



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: April 12, 2019 0900-1100 SCCC Visit Room

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: CPM Schreiber, Acting Facility Chair per Associate Thrasher

Family Co-Chair: Vanessa Lewis

STAFF: Supt. Haynes, ASP Thrasher, ASP Van Ogle, CPM's Bohon & Schreiber, Fac. Mgr. Williams, S. Gallington, Sec. Sr. to CPM Schreiber, HSM2 Parris, Caroline Melhuish - DOC Family Services Div.; Jessica Nagala, AA3 to Facility Captain & Christy Kuna, OCO Ombuds Assistant

Family members: S. Cooksey – absent; V. Lewis – CoChair; S. Babcock; V. Westman, J. Revay, D. & L. Morimoto, D. Sifres, M. Fry, Family Secretary; .

PARTICIPANTS: H5 J. Faircloth. & G unit G. Schirato. Absent: H6 S. Gonzalez.

Family Council secretary: Miriam Fry

Facility secretary (LFCs only): Sue Gallington for Katy Tatro, Facility Secretary - absent

New visitors: Andrea & Julie Triggs; New family member: Melonie Stevenson

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Mainline seating issue	Question whether wheelchair pusher can sit with wheelchair offender in offender dining.	Yes, wheelchair pusher can sit with wheelchair offender; staff were assured this as well.
Posters for VR	Have updated posters been provided for allowable poses?	Yes, posters have been posted in the Visit Room to include all appropriate poses for pictures taken in Visit Room.
SBU Transition	Update on Skill Builder's Unit (SBU).	Approx. 80 offenders coming to SCCC and 80 offenders going to WCC on 4-22-19. Those SBU offenders are intellectually delayed and normally are not high risk towards others.

Pending

Topic	Discussion/Key Points	Next Steps
Additional microwaves in units	Additional microwaves requested for all units except IMU. An additional 2 microwaves per unit have been approved & ordered.	This continues to be in progress. Two microwaves have been placed in a few units to make sure they do not overheat.
2019 Family Friendly Budget	Requested funds for Family Friendly Events have been submitted to HQ for consideration. This is still in progress.	Update will be provided at future meeting after HQ has determined funding for 2019-2020 fiscal year.

New Business

Topic	Discussion/Key Points	Next Steps
Fiesta Food Services - vending	Upgraded frozen food vending machines; two (2) units brought in to VR; in working order	Any issues should be reported to Visit Sgt. to be disseminated to Facility Secy. Tatro, who will contact Fiesta Vending for resolution.
Visit Room rules & regulations	Rules and regulations in the Visit Room discussed at meeting today.	Discussed slowly correcting policy issues in Visit Room; rules will be enforced; if offender wishes to go to vending machines with visitor, the visitor must have physical limitations that require assistance. This should be brought to Visit Sgt. Smith's attention first.
Can state badges be provided for SFC reps?	In the past SFC members were given yellow badges to wear at their facility signifying to other visitors that they could answer questions regarding visitation issues.	CPM Bohon will look into this for answer at future meeting.
Questions RE: medical attention for offenders.	Various Health Services issues were brought forth to HSM2 Parris to address; answers provided.	SCCC population may kite HSM2 Parris if experiencing issues and those will be reviewed & answered.

