



FAMILY COUNCIL MEETING MINUTES

Location: LFC Skype Meeting Date: August 13th, 2020 Time: 13:00 – 14:20

Teleconference details: Skype for Business Virtual Meeting

Meeting Attendees

Department/facility co-chair: Ina McNeese Family co-chair: Mariyah Wafford

Facility/council secretary: Kathleen Bechler Family secretary, if applicable: Josephine Johnson

Members present: David and Jody Bullard, Amanda DeLay, Felix D’Allesandro; Caryl Darby; Diane Durall; Josephine Johnson; Christin Mathison; Diane Pasta; Rob Tarver; Carol Welch; Danielle White.

Non-council member attendees: Ian McNeese; Arben Kullojka; Mark Miller; Sandra Arrietta; Kari Styles; Heather Trenk; John Padilla; Eric Jackson; Karen Haydon; Matthias Gyde; George Turcin; Terry Cohn; Kathleen Bechler

Agenda

Old business

Topic	Discussion/Key Points (questions)	Next Steps responses)
SWANK Movie Channel	<p>Is there a possibility for a suggestion box for incarcerated to suggest movies? There would be too many boxes at each unit and facility to gather suggestions in a timely manner.</p> <p>Movies have to be rated PG13 or less, be covered by the Performance Movie License, by SWANK, and then approved by the Superintendent.</p>	<p>For the population to make requests for the movie channel, a kite should be sent to CMHUS M. Murray at SOU C/D Unit for consideration.</p> <p>Request to have a kiosk message sent to the population letting them know how to make recommendations for movies.</p>
EFV Trailers	<p>Are there still incarcerated living in the EFV trailers?</p> <p>If things are broken in the trailers by the high risk individuals living there, will the items be replaced using money from the EFV budget?</p>	<p>Yes, there are still incarcerated who are considered at high risk living in the trailers. They will continue to be there till the risk is much lower or gone. There is no date for them to return to their housing unit.</p> <p>Associate Superintendent Padilla said items will be replaced and repaired using OBF funds.</p>
Visitation	<p>Was there a memo sent out to the incarcerated stating there will be no visitation till next summer?</p>	<p>Captain McNeese is unaware of any memo making that statement. A work group at Headquarters is working on how to open visiting using Safe Start with the possibility of including LFC and SFC members in the discussion. We don't know when visiting will resume, but hope some form of visiting may resume soon.</p>
PPE/Gloves	<p>It was reported that officers don't always change gloves between cell</p>	<p>Changing gloves will be discussed at muster. We are continuously reminding</p>

	checks, even when asked to change them.	staff to change gloves when touching other people's items.
Beading	<p>Follow up with the new policy regarding family members ordering beads.</p> <p>Family Members report Rec Director Gallagher stated in an email family members still won't be able to order beads directly.</p>	<p>Captain McNeese looked up the pending policy and stated family members will still be able to buy beads through recreation instead of through religious items.</p> <p>There seems to be a disparity between the two policies and will need to be looked into. More to come.</p>
Jpay	<p>Those with mobility difficulties are limited to the kiosks in the dayroom at WSRU as they are not able to use the stairs to get to dayroom. Kiosk usage is done by housing assignment. It makes it harder to schedule video visiting with only one option</p> <p>Can time slots be added to MSU for video visits? Jpay tells family members the prison has to do it, prison tells family Jpay has to do it.</p> <p>Are there any updates regarding the Jpay contract?</p>	<p>This hasn't been an issue like it is since COVID closed visiting. This is a work in progress.</p> <p>Will reach out again to Jpay and see if other time slots can be added.</p> <p>No updates on the contract at this time.</p>

New business

Topic	Discussion/Key Points	Next Steps (results)
Family Services	<p>Family Services talked about "Back to School Backpacks", Back to School Letters and Parent Day Cards.</p> <p>Family services programs had to be modified due to COVID 19. There are plans to make other things happen in the next few months.</p>	<p>35 backpacks were handed out to family, remaining backpacks were shared between the Everett Justice Center & Stafford Creek</p> <p>Individuals were able to mail back to school encouraging letters to their children. Individuals were able to make cards to mail out to parents. 121 cards were mailed out.</p>
Statewide Representative	<p>Statewide meeting next week will be discussing the IIBF budget, which is about \$250, 000 Statewide. There is an fund increase due to the increase of Jpay & GTL Calls.</p> <p>Could the money not used due to COVID 19 be used to help with idleness to bring up spirits?</p> <p>How is the extra money from the IIBF used at the local level?</p>	<p>We have not received the allotment of money for programs for the 2020-2021 fiscal year. When we know how much we have to spend, CIPC Kaela Chong will be asking for input as to how the money should be spent.</p> <p>Recreation had to be modified the same as out in the community.</p> <p>No date for the weight deck to reopen due to social distancing.</p>
Quality Improvement on legal mail and OCO Mail	<p>There needs to be clarity and communication for all staff so when new officers know the protocols to increase positive communication between staff and our loved ones.</p>	<p>Legal Mail needs to be documented and signed for at either the Sgt's office or cell front, due to safety protocols. TRU and WSR legal mail is passed out differently due to where Sergeants office is located. If Sgt is not available, the CUS needs to step up and deliver mail.</p>

	Is protocol being followed on OCO Mail?	A possibly right after formal count, legal mail could be delivered at cell front. OCO mail should not be logged or signed for, just delivered like regular mail.
Religious Services	It was reported that a religious group showed a video at TRU that was disrespectful to other denominations. DOC 560.200 Religious Programs prohibits this behavior.	CPM Miller, who is in charge of the religious programming will check into it and follow up per policy.
Marriages	Are marriages still being processed and are marriages happening?	Marriage applications are still being processed, but will not be finalized until the ceremony can be performed.
Positive COVID Numbers	Was there a positive COVID case at TRU?	There were several individuals put on quarantine in the COVID unit for not feeling well as a precaution. There is a fantastic mapping team if someone is symptomatic, they will do a follow up and notify anyone who may have been in contact with them.

Roundtable open discussion

Next meeting location: Skype Meeting Date: 10-15-20 (Subject to change) Time: 1:00 PM

Comments: The time and date may change for the next meeting to include the most participants.

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