Corrections Center

Budget Changes

- Received funding for Special Projects of \$1,536.
 - 4x6 DYE SUB MEDIA FOR PRINTER/PAPPER & RIBBON - \$587
- Wellness Enhancement for exercise equipment of \$14,785.
 - Treadmills in the exercise room. All but \$4 was spent.



Stafford Creek Corrections Center

Expenditures

- Family Focus Events - \$475
 - 4" X 4" X 4" shipping boxes, gold coins, Craft rolls, markers, pencils, construction paper.
- Hotel Voucher Program - \$1,167
- Winter Event - \$1,162
 - Food Service.
- Significant Other Appreciation - \$1,576
 - Tissue paper, scissors, easel brush, round palettes, jumbo paper straws, coffee for s/o event.



Stafford Creek Corrections Center

Expenditures

- Meal Enhancements - \$4,000
 - Correctional Industries for turkey and prime rib for Thanksgiving and Christmas dinners.
- Television Purchase/Installation Supplies - \$2,756
 - HDMI Splitters, universal connector cables, coaxial connector adapter, wall plates, HDMI to analog modulator, flux-acid TV supplies,
- Television Services - \$17,931

Stafford Creek Corrections Center (SCCC)
Incarcerated Individual Betterment Fund (IIBF)
FY24 IIBF Budget February 2024

Account Code	Budget Category	Proposed Name - Programs/Events	Total FY24 Budget	Expenditures	Fee Recovery	Remaining FY24 Budget	Brief Description of Expenditures to Date
89110	CULT	IIBF RESTRICTED CULTURAL EVENTS	9,710.00			9,710.00	
89110	F107	SPECIAL PROJECTS	1,536.00	587.49		948.51	
88125	EFVC	EFV - CONSUMABLE ANNUAL ALLOCATION	9,000.00	8,916.03		83.97	remote controls, pillows, pitchers, paper towels, DVD binder, HDMI converter, hand soap, dish soap, blinds, shower liners, mats, waffle maers, night lights, bedding, coloring books, lamps, bunkbeds, dining room tables, dog poop bag dispenser wall mounts, changing pad, electric skillet
89130	F107	IIBF FREE PHOTO PROGRAM	2,400.00	2,208.46		191.54	photo supplies
89130	FF01	BACK TO SCHOOL	5,250.00	4,274.28		975.72	books, whiteboard markers, markers, folders, headphones, pencils, pencil cases, calculators, cotton wipes, disposable cups, briquettes
89130	FF15	FAMILY FOCUS EVENTS	2,280.00	591.95		1,688.05	blank puzzles
89130	FF37	RELATIONSHIP WORKSHOP	300.00			300.00	
89130	FF40	HOTEL VOUCHER PROGRAM	20,000.00	2,747.62		17,252.38	
89130	FF61	SPRING EVENT	2,250.00			2,250.00	
89130	FF69	WINTER EVENT	9,000.00	6,890.79		2,109.21	boxes with ribbon, treat bags, light-up balls, christmas ornaments, lanterns, party favors, lip balm, mini lights, popcorn, clear squeeze bottles, christmas costume, candy canes, hats & gloves, fleece throw, crew socks, food coloring
89130	FF91	VIDEO GREETING	500.00			500.00	
89130	FF97	SPECIAL ADULT EVENT	2,250.00			2,250.00	
89130	FF96	SIGNIFICANT OTHER APPRECIATION	2,250.00	1,576.11		673.89	
88118	NR14	MEAL ENHANCEMENTS	4,000.00	4,000.00		0.00	Turkeys-November, Prime Rib for December
88125	NR08	EFV - SUPPLIES	0.00		0.00	0.00	
88160	NR19	RECREATION SUPPLIES	8,204.00	696.78		7,507.22	hobby shop supplies, badminton, wiffle ball sets, tug of war, disc golf, soccer ball, pickleballs, footballs, cables for machines, pylons for football, white field marker, maci punch set, mini punch set, bucket of chaff, tennis paddles, diamond point chisel, bass strings, guitar strings, tool motor shaft, thick cable for pulldown, safety blades, airbrush kits, replacement cables for crossover machine, soldering supplies, safety switch table saw, ping pong paddles, wood trimmer, toothpaste, sponges, loofahs, body wash, deodorant, belts for rowing elliptical, polyester belts, position blocks, pedal w/ r&l belt
88170	NR23	TELEVISION PURCHASE / INSTALLATION SUPPLIES	0.00	5,079.21	(17,953.06)	12,873.85	fiber optic receiver rack-mount, coaxial connectors, quad-shield cable pack, hdmi to analog modulator, hdmi splitters
88180	NR27	UNIT ACTIVITIES	3,624.00	359.36		3,264.64	199.21 refund from last FY christmas lights for unit trees, puzzles, dominoes, dice, board games
88190	NR30	VISITING AREA SUPPLIES	2,762.00	2,802.50		(40.50)	plastic hangers, remotes, board games, playing cards, pencils, playing cards, dictionary, games, Neon signs, foldable headsets stand, surround sound gaming headset, area rugs, plastic storage bins, clothes hangers, microphone stand, rechargeable timers, markers, sign holder, desktop charging station, wall chargers, adapters, battery & charger for camera
89110	SP68	WELLNESS ENHANCEMENT	14,785.00	14,781.43		3.57	Treadmills for Recreation
89170	OP03	TELEVISION SERVICES	148,800.00	92,275.20		56,524.80	
		Report Total	248,901.00	147,787.21	(17,953.06)	119,066.85	

