



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW via Microsoft Teams Date: 04-18-24 Time: 1700

Teleconference details: _____

MEETING ATTENDEES

Arminda Miller
Department/facility co-chair

Lori Krahn
Family co-chair

Theresa Boyer
Facility/council secretary

Family secretary, if applicable

Members present: _____

Non-council member attendees: Vanessa Whitford 786241, Tonie Williams-Irby 350955, Zachary Kinneman, Casey Carlson, Erika Brown, Courtney Robbins

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Facility Count	144	

New business

Topic	Discussion/Key points	Next steps
TRAC Program Lori Krahn	Has concerns over the TRAC program not being available at MCCCW. Courtney explained we share the same instructor with WCCW, and we were slated to begin a new class in June. Correctional Industries decided to bring the AJAC program, and this overlapped the time TRAC was supposed to begin so WCCW started a new class so we will have to wait until theirs has been completed and then it should begin here.	
College Classes and prep courses, high school or adult basic education, CAD classes Lori Krahn	The Women's Prison Division along with Education Services Administrator are working together to review the prospective colleges interested in providing services and will announce the selected college at the end of the month.	
Facility Status Update Arminda Miller	Broiler replacement project is closed for Mission Unit. Environmental Controls – new project. This is an expensive project but needed to control the facility HVAC. Slated to begin May 6 – June 28. Future projects – reroofing of the entire Mission building.	

	The University of Washington professor coming to work on a possible 10-year plan of our facility grounds. Compassion Prison Project – Trauma informed care. Staff training will be on Friday, all day session to include the trauma circle for the population will be on Saturday. After care includes a 16-week trauma talk for the population who are interested.	
TV's	The Women's Prison Division is looking at our infrastructure for what is needed to have TV's here. The incarcerated will need to purchase their own.	
Mental Health Providers Casey Carlson	Mental Health provider – We were finally able to hire an Psych. 4 for the facility. Dr. Collier will join us in August and comes from WCCW. Dr. Collier can support patients with a higher-level need for mental health. In the interim, we have hired a contract staff.	
Program Updates: Volunteer Appreciation Scarlet Road & Staff Training Univ. of WA. Mothers Group Freedom Reads Courtney Robbins	Volunteer Appreciation Event set for 6/20/24. Scarlet Road, who addresses victims of sex trafficking, came to facility and addressed the population. Mother's Group from the University of Washington will focus on how to parent through incarceration and support one another. Freedom Reads is on delay until the end of May, beginning of June. There will be a virtual kick-off to this incarcerated-led book club.	
CPPC Erika Brown	Math & Science Fair will be held during visitation on 4/28. The Children's Hands on Museum of Olympia will be collaborating with us for the event. Fundraiser Event May 21. If the LFC family members have any suggestions for future events, please send your suggestion to Erika.	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Washington Way Superintendent	The program is up and running throughout the facility. The population provided a list of events/activities they would like. Staff have volunteered to help with these enrichment programs (i.e. running club, garden, book).	

	<p>We have implanted the Contact Staff, a mentorship program. The incarcerated choose to be a part of and select a staff member who they want to interact with at least monthly. There are current laws in place that prohibit some events we want to implement and having to find ways to do them without breaking the law until the changes come. There were 60 incarcerated and 30 staff who signed up when this was rolled out on March 4th.</p>	
Driving Simulator	<p>We have purchased the program and stimulator. This is intended for those who have not driven for a long time and who may be feeling nervous to do. It is programed to provide different types of vehicles to choose from. It will be set up in the gym within a month.</p>	
Around the facility	<p>Grounds crew busy pressure washing areas throughout the facility. The painted bird houses have been installed in and around the facility due to the starling bird's destructive behavior. Will be doing a mini makeover in the visit room. We would like it to look more like the Great Room. Women's Prison Division is working on policy reviews specific to them. Reaching out to staff and the population asking for input. A wood splitter was installed out at the Sweat Lodge for safety and security reasons. The participants of the group will be doing the splitting and not relying on other staff to do it. The PEAR focus group completed their study on discipline in infractions with ethnicity. Would like to offer Crucial Conversations for staff development. Currently, a handful of staff doing a book club on neuro divergent to learn how to handle incarcerated with this. Staff recognition will be in May. We are exploring strategies for violence reduction – popcorn – need 30 days infraction free for the unit. Looking at k-cups for the units as possibility.</p>	

	Staffing - there is currently a lot of overtime. We are almost stable in our custody staffing. Katrina Jackson is our new Rec. Specialist.	
Robbins	We have purchased gaming equipment for the visiting room. The PlayStation 5 will be set up in the children's room.	
OCO	Their office will be moving May 1 st . Working on a solitary confinement project. Bringing on another Resolution person and Construction Advisory person. Would like to spend more time at the women's facilities.	

Next meeting location: Microsoft Teams Date: 6/20/24 Time: 1700

Comments: _____

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Family Council Co-chairs