



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date: 5/18/2020 Time: 1:00pm

Teleconference details: COVID – 19 Teleconference Call

Meeting Attendees

Department/facility co-chair: Superintendent Dennis Tabb Family co-chair: _____

Facility/council secretary: CPPC Chrislee McConnaughey Family secretary, if applicable: _____

Members present: Melody Simle; Beth Mos; Paula Bond; Amber Floyd; Paige Perkinson

Non-council member attendees: _____

Agenda

Old Business

Topic	Discussion/Key Points	Next Steps
Facility Update	All is well within facility	Continue to monitor status of facility.
Testing/Quarantine	No one from MCCCW was sent to WCCW nor was in isolation/quarantine, this week.	Continue to monitor health and wellbeing of population and staff.
Boiler/Hot Water	Vendor was out on Wednesday. Evaluated and took pictures.	Waiting on written action plan. Will check with vendor, today.

New Business

Topic	Discussion/Key Points	Next Steps
Releasing of population	MCCCW has finished the Commutation and two rounds of Rapid Release of our approved population as of last Friday, May 15, 2020.	Will continue with regular release of population.
Capacity	The capacity of facility is 208 as of today.	

Roundtable Open Discussion

Topic	Question	Discussion
Laundry	Reviewing notes from conf calls since beginning of pandemic, could you remind us what the DOH approved laundry process is?	We are currently using cold water wash and approved laundry soap for use with cold water until Boiler is fixed.
Statewide Call – Jpay	Could we ask Keith DeFlicht to join a MCCCW conf call to answer questions requiring JPay statewide issue?	
Chain	Are there still chains coming in from WCCW?	There have been no chains coming in from WCCW for some time, now.

Roundtable Open Discussion CONTINUED		
Topic	Question	Discussion
Town Halls	Are there still Town Halls being done?	No Town Halls, Unit Reps meet with the Corr Unit Supvr, daily, in lieu of Town Meetings.
Statewide – Visit startup	During the Statewide Conf Call, when was Visiting going to start back up and what protocols will be put into place?	Corr Prog Mgr – Lisa Flynn stated there is no immediate plan to reopen Visit. Statewide planning has started to ensure Visit will be safe with protocols in place to ensure safety of population and visitors, much like what is being used in the community.
Pregnant Women	How many pregnant women are at MCCCW?	MCCCW does not take pregnant women at this facility.

Next meeting location: MCCCW COVID – 19 Conf Call Date: Tues, May 26, 2020 Time: 1:00pm

Comments: Due to Memorial Day Holiday, call has been moved to Tuesday, May 26, 2020 at same time – 1:00pm.

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