



# FAMILY COUNCIL MEETING MINUTES

Location: Taining Center Date: 8/17/24 Time: 10:00

Teleconference details: \_\_\_\_\_

## MEETING ATTENDEES

Assoc. Paula Chandler  
Department/facility co-chair

Josephine Johnson  
Family co-chair

\_\_\_\_\_  
Facility/council secretary

\_\_\_\_\_  
Family secretary, if applicable

Members present: \_\_\_\_\_

Non-council member attendees: \_\_\_\_\_

## AGENDA

### Old business

Topic	Discussion/Key points	Next steps
<p>Extending events because of mainline issue at MSU - CS2 Heather Trenk (Vicki Smith filling in)</p>	<p>Is there an option to do meals to go in clamshells to prevent mainline from running into event time? Can the issue of the chow hall being used as the visit room be resolved so they don't share the same space? CPM Arben Kullojka – the challenge for clamshells is the cost for CI. CI pushes back when it comes to the clamshells</p>	<p>CPM Arben Kullojka and Capt. Ina McNeese to have some conversations surrounding clamshells and follow up</p>

### New business

Topic	Discussion/Key points	Next steps
<p>Medical - Kite being answered by Nurses and Providers not receiving information – Elke Jackson</p>	<p>Incarcerated will send medical kites but when they see the provider, the provider hasn't seen any information from the kite because it wasn't supplied to them Can kite be put in front of chart so that it's easy to find? Elke Jackson – don't see why they couldn't be. Elke to look into it.</p>	<p>Send a kite to Elke Jackson if there are any additional questions  Update: Elke Jackson discussed this with the FMD and The RN3, we are reviewing chart flaggers to see if it would work.</p>
<p>Event Updates - CS2 Heather Trenk (Vicki Smith filling in)</p>	<ul style="list-style-type: none"> <li>• 6.23 MSU significant persons event went well!</li> <li>• 7.20 TRU significant person's event</li> </ul>	

	<ul style="list-style-type: none"> <li>○ 2<sup>nd</sup> offering due to overwhelming sign ups the first round</li> <li>○ Only offered to those on the wait list from the previous significant person's event</li> <li>● Back to school event <ul style="list-style-type: none"> <li>○ 8.10 MSU, 8.11 TRU</li> <li>○ Gave away backpacks with school supplies, lunchboxes, extra backpacks. Burgers, popcorn, cotton candy, snow cones, games</li> </ul> </li> </ul>	
<p>Evergreen Issues</p>	<p>Rep not present but sent word that they are "committed to being present at the next meeting"</p> <p>TRU Prices gouging, the price of items in staff machines is less than the price of items in the VRs – families are being charged more than staff and both use Evergreen for vending services. The same items are different prices in different machines in the VR, sometimes the same items have different prices in the same machine that are in different slots</p> <p>MSU Took ice cream machine away on MKL Day. Assoc. Supt. Paula Chandler – the machine was unserviceable, and we are trying to find a different ice cream machine</p> <p>WSRU Restocking issues: Soda machine is empty, chips machine is empty, few items in the one machine that's working – just not filling them, food expired. Assoc. Supt. Paula Chandler – agree wholeheartedly. Complaints are sent to Evergreen when received and in constant</p>	<p>Assoc. Supt. Paula Chandler to follow up on price differences in VR machines vs staff machines Update: Associate Chandler spoke with evergreen and the prices were changed to match the items in the visiting room vending.</p>

	communication with them regarding the issues	
EFV Trailer Update – Assoc. Supt. Paula Chandler	<p>Remodeling on trailers 1-4 have been completed. Remodeling will resume on trailer 5.</p> <p>Miscommunication, 4 was open when it should have been down for touch ups, 5 was opened before it should have been</p> <p>Clarification: 4 will go down for touch ups, then 1-5 will all be up and running and down the road 5 will go down for remodel</p> <p>Air fryers Different types in all the trailers. Sometimes where they are purchased doesn't have the same type of air fryer, might look different but similar functions</p>	
Securus issues with replacement players – CPM Leslie O'Connor	<p>Aware of the concerns and have been working with DOC HQ and Securus Account managers to resolve the issues. No permanent FSCA assigned to MCC but as of this week we have a sustainable temporary plan for one person to be at MCC weekly until a replacement FSCA is hired</p> <p>CPM Leslie O'Connor to send out a schedule on days they'll be here and which facility to the tier reps</p> <p>Securus has said that they will not replace earbuds after two weeks, property cannot override their decision. Individuals that have broken headphones that are not replaced by Securus can purchase them via union supply.</p>	
IIBF update – LBM Leslie O'Connor	<p>In a holding pattern for finding out which one of our initiatives will be funded with IIBF funding</p> <p>A lot of events there's leftover money – can that be allocated toward an event that everyone can go to?</p> <p>LBM Leslie O'Connor – there is a process for that, if it's a family friendly event the coordinator can request from HQ that the money move to an already approved next family friendly event but couldn't go</p>	<p>Come up with a wish list, hopefully by next meeting will have info for what's been approved</p>

