



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date: 6/10/2021 Time: 1300

Teleconference details: virtual meeting using MS Teams

Meeting Attendees

Department/facility co-chair: D. Tabb - Superintendent Family co-chair: P. Bond – LFC member

Facility/council secretary: C. McConnaughey-CPPC Family secretary, if applicable: P. Bond

Members present: Dennis Tabb, Superintendent; Karin Arnold, Correctional Program Manager.; Chrislee McConnaughey, Community Partnership Program Coordinator Partnership; Angee Schrader, OCO Representative; Paula Bond, LFC

Non-council member attendees: Carolina Landa, OCO Representative

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Minutes from April 2021	Adopt minutes from April 13, 2021. Agreed Superintendent/LFC member Paula Bond.	No additional action, needed.
COVID-19 Update	No additional updates since Monday briefing	No additional action, needed.

New business

Topic	Discussion/Key Points	Next Steps
Impact of Budget Cuts/Unit Closures?	No information available regarding budget cuts and unit closure, currently.	Waiting for additional information from Headquarters.
Changes in programming for Incarcerated women?	Not able to speak to any changes to programming for incarcerated women until there is further direction from Headquarters.	Add topic to next LFC Bimonthly meeting agenda.
New Correctional Program Manager (CPM) – Karin Arnold	<p>Karin has been with DOC for 15 years. Came to MCCCW in Feb 2021 from WCC - CPM for Reception.</p> <p>How are you informing yourself about the unique needs of working with incarcerated women? Researched, NIC courses, part of the AMEND training.</p> <p>Will you advocate for GIPA to include both facilities? New Deputy Secretary and Chief of Staff recently visited MCCCW and are interested in what programming we have at MCCCW.</p> <p>What changes will you be considering at MCCCW to better align with best practices for women?</p>	No additional action, needed.

	<p>Getting to know population and staff and not making a lot of changes, yet. Impressed with the facility and teamwork during stressful time.</p> <p>How will you be collaborating with WCCW to eliminate “silos” that negatively impact women? Not seeing silo effect. MCCCW and WCCW have a good partnership. MCCCW and WCCW leadership have open communication on a regular basis.</p> <p>How do you see yourself working with Family Council and Families? I have an open-door policy, always want to have a team vision for successful re-entry.</p> <p>What is the status on Recreation Specialist vacancy? Actively trying to fill position. Have held interviews and awaiting approval to hire.</p>	
Corrections Education – Tacoma Community College	What is the status of the approved AAS Business Degree pathway approved by Legislation for incarcerated individuals at MCCCW?	Topic tabled, due to Corrections Education Director unavailable to attend meeting. Add topic to next LFC Bimonthly meeting agenda.
House Bill 1044	<p>Legislation that expands education opportunities for incarcerated individuals through Pell Grant Program.</p> <p>Currently not available. Hoping to implement for the 2022-23 school year.</p>	Table for additional discussion at our next Bimonthly LFC meeting due to unavailability of Corrections Education Director.
Law Library at MCCCW	<p>How are MCCCW Individuals allowed access to Law Library? MCCCW individuals are sent to WCCW Law Library when they have active court cases.</p> <p>Current sentencing reform court hearings are being done virtually.</p>	No additional action, needed.
Arts and Crafts	<p>What is being provided to occupy individuals’ time? In cell craft permits includes beading, card making/scrapbooking & yarn.</p> <p>Additional items include board games, playing cards, donated books and weekly Friday Bingo.</p>	No additional action, needed.
Gender Informed Practices Assessment (GIPA)	<p>Has MCCCW been included in the GIPA process? Currently only at WCCW.</p>	Tabled for another meeting due to Gender Responsive Manager vacancy.
Family Service and Volunteer Program Updates/Incarcerated Individual Betterment Fund Budget	<p>Will there be changes to Family Services programming with new leadership? What is the status of IIBF FY22 - Family Friendly budget? Budget approval has been delayed due to changing facility needs.</p>	Tabled for another meeting as new Family & Volunteer Services Manager was unavailable for meeting.

AMEND – Changing Correctional Culture	What will MCCCW participation look like with AMEND? Currently training a selected number of staff in the new process.	Additional information will become available for future Bimonthly LFC meetings.
Visitation Updates	Who is responsible for Visitation? Lieutenant oversees. Is there Visit staff at MCCCW? Visit is additional duties for staffing at on 3 rd Shift, Fri/Sat/Sun and Holiday Mons. DOC Emergency Operations Center designated who can come in for Visitation, agencywide. Currently, Visits are pre-registered by unit for 1-hr. sessions with adult visitors, only. No vending machines or photos, due to no contact.	Safe Start updates coming in July.

Roundtable open discussion:

Topic	Discussion/Key Points	Next Steps
What is going on with new Clothing Matrix – bras?	Superintendent has directed to stay with the original number of bras in previous policy guidelines. Population approved to have 7 bras on their matrix.	No additional action, needed.
OCO Update	OCO will be meeting with new DOC Secretary, tomorrow.	Briefing at next Bi-Monthly meeting.

Next meeting location: Virtual Meeting Date: August 2021 Time: 1300-1430

Comments: _____

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