



FAMILY COUNCIL MEETING MINUTES

Location: Admin Conference Room Date: 2-16-19 Time: 1430

Teleconference details: Julie Winkler will conference in

Meeting Attendees

Department/facility co-chair: Jason Bennett Family co-chair: Jerrie Davies

Facility/council secretary: Elena Friesz Family secretary, if applicable: NA

Members present: Carla Dishon, Jerrie Davies and Lela Vargo. Guests: Chuck Vargo, Grant Dishon, Hannah Crow and Patricia Spurling

Non-council member attendees: CPM Scott Speer, Sergeant Charles Friesz, Secretary Supervisor Lori Capp, CO Anita Garcia-Davies and CO Matt Fultz

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Elections	When are elections going to be held for next year? Delaying them causes some problems for the SFC elections.	Jerrie Davies will send out a email for electing family co-chair, family secretary and statewide chair.
Vending Machines	It is my understanding that we still have not solved the visiting room vending problem. Please, may I have the vendor name? Another rep suggested that she had gone in person to the vendor HQ and had good success with making progress. I am happy to do that on behalf of the OCC families and loved ones. Frankly, it is very difficult to understand how this can continue unresolved. (The vendor information was given to Julie	The vendor name is Larry Briggs with Snow Valley Peninsula Bottling Company. Lt. Price has contacted Peninsula Bottling and they are willing to do what they are doing now. They will come to OCC every other week to fill the machines. Attached is a list of microwave meals that will be available during visiting hours. These meals are from Correctional Industries (CI). The council can select four meals for visitors to choose from. The selection can be switched once the other meals have been purchased. They are \$2.50 purchased from the visitor officer.
Tier Reps	I understand from the SFC that most LFC have the tier reps attend their meetings. I have suggested this before and would like to request again that the OCC FC meeting include these reps in	The Superintendent is not opposed to this but the Administrative Team meets quarterly with the IWC Reps with agenda of the populations concerns and requests. The minutes from the IWC and Family Council

	<p>person. This would allow us to better address the issues that the population is concerned about. With such a small family council, we are at risk of elevating concerns that are particular to only our own families and not the population at large.</p>	<p>meeting are posted for the staff and the population to read. If there was a particular topic to the Family Council agenda possible extend that invitation.</p>
<p>Graduated Reentry Program</p>	<p>A significant amount of time at SFC was devoted to the Graduated Reentry Program, which is rolling out in earnest. Of note is that an anticipated maximum of about 200 inmates would be enrolled in this program at any one time. The SFC thought it important that inmates are aware of the small number. It occurs to me that OCC may have a higher percentage eligible than that of other facilities due to the classification of the inmate population. Is that the case? How is the program working at OCC?</p>	<p>The screening is done at the HQ's level. And is not a local initiative. Given the limited number of participants OCC has only had 2 individuals leave with no feedback to the facility. Policy may update in May.</p>
<p>Visit room restrooms</p>	<p>Can the restrooms in the visit room have heat and hot water?</p>	<p>A work order will be submitted. In April in the minutes it was discussed to install a point to use water heater to assist. The Plant Manager will re-prioritize this.</p>
<p>EFV</p>	<p>At an EFV in November, the thermostat dials had tape across them with something to the effect of do not touch. It was said the heat at the EFVs will now be regulated by facilities. Is this the case? Will we be allowed to call facilities at any time of day or night and as many times as necessary to control the heat in each room of the EFV?</p>	<p>The heat is computer controlled by Maintenance. The tape was over the dial do if it is shut off trips the heat then there is none.</p>
<p>Christmas in visit room</p>	<p>At the visit on Thanksgiving, the items in vending machines were very sparse: no coffee, 3 most popular sodas were out, popcorn and cheese/beef stick were in the machine but those button were not working, among several other out of stock items. Although there were not very many visitors, for those there, it was disappointing. Unless there is a significant change with the vending machine company before</p>	<p>The Superintendent is providing hot chocolate, hot apple cider and coffee on Christmas and New Year's Day.</p>

