



FAMILY COUNCIL MEETING MINUTES

Location: Olympic Corrections Center Date: 2-11-21 Time: 1300

Teleconference details: Microsoft Teams calendar appointment

Meeting Attendees

Department/facility co-chair: CPM Scott Speer Family co-chair: _____

Facility/council secretary: Elena Friesz Family secretary, if applicable: N/A


Members present: Pauline Vance

Non-council member attendees: Invited did not attend –Jason Bennett, Mike Eby and Ginger Price

Agenda

Old business from 2-8-2020

Topic	Discussion/Key Points	Next Steps
CI Meals at Visits	Are we able to pick other choices of meals for visiting?	Yes The list of choices will be given to the IWC representatives to make different selections for CI meals
Store	Ozette unit placing store order on Wednesdays, why does it take nine days to receive it? Hoh Unit receives their store order three days earlier.	OCC has approval for another staff Warehouse worker which will make commissary delivers more consistent and process go more smoothly. That employee should be on board soon.
Motel Vouchers	Status of this program? We would like to have a “trial run” before the launch to be sure that it works as it is supposed to. Julie willing to make a trip there for that purpose.	It’s not funded yet, we get to make funding request in March for the next fiscal year. This would be for approved immediate family members. There may be an option of what was done in the past with a gas card
Release Notifiers	Release date has arrived and due to the release notifiers not being sent out or received somehow, they were not able to leave on the appointed date? Process clarification and how it works.	Records manager Pam Olekas response: Once an ORP (Offender Release Plan) has been approved and we receive notification of that approval, then Records completes the notification process. If the ORP is approved after an offenders ERD then he is going to release even later than that based on whether his notification is 1 day, 15 day or 35 days. A detailed response from Classification Counselor Oliver below in comments
Fund Raiser	Family Co-Chair Carla Dishon and her husband would like to sponsor a Subway fund raiser splitting the proceeds between Mary’s Place, (a shelter in Seattle that helps women and children) and Family Friendly	Superintendent supports the fund raisers as long as policy is followed. Elena and Carla will continue to work on a plan to submit to Superintendent Bennett for approval.

	events Elena Friesz will also so be helping.	
Tour	Per policy the Local Family Council has two tours a year of an area within the facility. Any suggestions?	No suggestions as of this meeting. The group will give it some thought and decide in April.
EFV's	Some confusion each time when checking in. We could use sacks to bring food items now we can't. Stove/oven are dirty. The food that is on the burners oven smoke. When the power goes out we have no heat.	Lieutenant Price and SGT. Friesz will be attending a statewide meeting regarding Visits and EFV's. The policy is being updated. We look at our Operational Memorandums and allowable item list and update. We will follow up. Looking at some new furniture, refrigerator with a freezer and pots and pans.
New Business 2-11-2021		
Welcome	Introduced ourselves	Explained how Local Family Council facilitates meeting. Reference policy 530.155 Family Council.
Visiting	Does DOC have plans to start visiting at the facilities	HQ's will meet in March to reevaluate when and the process. No contact visits with scheduled times.
LFC members	Possibly other family members of OCC residents will be interested in joining OCC LFC.	Ms. Vance will contact families that have loved ones at OCC.
Project Avary	Group for children that have parents incarcerated.	 Project Avary Flier.pdf Sent to the attachment to Ms. Vance

Roundtable open discussion

Next meeting location: OCC Microsoft Teams Date: Thursday, April 8, 2021 Time: 1300

Comments:

Please send questions and concerns to Elena Friesz emfriesz@doc1.wa.gov by Wednesday, March 31st to prepare the agenda for April meeting.

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