



FAMILY COUNCIL MEETING MINUTES

Location: Olympic Corrections Center on TEAMS Date: 8/8/24 Time: 1pm

Teleconference details: In person in the Admin. Conference Room and Microsoft Teams Microsoft Teams Join the meeting now Meeting ID: 249 782 919 783 Passcode: T72ggs

Dial in by phone +1 253-372-2181,,846446665# United States, Tacoma Find a local number

Phone conference ID: 846 446 665# For organizers: Meeting options | Reset dial-in PIN

MEETING ATTENDEES

Superintendent Scott Speer Department/facility co-chair Schyler Robinson Family co-chair

Elena Friesz Facility/council secretary N/A Family secretary, if applicable

Members present: Paloma Valero

Non-council member attendees: Food Service Robert Warner, LBM's Audrey Gaedtke & Ian McGregory and CPM Jamie Kerschner

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Food Quality	Ongoing issue with the food quality, including stale bread and rotten vegetables	<i>The Food Quality issues need to be reported to the unit food committee members so it can be looked at as individual items and concerns. Bread issues with our vender, has had a customer concern turned in and the vender is working on the issues.</i>
DNR Lunches	Is it possible to have the kitchen workers make DNRs sandwiches the night before or even the morning of? They are still experiencing food being not edible and by the time it's discovered, nothing can be done.	<i>There is a process in place for quality control of the CSC/DNR box lunches, that the lunch should be checked before leaving the facility so discrepancies can be resolved before the crews leave the facility. Due to time and staffing workloads, we use our vender CI to produce our outside crew box lunches. And by purchasing CI box lunches, it helps keep us in line with our daily nutritional needs of our incarcerated population. There are some changes coming to the menu and the CI box lunches coming soon.</i>

		<i>Information on the changes have been posted in the living units.</i>
Visitors	Is there a process for visitors who have been dropped off for a visit and are waiting on their ride? With the lack of cell service, what can a visitor do if their ride isn't present, and the visiting room is closed?	<i>Visit room hours are posted and the visitor needs to make sure that the ride arrives at the designated time, there is not a holding area for visitors or a place they can hang out until the ride shows up. We will always help in the event of an emergency, but the visitors need to be responsible for their transportation.</i>

New business

Topic	Discussion/Key points	Next steps
Kosher Diets	The menu has been inconsistent for the last few weeks. Someone pointed out that the fine print of the menu states "Menu subject to change," but can there be a notice for the guys on Kosher diets?	<i>The following was an email from CI, it was a vendor issue. CI Foods would like to inform you that we have a situation with our vendor for Kosher meals. With the current situation in Gaza, our vendor has prioritized sending a good portion of their production to that region. Though we have orders in with them we have been back ordered. OCC had to do some substitutions. We now have all the meals listed on the menu except the Salisbury steak and the menu should be more consistent. Please use your Food committee members for future food related issues.</i>
Internet Router on HOH B tier	The facility says Securus... Securus says facility. It has been broken for about 8 months. This interferes with phone calls, media and even educational apps meant to be available for our incarcerated loved ones. I've reached out to Securus in various ways, with no luck.	<i>Repaired- Security Specialist Marc Thomas has been working with Securus on facility complaints and was able to get the technician to fix the router.</i>
Phone Booths	Two of the four phone booths in HOH unit are unusable and don't seem to be a priority to be	<i>Repaired- Security Specialist Marc Thomas has been working with Securus on facility</i>

	fixed. What is being done about this?	<i>complaints and was able to obtain replacement phone.</i>
Chaplain	When is a new Chaplin being hired?	<i>In progress. We have made a conditional offer and if everything works out, we will have the chaplain within the next two weeks.</i>
Vending Machines	Better options for Visit room vending machines and/or at least keeping the current options consistently stocked.	<i>The vendor, Peninsula Bottling Company provides OCC with what they have. We make suggestions however OCC does not have control of their products.</i>
Dental Care	Easier access to dental care- When will the mobile dentist roll out?	<i>We received the mobile dental unit from the manufacturer last week and are currently working staffing model and required training.</i>
Unit Windows	Are there any updates on the window film for the units?	<i>No, the project fell off the priority list (replacing water heaters, roofing, repairing walkways and floors, building rehab and all the security and safety maintenance requests.</i>

