



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date: 4/13/2021 Time: 1300

Teleconference details: virtual meeting via MS Teams invite.

Meeting Attendees

Department/facility co-chair: Dennis Tabb, Supt Family co-chair: none

Facility/council secretary: Chrislee McConnaughey, CPPC Family secretary, if applicable: none

Members present: Dennis Tabb, Supt.; Chrislee McConnaughey, CPPC; Mike Eby, Family Services Unit; Sharese Jones, Gender Responsive Mgr.

Non-council member attendees: none

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
COVID-19 Updates	<p>1 staff member tested positive for COVID-19 with 3 additional staff being screened out according to CDC guidelines.</p> <p>0 Individuals are isolated or quarantined.</p>	Continue to social distance, wear masks, wash hands and limit classroom size for programming.

New business

Topic	Discussion/Key Points	Next Steps
Program Restart Update	VISITING – no firm date to reopen Visitation.	Additional directions on reopen will come from HQ
	GATE CARD – starting to review gate card eligibility. Currently, assigning outside crews has been impacted by our facility count.	With MCCCW total population in the 140s, most of our population is being assigned to Maintenance, Warehouse and Kitchen. With 64 Individual assigned to Therapeutic Community programming limiting the number of Individuals available for crews.
	BUTTERFLY, TRAC (Trades Related Apprenticeship Coaching) and BEE programs are in full Spring operations.	
	EDUCATION – Spring Quarter has started with limited attendees and social distancing and mask wearing.	
Incarcerated Individual Mandatory Training	Facility has purchased 3 sets of TVs, DVD players and stands to provide required CDC training to our population	Training will start within the next week.
New Correctional Program Manager (CPM)	Welcome to our new CPM, Karin Arnold.	

Roundtable open discussion

Person	Discussion/Key Points	Next Steps
Mike Eby – Family Services	Family Service unit will be restarting the Read To Me Mommy Program. Also, will be introducing Big Book Journal as a pilot program at MCCCW working with incarcerated mothers and their children journaling at home.	Both programs to start, soon.
Sharese Jones – Gender Responsive Manager	Going to start the policy rewrite for Gender Responsiveness (590.370)	Would like to solicit input from both female facility local family council during rewrite.
Chrislee McConnaughey – Community Partnership Program Coordinator	MCCCW has two events coming up. A Mother's Day Craft Event will allow Individuals to send a gift home to a significant female in their life and a fundraiser is scheduled for the end of the month.	

Next meeting location: Virtual Meeting Date: Saturday, June 12, 2021 Time: 1:00pm

Comments: Please contact Chrislee McConnaughey at camconnaughey@doc1.wa.gov for invite to June virtual meeting.

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