Round Table Open Discussion

- Family Friendly Events:** The Resource Fair will be on May 1st. Thirty (30) offenders have signed up so far. This number is very low unfortunately. DSHS, WA Connections, DOL and other agencies who provide resources /assistance will be in attendance.
- Family Fun Night:** FFN Bingo event will take place on April 19th to include prizes for all ages. A tentative list will be sent to the housing units on 4/15 with final list on 4/18. We anticipate a large amount of participants for this event, which is held in the Visit Room.
- Office of the Ombuds:** Christy Kuna, OCO Representative, introduced herself to the group and explained what their office does and how the offenders can contact their office for resolution of issues. The OCO aims to attend 2 LFC meetings per facility per year.
- Fiesta Food Services:** Family member reported an issue with receiving a different soda than what was selected. Fiesta Rep assured LFC attendees that staff would be reminded to be diligent with product placement into vending machines to prevent this type of mistake in the future.
- DOC Family Services Division:** C. Melhuish reports that the committee will be going over OBF recommendations soon, so hopefully no cuts will happen for the upcoming fiscal year. In addition, the new process for EFV's will be going into effect soon.
- Call-out font size:** Family member asked if call-out font size could be increased as it is difficult for offenders with eye sight issues. CPM Schreiber stated this issue would be reviewed for possible resolution.
- Food trays not being cleaned properly:** Family member asked why the offender food trays are often not being cleaned properly. Supt. Haynes states we are aware of the issue and have been working diligently on ensuring trays are cleaned properly.
- Do HSR's follow an offender from facility to facility?** HSM2 Parris states that when an offender arrives at SCCC from another facility, Health Services will meet with that offender regarding those HSR's.
- How to put money onto an offender's account for phone calls?** The offender can have family directly contact www.offendersnetwork.com regarding the VAC Card process and put money onto their account that way.
- New Captain at SCCC:** Associate Van Ogle states that SCCC is in the process of recruiting a new Captain and hopeful for the position to start in the beginning of May. Also, SCCC will be scheduling a rock concert for Violence Prevention. Attendees must be 1 year serious infraction free to qualify. There will also be 2 field events coming soon with the same qualifications. SCCC feels that these three events will be incentives for those offenders wishing to attend.
- Request for bathrooms to be unisex:** Family member asked if the VR bathrooms could be unisex as there are always long lines for the women's restroom and some of the women find it difficult to wait that long. Associate Thrasher stated this will be reviewed for possible process or solution.
- Donation bucket:** Family member states at MCC there was a donation garbage can where visitors could bring in donations for the visit room. Can this be done at SCCC? Associate Thrasher states there are many security issues that could arise from bringing in donations without prior approval and without being searched. There is a reason why a process is in place for donations, so everyone should follow the process that has been put into place for all facility donations.

13. **Matthew House:** A family member asked why there is no local Matthew House. Supt. Haynes states this is the first time he has been approached about this since coming to SCCC, but is open to discussing the possibility.
14. **Significant Women's Event:** A family member inquired whether the Significant Women's Event was still scheduled for the end of May. Associate Thrasher responded that applications are due by May 3rd and there is a max of 75 offenders that can attend.
15. **Can female visitors use men's restroom if there is a long line for the ladies restroom?** Supt. Haynes assured that he is good with that, but to notify the Visit Sgt. first as it will be at her discretion.
16. **Infraction appeals:** Offender Rep states that infraction appeals have been taking over 60 days for response. Associate Thrasher states that due to staff transition, there were some time issues. However, all the infraction appeals are caught up to date so this should not be an issue in the future.
17. **UA Process:** Offenders believe they are receiving false positive UA results due to staff error. Ombudsman Kuna states that their office has a statewide pull on the UA policies that are in place. WA's procedures will fall outside the normal average protocols on UA procedures. It may be changing that when an offender receives a false positive, they can challenge the results and ask for the test to be sent out for a second opinion. If the test comes back negative, the offender would not have to pay for the test. However, if the test came back positive, the offender would have to pay for the test. This is not in effect at this time, but we are working on a process for this.
18. **TV Remotes:** Offender Rep requests on behalf of population to provide TV remotes for the new TV's due to screen buttons failing. Supt. Haynes states per policy remotes are not allowed. There are many security issues involving the batteries within the remotes.
19. **Fiesta Vending schedule:** A family member asked if Fiesta could stock the vending machines during facility count. Fiesta staff state that the driver begins work at 0445, so restocking the vending machines during our count times would not be feasible.

Next Meeting Date: June 14, 2019

Location: SCCC Visit Room

List of Acronyms: EFV – Extended Family Visit; LFC – Local Family Council; VR – Visit Room; SFC – State Family Council; HQ – Headquarters, CI – Correctional Industries.

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