Roundtable open discussion

Topic	Discussion/Key points	Next steps
API Event	Asian Pacific Islander Cultural	<i>Saturday, August 17th, 1200-3:30pm</i>
Family Friendly Event	Family Fun Day	<i>Friday, August 23rd, 1000-3pm</i>
2023- 2024 Family Friendly overview	LBM from CBCC Audrey Gaedtke showed	<i>Attached https://doc.wa.gov/information/records/publications.htm#iibf-qtr-reports-facility</i>

Next meeting location: In person & TEAMS Saturday after visits, Tour will be planned per policy 150.150 Date: 10/12/24 Time: 2:30

Comments:

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Family Council Co-chairs

Olympic Corrections Center

Incarcerated Individual Betterment Fund (IIBF)
FY24 Quarterly Budget to Actual Report from July 2023 - June 2024 FM12



Account Code	Budget Category	Proposed Name - Programs/Events	Total Budget	Expenditures	Fee Recovery	Remaining Budget	Brief Description of Expenditures to Date
89130	EFVC	Facility EFV	-	1,059.35	-	(1,059.35)	Miscoded - Included with the Facility EFV below
89130	F107	Visits Photo Program	1,200.00	1,183.44		16.56	Photo paper/ ink, paper, backdrop supplies
89130	FF01	Family Friendly - Back To School Event	1,622.06	1,622.06	-	-	School supplies and backpacks, event food
89130	FF13	Family Friendly - Arts and Crafts Program	377.20	377.20	-	-	Crafting supplies
89130	FF20	Family Friendly - Father's Day Event	825.00	678.17	-	146.83	Games and supplies
89130	FF40	Family Friendly - Lodging Assistance Program (LAP)	5,000.00	2,160.85	-	2,839.15	Lodging assistance processed by HQ
89130	FF61	Family Friendly - Spring Event	800.74	712.39	-	88.35	Meals and Crafting supplies
89130	FF69	Family Friendly - Winter Event	1,425.00	1,469.42	-	(44.42)	Winter crafting supplies, décor
89130	FF91	Family Friendly - Video Greeting	500.00	461.30	-	38.70	Video greeting books
89130	FF96	Family Friendly - Significant Person Day	600.00	493.09	-	106.91	Event refreshments and décor
89130	FF97	Family Friendly - Special Adult Day	600.00	496.08	-	103.92	Event refreshments and décor
89130	FPOP	Pop-Up Funding	1,817.00	1,651.06	-	165.94	Mother's day cards, photo backdrop
89110	CULT	IIBF Cultural	1,350.00	125.44	-	1,224.56	Food and refreshments
89110	EFVC	Facility EFV	4,500.00	3,398.91	-	1,101.09	Cleaning supplies, TVs and mounts, games
88125	NR08	Extended Family Visits Program (EFVs)	-	-	(20.00)	20.00	
88160	NR19	Recreation Program	1,060.00	4,799.01	(3,983.00)	243.99	Table tennis, recreation supplies
88170	NR21	TV Rental Program	-	10,950.36	(12,626.70)	1,676.34	Replacement TVs
88180	NR27	Living Units	400.00	131.67	-	268.33	Ozette Unit rec supplies
88190	NR30	Visit Room	400.00	414.77	-	(14.77)	Utensils and general supplies, food
89170	OP03	TV Programming Services	35,646.00	31,526.55	(1,061.75)	5,181.20	Monthly television services
89110	SP68	Wellness Equipment	9,488.00	5,537.13	-	3,950.87	Basketball shooting game, arcade interactive entertainment system games. [Note 1]
Report Total			\$ 67,611.00	\$ 69,248.25	\$ (17,691.45)	16,054.20	

Note 1: Expenditure amount reported does not include a \$3,950.72 order for pool tables that was not available from vendor before fiscal year ending June 30, 2024.