**Stafford Creek Correction Center (SCCC)
Incarcerated Individual Betterment Fund (IIBF)
FY24 Budget Narratives**

Account Code	Budget Category	Programs/Events	Proposed FY24 Budget	Brief Description of Program Objective <i>At the beginning of each fiscal year, please ask the assigned program manager to provide a brief description of the funded programs and how they will provide a positive impact on the lives of the incarcerated individuals.</i>
89110	CULT	IIBF RESTRICTED CULTURAL EVENTS	9,710.00	Monies used to provide cultural events at SCCC per the new cultural events policy 5890.160
89130	F107	IIBF Free Photo Program	2,400.00	Monies used to provide 2 free photo during visiting to the incarcerated and each of their guests.
89130	FF01	BACK TO SCHOOL	5,250.00	Monies used to support back to school events that focuses on positive interaction and involvement in the child's education. Participants must attend a workshop on how to appropriately encourage their children with a focus on schoolwork and participation.
89130	FF15	FAMILY FOCUS EVENTS	2,280.00	Monies used to encourages individuals to participate in crafts and special events during visiting.
89130	FF37	RELATIONSHIP WORKSHOP	300.00	Monies used for supplies for the Significant Other Appreciation Event workshop.
89130	FF40	HOTEL VOUCHER PROGRAM	20,000.00	Monies allocated to the facility for the Lodging Assistance Program is designed to provide assistance to families that must travel extended distances to visit. This assistance encourages and supports in-person visitation.
89130	FF61	SPRING EVENT	2,250.00	Monies used to support Incarcerated Individuals in recognizing the impact that their involvement has on the children in their lives. Participants will have the opportunity to compete with their child in different games to foster teamwork, good sportsmanship, and positive interaction. Activities will include family projects and games.
89130	FF69	WINTER EVENT	9,000.00	Monies used to support the winter event for families to participate in various seasonal activities. Encourages the bond between the incarcerated and their families by creating positive memories and to allow for the continuation of family traditions. Participants will be able to provide a gift to the children in their lives, create family projects, play games.
89130	FF91	VIDEO GREETING	500.00	Monies used to support video greetings that are recorded and sent to their loved ones
89130	FF97	SPECIAL ADULT EVENT	2,250.00	Monies used to support a special visitation day for adults and their incarcerated loved ones.
89130	FF96	SIGNIFICANT OTHER APPRECIATION	2,250.00	Monies used to support a special visitation day for the incarcerated and their significant support person
88125	EFVC	EFV - CONSUMABLE ANNUAL ALLOCATION	9,000.00	This category is for monies generated by fee supported Extended Family Visit Program (EFV) and will be used to replace and update EFV items throughout the fiscal year to ensure the EFV's are clean and usable. These items could include furniture, pots and pans, mattresses, linens, towels, and kitchen supplies. In FY24 \$2250 was allocated to each EFV at SCCC.
88125	NR08	EFV - SUPPLIES		This category is for monies generated by fee supported Extended Family Visit Program (EFV) and will be used to replace and update EFV items throughout the fiscal year to ensure the EFV's are clean and usable. These items could include furniture, pots and pans, mattresses, linens, towels, and kitchen supplies. The fees recovered, currently set at \$5 per night until July 23rd 2023.
88115	NR14	MEAL ENHANCEMENTS	4,000.00	Monies used to enhance the November and December meals for the Incarcerated population.
88160	NR19	RECREATION SUPPLIES	8,204.00	This category is for monies generated by fee supported recreation programs will be used to support Incarcerated Individual wellness activities. Items include, but are not limited to: horseshoes, ping pong balls, pickleballs, footballs, basketballs, volleyballs, softballs, softball bats, board/card games for units, cornhole bags, recreation prizes, resistance bands, medicine balls, bumper plates, CrossFit wall mount racks, weight bars, line marker chalk, hobby shop tools & consumable items (i.e. sandpaper), ceramic casting slip. \$4,000 is allocated for the annual field day event for individuals who meet the requirements of being infraction free for the given time period.
88170	NR23	TELEVISION PURCHASE / INSTALLATION SUPPLIES	0.00	This category is for monies generated by the TV Rental Program and the purchase of new TVs and/or repairs to support the program. Monies will be used to purchase TV's, when necessary to support the SCCC TV Rental Program
88180	NR27	UNIT ACTIVITIES	3,624.00	Monies provide items that are not required but improve the every day life of the individuals living in the unit and contribute to reducing idleness. board games, card games, puzzles, microwaves
88190	NR30	VISITING AREA SUPPLIES	2,762.00	Monies support consumable items provided in the visit rooms and are intended to support a positive visiting environment. Items may include: games, coloring books, crayons
89170	OP03	TELEVISION SERVICES	148,800.00	Monies allocated statewide to provide cable TV programming to the incarcerated population. The required user fee recovery offsets the cost of providing cable TV services

