



## FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: August 9, 2019 0900-1100 SCCC Visit Room

Teleconference Details: N/A

### MEETING ATTENDEES

Department Co-chair: Tim Thrasher, Associate Supt. of Programs

Family Co-Chair: Vanessa Lewis

STAFF: Supt. Haynes, ASP Thrasher, ASP Van Ogle, CPM's Bohon & Schreiber, Fac. Mgr. Williams, Plant Mgr. Matthews, HSM1 Taylor, CI Mgr. Booth, Visit Sgt. Smith, Caroline Melhuish - DOC Family Services Division; Fiesta Food Services - Charlie Norris & Shawn Martin; Captain Mainio, Branwyn Mansford, CPPC;

Family members: S. Cooksey, V. Lewis, D. Sifres, S. Babcock, V. Westman, J. Revay, H. & L. Dockery, J. Triggs New participants: Virginia Clark, Hazel Heard

PARTICIPANTS: H6 S. Gonzalez, H5 J. Faircloth

Family Council secretary: Miriam Fry, Family Secy

Facility secretary (LFCs only): K. Tatro

Welcome

### AGENDA

#### Old Business

Topic	Discussion/Key Points	Next Steps
Use of proper language in VR	Reminder to not use foul language in the VR during visiting hours or during LFC meeting.	Report any inappropriate language to the Visit Sgt. for resolution.
Medical identifiers for offenders	Request for offenders with medical issues to wear identifier on garment.	Denied by HQ Health Services as unnecessary due to onsite Health Services staff response to all offender medical emergencies.
Adults only Family Friendly Events	Request for more adult FF events.	SCCC will keep FF events as they currently stand: 3 adults only events 4 events involving children. This is a similar comparison.

#### Pending

Topic	Discussion/Key Points	Next Steps
2019 Family Friendly Budget	Requested funds for Family Friendly Events have been submitted to HQ for consideration. The new budget will likely be sent out in early July, 2019.	Update by CPPC Mansford includes funding for all events through 2020. Update by AA3 Tatro on FFN events – increase in funding for 2019-2020. Will purchase a cart to assist with all future events.
Additional Microwaves for units	Two (2) additional microwaves were purchased & have been installed in units. However, the irons & ironing boards cannot be used at the same time as the microwaves due to power load issues.	Work orders have been placed to move the ironing boards. Will need to review logistics so there is no walkway interference. Follow-up will occur next week.

Call-out font size increase	Request for call-out font size increase. To resolve, magnifier sheet is being attached to call-out with cable through grommet on corner of cover. Will be installed in H5 Vets pod for trial period.	If H5 trial period is successful, this can be requested in other units for those that have difficulty seeing call-out due to font size.
Identifiers for LFC & SFC members for meetings	Request for identifiers to be attached to table number so that visitors can approach LFC/SFC family members to ask appropriate questions.	The identifiers are being stored in the Visit Sgt.'s office for check out during LFC/SFC meetings or visitation.

## New Business

Topic	Discussion/Key Points	Next Steps
SFC meeting update	State-side Rep, Susan Cooksey. At 7/13/19 SFC meeting covered OBF 2019-2020, parking lot list for all facilities, medical issues & indigent funds.	Next SFC update will be at our Oct. 11th LFC meeting.
LFC elections for 2020	Discussed having elections at October meeting. Since the policy is still in draft, we will have a brief meeting in October and then the tour. Elections will be held at December 2019 LFC meeting.	Elections will be held at 12/13/19 meeting for officers to begin in February 2020.
Next LFC facility tour	Discussed having a brief meeting at 10-11-19 LFC meeting and then touring areas of interest: 1) Health Services; 2) Offender dining; 3) Chapel & H5 Veteran's Pod. .	Areas of interest discussed: 1. Health Services; 2. Offender dining; 3. P bldg. to include chapel & H5 Veteran's unit. More to come.
Update from Fiesta Food Services RE: vending machines	Fiesta staff spoke at meeting about pricing changes to vending machine products. New price list was provided for posting in VR. For visitor complaints, visitor may either fill out visitation suggestion form and place in box, or give to Visit Sgt. Smith. All complaints will be sent to Fiesta Food Services by either Sgt. Smith or Ms. Tatro for resolution.	Visitor suggestion forms are available in Visit Room.

## Round Table Open Discussion

- Family Friendly Events:** Back to School event will be held August 31<sup>st</sup> in the Visit Room. We have many school backpacks that will be given away at the event.
- Family Fun Night:** Summer Fun Arts & Crafts event will be August 16<sup>th</sup> from 5-8pm. We will be crafting caterpillars made out of pom poms and painting wood planter boxes made & donated by SCCC's woodshop. Groundskeeper Baldwin is donating seeds to give away to the guests at the event.
- Visit Room Changes:** Universal bathrooms in the VR will be going into effect soon. More information to follow.
- EFV's:** No frozen meats can be brought to EFV's.
- Beanies/ponchos for EFV's:** Clear rain poncho was approved at the SSAC meeting. Offenders attending EFV's will have the ability to order from USG in near future and can wear poncho to EFV's.
- New ASP:** SCCC's new Associate Supt. of Programs will begin on September 3<sup>rd</sup>. Please welcome Gina Penrose from CRCC.
- KUBI Camp:** Per Caroline Melhuish from the Family Services Division, KUBI Camp will be held at Camp Dudley in Naches the week of August 19<sup>th</sup>.
- New LFC Officers:** At our December meeting, we will be voting on new LFC officers. If interested and have questions, please feel free to speak to our current officers: Susan Cooksey, Miriam Fry and Vanessa Lewis.
- LFC Tour:** We will have a brief meeting on October 11<sup>st</sup> and then off to the tour. An email will be sent as we draw closer to the date asking for specific information from anyone that wants to attend. Paperwork will need to be prepared for any family member's entrance inside the facility.
- Violence Reduction Workshops:** Associate Van Ogle commented on the Violence Prevention Workshop last month which was very successful. The next event will be held August 28<sup>th</sup> to include competitive events, picnic setting & bbq. All offender participants must be 12 months serious infraction free to attend. This is SCCC's way of thanking the population on violence reduction. SCCC is one of the best facilities for the least amount of fights & lower number of introduction of contraband. Art Festival – more info. coming soon.

Next Meeting Date: October 11, 2019 **TOUR**

Location: SCCC Visit Room

List of Acronyms: EFV – Extended Family Visit; LFC – Local Family Council; VR – Visit Room; SFC – State Family Council; HQ – Headquarters, CI – Correctional Industries.

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