

FAMILY COUNCIL MEETING MINUTES

Location: Admin Conference Room Date: 10-12-19 Time: 1430

Teleconference details: N/A

Meeting Attendees

Department/facility co-chair: Jason Bennett Family co-chair: Carla Dishon (absent)

Facility/council secretary: Elena Friesz Family secretary, if applicable: N/A

Members present: Julie Winkler

Non-council member attendees: Jackie Ahrens, Health Services Mngr. 1, Sergeant Friesz

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
LFC Meeting	August 10, 2019	Canceled due to members unavailable. Agenda items forward to the October 12 th meeting.
Summer BBQ	Rescheduled due to funding so close to fiscal budget. Possibly Friday, August 9th	Updated on Website and visit room
Tour	Waste Water Treatment Plant	Tour went well. Incarcerated WWTP workers Jared Dishon and Lucas Johnson gave a good presentation to the group.
Visitor Signage	Will look on the way back from WWTP of where signs can be better placed	There will be two parking spots for EFV. Lieutenant will have visit signs in new areas. A sandwich board for visit day will be placed for better direction.
Used publications	<p>Status on receiving used books being sent in?</p> <p>May the population donate books to the unit libraries once they are done with them?</p> <p>Is the Inter loan WA ST Library being used at OCC?</p>	<p>https://www.doc.wa.gov/corrections/incarceration/send/publications.htm The above is a link on direction for used publications. Attachment of the memo to the population and the approved used book vendors.</p> <p>Yes the population may be donate to the unit library once they are done with them.</p> <p>The Washington State Library will be starting the ILL program back up</p>

		again tomorrow. It had been down for about the past 5 months. Monthly we average anywhere from about 10-20
Statewide Family Council	Sound bites from OCC Represented Ms. Winkler	Attached due to form restrictions and length.
EFV's	Yard maintenance Check-in and Out times	Sent email to Maintenance/CSC Lieutenant is looking at changing times
Statewide Workshop June 6th	Julie Winkler attended EFV statewide workshop discussion	Her understanding is that the recommendations/draft were to be submitted to the legislature for review. If there were no changes requested in 60 days from the time it was submitted, then it becomes final. No word yet.

New business

Topic	Discussion/Key Points	Next Steps
EFV's	Check-in and out times	Times will stay the same due consistent
Elections OCC Local Council Members	OCC currently has three council members.	Council will vote by email. Members will continue their current roles.
Motel Vouchers	A discussion of whether motel vouchers could be requested for inclusion in the next budget cycle for OBF monies?	Julie will enquire the information about local motels offering a flat rate. This program is at LCC. Forks is remote with high demand on motels with tourist.
Badges for FC members	Badges to wear while in visiting	OCC has them available for members.
No consistency on store and mail	Sometimes mail is received at 8pm, other times at count Store: If store items are not handed out by Ms. Capp, the men will not get them until 9pm. Ms. Franklin will have us count every item, therefore some of us will not get store items due to time. Ms. Capp will stamp and go, other officers will sign and drive, making it possible for us all to get store items.	Mail call is usually around 1700 on week days. Around dinner mainline Currently updating OM for process when the residents receive store. Process will be sign and go or may inventory at the customer's request.
Gym Time	Has been discussed in the past. It was brought up again to have rotations for all units. Example that was given: Hoh unit 6pm Clearwater 7pm (stay's the same) Ozette unit 8pm Lema	The times are the best scenario for OCC. We have tried several times and avenues.

	220 shift will still be running busses regardless who is first or last. Same amount of staff for each gym time.	
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Roundtable open discussion:

- Bringing books to EFV's is not on the allowable items list.
- DOC is meeting with four contact vendors for incarcerated phones and JPay in early November. OCC has requested additional phones for the units.
- The incarcerated can kite, kiosk or have a staff submit a work order to Maintenance for microwave repair or replacement.

Next meeting location: OCC Conference Room Date: 12-14-19 Time: 1430

Comments: We received an email from Christy Kuna, Assistant Ombuds: I wanted to take the time to introduce the new OCO Assistant Ombuds (AO) to you; they will cover medical related concerns and complaints that come into the Governor's Office and OCO. Her name is Carol Smith. She is yellow badged and she may have interest in touring the facility so I wanted to make sure to make a connection here in email. We are very happy to have her on board.

Also, I wanted to introduce you all to LaQuesha Turner (She goes by Q). She works for Early Resolution here at OCO and has been a dynamic part of our office for some time now. Q will begin attending 1 or 2 Family Council Meetings and 1 or 2 tier rep meetings at LCC, CCCC and OCC per year while I shift my focus more towards the other Western Facilities.

Documents handed out: August 2019 IWC Meeting minutes and 2020 OCC LFC meeting schedule. Next IWC Meeting is Tuesday, November 26, 2019

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