



FAMILY COUNCIL MEETING MINUTES

Location: Virtual LFC Meeting Date: 10/20/20 Time: 1:30PM

Teleconference details: using Skype

Meeting Attendees

Department/facility co-chair: Dennis Tabb-Superintendent Family co-chair: _____

Facility/council secretary: Chrislee McConnaughey-CPPC (not present) Family secretary, if applicable: _____

Members present: Michael Eby-FSU; Maria Hall, MCCCW Lt; Paula Bond, LFC member

Non-council member attendees: Darrin Everitt, MCCCW Corr Unit Supervisor; Gordon Sprague – MCCCW Plant Manager;

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Minutes from Aug 18, 2020 LFC Meeting	Approved by Superintendent Tabb and LFC member Paula Bond.	

New business

Topic	Discussion/Key Points	Next Steps
Safe Start Visitation	Supt. Tabb stated that MCCCW was making all changes for resuming visitation as directed from DOC HQ. No firm start date as of yet. Scheduling method is yet to be determined.	Once date is determined visitation will resume with appropriate safeguards in place
HVAC	HVAC briefing given by Plant Manager Gordon Sprague. Current air filters being used are adequate, to improve total system a major remodel of the HVAC System would be required to include increasing the filter size from 2 inch to 12 inches in size.	Future adoption of UV Lighting to eliminate bacteria and viruses is planned.
LFC Elections	Paula Bond will continue as LFC member at MCCCW and represent MCCCW at statewide meetings.	CPPC will send out facility wide kiosk message requesting family members to join MCCCW Local Family Council. Ms. Bond will also check with her sources to improve recruitment.
Facility Holiday Events	CUS Darrin Everitt, discussed upcoming Holiday activities including Unit Halloween door decorating, Thanksgiving and Christmas Craft Events to send home to love ones.	Additional precautions will be in place due to Pandemic. Additional events will be reviewed and approved by Supt. Tabb.

Roundtable open discussion

Next meeting location: Virtual Meeting using Skype Date: Tues, Dec 15, 2020 Time: 1:00PM

Comments: _____

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