

Local Family Council COVID-19 Informational Call Notes

Call Details

Facility: Stafford Creek Corrections Center

Date and Time: 10-21-20

Attendees

- SCCC Staff – Associate Penrose, ICP, IT5 Bradley & AA3 Tatro
- Other DOC staff – Family Services – C. Melhuish; OCO – M. Gyde; HQ – P. Perkinson
- LFC Officers: State Rep S. Cooksey & Co-Chair M. Fry
- Family members – D. Sifres, V. Westman, J. Revay, J. Triggs, B. Duschene, D. Webb-Cristelli, K. Kaiser & S. Wade

WEEKLY UPDATES:

1. SCCC'S CURRENT COVID-19 NUMBERS:

0– ISO

0– Quarantine

3– Intake Separation Tier

2. **STAFF SERIAL TESTING:** SCCC has conducted 2,841 COVID tests on staff to date. Other than the 1 positive test result, we have had all negative testing since then.

3. **SWANK MOVIE CONTRACT:** DOC's Swank Movie Contract has been extended from October 1, 2020 to June 30, 2021. SCCC has purchased 30 movies that arrived last week for population viewing.

4. **SAFE START VISITATION:** The protective barriers/dividers have been assembled in SCCC's Visit Room. In addition, we are working on the ventilation to restart the barber shop program.

5. **CHANGE TO FREQUENCY OF LFC COVID-19 TELECONFERENCES:** In an effort to work back to a new normal, we are scaling back to the 1st & 3rd Wednesday of every month from 3:00-4:00pm for our LFC COVID-19 teleconferences. A new calendar invite will be sent out to everyone soon. If issues arise, we can always go back to our weekly meetings like we had done previously. This is

6. **GTL UPDATE:** Many questions have come in regarding the I/I phones. **GTL **GTL Site Administrator Clara Church provided a self-report phone number for the population to call into. Our office sent this information out via kiosk to the population the morning of 10-22-20****

7. **JPAY:** Natasha Samuels from Securus/JPay was contacted about the JPay video visit issues; she responded that she would need to speak with Keith DeFlitch at HQ prior to being able to answer our questions. More information will be shared when received.

8. **IN CELL TV RECEPTION:** TV reception is being looked into to see if it's a facility issue or a provider (Comcast) issue. All units that have experienced issues have been reported and are being followed-up on this week.

9. **COMMUNICATION WITH LFC MEMBERS:** Since SCCC started with the daily/weekly COVID Tier Rep Meetings, our office has updated the Family Council with what was being discussed and any resolutions at each meeting. The LFC Reps are able to send in questions during the week for discussion during our weekly meetings. Rarely do we receive any from them. All of our I/I's (incarcerated individuals) have access to the LFC and Tier Rep meeting notes/minutes.

10. **MAILROOM UPDATE:** Recently a notice was sent to some of our population stating their periodicals might be "rejected" if the correct unit and cell assignment were not noted on the

periodical. This notice was sent out without being approved. It should have stated the periodicals might be “delayed” rather than “rejected.” A correction will be sent out to the population by the Mailroom Sgt. However, it would be greatly appreciated if the family member and/or the incarcerated individual were to contact the publication with the correct unit and cell assignment to aid in the flow of mail to the housing units.

11. **LAUNDRY BAG UPDATE:** The return of laundry has been an issue; this is very important with COVID and SCCC is looking into a different laundry bag, which should keep the laundry from being lost. More information will be forthcoming.

12. **MEGA PACKS:** Mega packs will not be affected by COVID-19 and will be sent out sometime in December. Sign up information is currently being sent to the units for posting to the population. Please see unit postings for complete details.

Pre-Submitted Questions – None

Roundtable discussions –

1. Per Diane Sifres, I spoke to GTL customer service regarding not being able to put money on the account due to the recording being stuck again. I had Candace put the money on the account for me; hoping this solves the issue.
2. Per Miriam Fry, it was decided when we began our weekly meetings that all questions would be filtered through Susan Cooksey so that she could condense them and send to Administration for review and response during our teleconferences. Instead frequent emails have been sent to Administration bombarding them with numerous questions for daily response. As Susan and Administration are already taxed due to the extra workload driven by the COVID pandemic, please submit issues/questions to Susan Cooksey by noon on Mondays for coverage during the teleconference. This should help alleviate some of the stress caused by COVID-19 restrictions to our family members and SCCC staff.
3. Per Susan Cooksey, I would like to thank Gina and SCCC staff for their responsiveness to our inquiries. I would also like to thank the family members for ensuring the magazines and newspapers include their loved ones correct unit and cell assignments, especially due to the increase in mail as a result of the COVID pandemic.
4. Per Susan Wade, I apologize for all of my questions and did not intend to bombard anyone. I am new to SCCC and am familiarizing myself with your LFC protocols.
5. Per Julie Triggs, I would like to thank Gina for the Mailroom information. I appreciate how you hear us out and follow-up on our requests. I am happy to say that my loved one is receiving his publications and mailings.

Participant Questions –

Question 1

Per Susan Wade, what channel number is designated as the movie channel?

Answer:

Channel 25.

Question 2

Per Susan Wade, what number is designated as the informational channel?

Answer

Channels 81 and 82 are dedicated as the informational channels.

Question 3

Per Susan Wade, are the Tier Rep questions posted and how do we and the incarcerated know what they are?

Answer:

The COVID-19 Tier Rep Meeting Minutes are sent to the housing units weekly and are posted in the Tier Rep Binders in both pods. They are also provided to the Tier Reps during the weekly meetings and are discussed in detail. The Tier Rep Meetings mirror the LFC Meetings in that they are both COVID-19 related issues and the LFC unit Reps receive copies of our teleconference notes weekly and we post them to the population via kiosk weekly. Issues brought up during our Tier Rep meetings are discussed with our family members during our weekly LFC teleconferences so that the families are informed as well as our incarcerated and staff.

Question 4

Per Susan Wade, what is a Mega Pack?

Answer:

Mega Packs are bags of goodies such as candy, chips, etc. to be eaten and enjoyed during the holiday season. They are cheaper than the holiday packages and are sent out through the CPPC's office. Flyers will be sent out to the units very soon with ordering instructions.

Question 5

Per Susan Wade, will there be a special meal for the population during the holidays?

Answer:

Yes, we always provide special meals for the population, but I do not have that information for answer today. I will check in with our Food Services Manager and provide that response during next week's meeting.

Question 6

Per Julie Triggs, can the mailroom information regarding current unit & cell assignment be put into the policy?

Answer: This would have to be a statewide change; policies are not changed for one facility.

Question 7

Per Verna Westman, can you provide us with the new Health Services staff member's name and invite him/her to participate in our next teleconference? I believe the last name was Johnson. We would like to know about any new Health Services plans for our incarcerated loved ones.

Answer:

Yes, we will reach out and provide that staff member with our new meeting schedule and a brief synopsis of their duties.

Comments/Closing –I would like to thank each of you for the valuable information you provide and for your participation in our Local Family Council. Our next LFC COVID-19 teleconference will be on November 4th from 3:00pm to 4:00pm using the same call information provided. We will be sending a new calendar invite to all of you for the 1st and 3rd Wednesdays of the month, with our second November meeting being on November 18th. As previously stated, if issues arise and we need to go back to our weekly teleconferences, this can easily be arranged. Please send all questions through our State Rep Susan Cooksey at susandcooksey@frontier.com and she will condense them and forward to our office for response. The next SFC meeting will be November 21st; please check in with Susan Cooksey if you have questions regarding the SFC meeting.