	<p>to a cultural event or another line item from the budget.</p> <p>Some family members were asking to get more info out about the lodging assistance. Information is posted on the website. You can google Washington DOC lodging assistance and find it easily</p>	
<p>TV Reception Issues – Troy Hansen</p>	<p>Did cable switchover from Xfinity/Comcast to Dish Network? Can we add tv channels to the contract?</p> <p>There are duplicate channels, and they go out a lot, not sure if it's the company or our structure. In the TRU VR, the only kid channel is Cartoon Network and it plays adult cartoons starting around 2pm. MSU VR doesn't have any channels, tried roaming and it wouldn't work, they don't have the option to play kid movies.</p>	<p>Ordering DVD players for the visiting rooms</p>
<p>Amend Update coming to Monroe – Capt. Ina McNeese</p>	<p>System by which Norway manages incarceration and many states in the US are leaning toward adopting some of those practices. MCC sent staff to Norway to tour a few of their prisons and observe what that looks like for incarcerated and staff. Maybe not anytime soon here but if you were incarcerated in Norway, you'd would be washing your own laundry, there would be kitchens on the unit, you'd be purchasing your own food, staff goes to training for 2 years, work really loosely with those incarcerated as a mentor because it's been found a better method to teach people more prosocial skills and give the opportunity to demonstrate it.</p>	
<p>What is the status of chemical dependency class that is required for GRE or work release? – Pete Maxson</p>	<p>Really struggling right now, there is only one counselor, one person just started, and they are not up to speed yet. Working on recruitment and retention, advertising on multiple platforms</p>	

	End of September or October, limited to 12 in class, integrating new students in as soon as there's an opening to keep it flowing instead of starting one class, ending it, then starting a new one.	
LFC Meeting update – Assoc. Supt. Paula Chandler	Need to get the word out to families about expanding the family counsel, need more input, need to advertise more. Management to walk around and encourage loved ones to participate – any suggestions, reach out to Assoc. Supt. Paula Chandler Next tour – talking to Kristi Webb and Capt. White. SRTC is the next one and trying to do some parts at WSR, will work for next year on what tours look like	

Roundtable open discussion

<b>Topic</b>	<b>Discussion/Key points</b>	<b>Next steps</b>
New freezer at TRU	New freezer at TRU was built, they were told it was built for ice cream incentive program and being told it's only going to hold bags of ice Assoc. Supt. Melida Ferrell – miscommunication, was meant only for heat mitigation to hold ice CPM Leslie O'Connor bought freezer for the ice cream/snack program.	
Fridays/Mondays for visiting at MSU	Told it was a staffing issue, there's not that many people there, want all units to go on Mondays/Fridays, follow up from previous LFC	Assoc. Supt. Paula Chandler, Capt. Ina McNeese and CPM Arben Kullojka to discuss and follow up
Request for more Functional Jobs	Asking for more functional jobs to gain skills to use upon release, domestic violence class or parenting class for outside, a lot of things that can be brought to MSU to help toward a structured future instead of just having jobs/programs to keep occupied. CPM Arben Kullojka – Incarcerated do need to have a plan and not wait until the last minute at camp. Working camp, 134 working positions outside of the gate to maintain Monroe ground, WSR maintenance, CWC crew need to	

	<p>fill, huge demand to get workers outside to work. Skills from maintenance, electrician, plumbing, that's where you get the skills working hands on. CTAP, you can get skill there as well. Alternatives to violence is a 3-day course, see how it can be implemented. GED, business class, but there are cuts when lack of participants in a program. Crossroads is a fulltime program; you can't work outside because the program is considered fulltime and afterward you can go outside the gate to have more working skills</p>	
--	--	--

Next meeting location: TRU Visit Date: 10/18/24 Time: 10:00

Comments: \_\_\_\_\_

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Family Council Co-chairs