	Christmas, it is assumed, the supplies will be about the same. If that is the case, is it possible to donate unopened factory sealed coffee and food items for those visiting on Christmas Day?	
Playing cards	It is my understanding the playing cards supplied in the visit room are donated by the casino. If that is the case and there is a large supply of them, is it possible to have a dozen or so in the cabinet at one time? It seems there are only a few decks at one time.	Yes twelve decks of cards will be sent to visits.
Ice Cream Fundraiser	I would like to add an item to the agenda for the December FC meeting. It seems that the OCC population was offered an ice cream fund raiser for this month. Participation was to be allowed based on the individual inmate's conduct record. I understand that these "rules" were posted prior to the fund raiser. However, I understand that the fundraiser was canceled and the population was notified that the cancellation occurred due to the facility conduct record as a whole. It sounds as though there is a discrepancy between the ground rules that were set out in the beginning and what was decided in the end. Could DOC staff clarify if this was in fact the case and if so why. As you know, the men really look forward to fund raisers like this and are very disappointed when they are canceled.	The CPM and CUS's met with IWC Reps to discuss the quarterly ice cream fund raiser. This fundraiser is based on improving violence reduction as a population. The men put the rules and guidelines in place. The flyer specifies the criteria. Attached is the flyer that was posted for the population. While noting that Violence is up considerably this quarter at OCC. The specific cancellation was per the guidelines the men had put in place. In the future the CPM is planning a Violence Reduction Committee involving the incarcerated men on ways we can make a safer environment while at OCC.
CI frozen meal selection	Attached are meals that can be selected at visits.	Selected frozen meals: The council decided on macaroni cheese w/green beans and the other following four selections were selected by the IWC Reps. Beef Filling w/Rice Cajun Black Beans, Cheesy Egg Omelet w/Sweet Rice and O'Brien Potatoes, Peach Pie Burrito, Scrambled Eggs and Potatoes and Teriyaki Sauce w/Chicken, Rice & Vegetables

New business

Topic	Discussion/Key Points	Next Steps
Visit Restrooms	Status of getting heat in the restrooms.	Work order number 11522 was submitted for heat and hot water to

		be installed in visit restrooms. Load study is currently being conducted for the increased ampacity that is required for the additional electrical load. This is required by L&I code. All components are on site and once we get approval from the electrical inspector we'll be able to install.
Delivery of Incarcerated Individuals packages.	Explain the delivery of packages to the population? The hobby packages are not consistently getting to the inmates in a timely fashion. Beads were purchased by an inmate on 12/21. They were delivered to OCC on 12/24. The inmate did not receive them until 01/21 after two requests from the inmate and two phone calls from the bead company.	All beading and craft packages are to be delivered to the Recreation Specialist. At that time it will be determined if the package is religious or hobby craft. The package that is referenced in agenda was sent to the Chaplains office first in error. OCC does not have a full time property. The facility tries to issue property two times a week which are usually Friday and Sunday.
Sanitization	Can the facility be sprayed down with bleach once a week or so like they do at Stafford and Walla Walla for sanitization purposes?	OCC uses a germicidal spray which is as effective as bleach for sanitization. Bleach is used in designated areas Bleach can be a security risk for the facility.
Ozette gym time	Can the Ozette unit can rotate there Gym times? They currently go at 8pm.	Due to the programming designation of the units a rotation does not work at OCC. (AM Kitchen workers come from the Hoh Unit have to get up at 0300 hours to be at work at 0330 hours). A Memo has been sent out to the population providing an additional recreational period for Ozette Unit on Tuesdays and Thursdays. (Note: this has been set up as a trial basis initially to evaluate the impacts on the other units.
Events	Does the council want to be involved in planning 2019-2020 events? Attached is a list of current events.	The council did not have much to comment.
Policy	Policy Family Councils 530.155 is up for review. HQ's asks for input if any by March 1 st .	Will send suggestions to Elena by email.
Elections	Elections were completed through email. Was there a family secretary selected?	Jerrie Davies will continue to be Family Co-Chair and Julie Winkler as Statewide Representative. It was decided by the council that no Family Secretary is needed.

Clearwater Restrooms	A complaint that the restrooms are filthy. A DNR incarcerated worker takes upon himself to clean them.	Superintendent Bennett will talk with CUS Anderson about the cleanliness of the rest rooms.
DNR laundry bag	May DNR workers have an extra laundry bag? The work clothes are not clean and coming back wet because the bags are too full.	We reviewed the request and will submit a purchase request for additional laundry bags.
EFV opening sealed packages	May EFV's have a pair of scissors or knife to be able to open sealed packages	We support proposal and will seek options.
Tour	Per policy the Superintendent is to offer a tour of an area two times a year.	Most the council after meeting went and looked at the items in the woodshop. The wood shop is preparing for the QVSA.

Roundtable open discussion

Next meeting location: OCC Conference Room Date: Saturday 4-13-19 Time: 1430

Comments: Christy Kuna Assistant OMBUDS will reschedule for August 10th meeting. Julie Winkler mentioned that Susan Leavell is the Program Administrator for Graduated Reentry. She presented at a Statewide Facility Council.

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