



# FAMILY COUNCIL MEETING MINUTES

Location: Olympic Corrections Center Date: 06/9/2022 Time: 1300

Teleconference details: Microsoft Teams calendar appointment:  
**Join on your computer or mobile app** [Click here to join the meeting](#)  
**Or call in (audio only)** +1 253-372-2181, 723444241# United States, Tacoma  
Phone Conference ID: 723 444 241#  
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**Meeting Attendees**

Department/facility co-chair: Scott Speer, CPM Family co-chair: Vacant

Facility/council secretary: Kate Wahlgren, AA3 Family secretary, if applicable: Vacant

Members present: N/A

Non-council member attendees: Heather Hamilton, OCO

**Agenda**

Old business

Topic	Discussion/Key Points	Next Steps
4/7/22 meeting	No participation from LFC	
LFC Flyers	Flyers will be placed on the visit room tables to give approved visitors and incarcerated some information about becoming involved in Local Family Council	

New business

Topic	Discussion/Key Points	Next Steps
6/9/2022	No participation	

**Roundtable open discussion**

Next meeting location: Microsoft TEAMS if visits are scheduled and continuing cohort

Date: Thursday, August 11, 2022, Time: 1pm

Comments: The following kiosk message will be sent to the population to encourage them to have their loved ones participate in OCC LFC.

*Currently OCC is recruiting family and friends of incarcerated individuals to be members of our local family council. Family councils advise, collaborate, problem solve, and partner with the Department and the community to improve communications with the Department, create opportunities to strengthen family and community connections, improve quality of life for those incarcerated, promote successful reentry, provide family input on related policies and operational memorandums, and address local and statewide issues/concerns that affect a broad range of those incarcerated and their families. Family is broadly defined to include immediate, extended, and elected family members, such as romantic partners, friends, neighbors, and*

*clergy. Department employees and council members work together to bring awareness to the family councils to encourage participation. Each prison facility maintains a Local Family Council (LFC). Family council meetings provide opportunity for family members to ask questions, get information, and share their perspective of the facility. All approved visitors may attend a family council meeting. Your family members may find additional information on our agency website to contact the facility.*

*Next scheduled meeting is Thursday, August 11<sup>th</sup> at 1pm.*

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change.

Distribution: **ORIGINAL** - Family council co-chairs