222,870.00

Stafford Creek Corrections LFC Co-Secretary

Kellie Keen

STATEMENT:

Hello everyone,

My name is Kellie Keen and I am a nominee for the position of Co-Secretary for the Local Family Council at Stafford Creek Corrections Center. While I am navigating through the policies and procedures that affect our incarcerated loved ones, and by extension ourselves and our families, I am committed to taking the time to learn and familiarize myself with the duties and requirements of the Co-Secretary position. I would like to help facilitate dialogue, provide clear record-keeping, and pay attention to the details needed that provide our families with important information regarding our loved ones. I am eager to contribute to and amplify the voices that strive to create a cohesive and productive community within the LFC. If elected, I will invest my time toward the collective goals and will strive to provide timely and accurate dissemination of information from each meeting as the Co-Secretary.

Thank you for your consideration!

Superintendent	Jason Bennett	<jmbennett@DOC1.WA.GOV>
Assoc. Supt. Programs	Arnold, Karin B. (DOC)	<kbarnold@DOC1.WA.GOV>
	(Oversees CPMs, Education, CPPC, Religion, and Records)	
Assoc. Supt. Operations	Van Ogle, Dan L. (DOC)	<dlvanogle@DOC1.WA.GOV>
	(Oversees Captain, Recreation, Mailroom, Resolutions, Training, Hearings, Law Library, and Facility Security/Operations)	
AA3 to Assoc Supt. Prog.	Carlson, Amber D. (DOC)	<amber.carlson@doc1.wa.gov>;
Corr. Program Mgr.	Schreiber, Robert J. (DOC)	<rjschreiber@DOC1.WA.GOV>;
	(Oversees Living Units, Visitation/EFV, and Washington Way)	
Corr. Program Mgr.	Baltzell, Stefanie L. (DOC)	<slbaltzell@DOC1.WA.GOV>;
	(Oversees Living Units, ADA, and Securus Liaison)	
Corr Spec. Policy/Legal Liaison	Brown, Salina M. (DOC)	<smbrown2@DOC1.WA.GOV>;
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Comm Partner Prog. Coord.	Mansford, Branwyn E. (DOC)	<bemansford@DOC1.WA.GOV>;
Food Manager	Attard, Ronald R. (DOC)	<ronald.attard@DOC1.WA.GOV>;
Visiting Room Sergeant	McGinnis, James R. (DOC)	<jrmcginnis@DOC1.WA.GOV>;
Local Business Advisor	Mellin, Hillard W. (DOC)	<hillard.mellin@DOC1.WA.GOV>;