



FAMILY COUNCIL MEETING MINUTES

Location: MCC CJEP Date: 2/01/2020 Time: 1030 - 1230 hrs

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: Ina McNeese Family co-chair: Mariya Wafford

Facility/council secretary: Kathleen Belcher Family secretary, if applicable: Carol Welch,
 Alternate Secretary, for Josephine "Jo" Johnson, Secretary

Members present: Lynn Baker, Danielle White, Mariya Wafford, Joanne Pfeifer, Michelle Fox, Carol Welch, Felix D'Allesandro, Christine Matheson, David Bullard, Jody Bullard, Caryl Darby, Donda Peterson, Diane Durrall, Kim Day, Byron Coates, Marilyn Ellertson; Carrie Stilwell, Julyan Pegram, Joanne Glant, Keli Tilton, Larissa Stoudamire

Non-council member attendees: Ina McNeese, G. Knox, Kathleen Belcher, John Padilla, Eric Jackson, Mark Miller, Gheorghe Turcin, Rheena McNeese, Aaron Swenson, Pete Maxson, Terry Cohn; Elke Jackson, Delma Wilson, Lt. Peckinpugh, Bill Frantz, Jack Warner, Mike Hathaway, Kaela Chong, Ted Knopke, Rose Knopke, Julie Garner.

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
No VR porters at WSRU as of January 2020.	Continued from 9/14/2019 LFC meeting. No porters to clean chairs/tables after visit. Floors dirty. Update: 2/1/20 The floors in WSRU VR are clean.	Notes from 9/14/2019 - Cpt. Chandler & CPM Cohn are working to get a porter for the WSR VR. Photographers were hired in January, but no VR porters. Plans for hiring porters for VR who clean, floors, tables, childrens' play area & toys & strip out area. The game shelf has kept the area tidy - thank you!
No VR porters at WSRU as of January 2020.	Cleaning of VR children's play area.	Assoc. Superintendent Padilla directed Sgt. Knox to purchase toys for babies & toddlers as recommended by Danielle White and other parents with small children.
Cleaning of EFV trailers	Deep cleaning & maintenance of trailers is not being done on a regular basis. Update 2-1-20 - Cleaning of the EFV trailers was discussed. Suggestion to develop a checklist for those cleaning the trailers. Captain McNeese requested feedback on the cleaning of the trailers. A draft checklist of cleaning to be brought to the next meeting for discussion.	Lt. Bratton now has cleaning crews in place for cleaning EFV trailers on Thursdays. Cpt. McNeese said she would make the list of tasks for deep cleaning available as well as the schedule. Thursdays are the cleaning days. Deep cleaning includes shampooing carpets, upholstered furniture & sofa pillows, stripping/waxing floors, cleaning windows, bleaching toilets, showers, sinks. It takes more than 40 mins. Trailers need routine maintenance as well. Ex: Windows in Trailer 2 are bowed out.
Evergreen Vending	SOU - Ltd. fresh food, no coffee, machines out of order. TRU - soda	Aaron Swenson, Evergreen, noted all issues and some had been addressed,

	machines out of order, 1 snack machine doesn't work until reopened to reconnect card reader. Few non-pork options. WSR & ALL - Add Talking Rain & variety of flavors; water; variety in beverages, incl diet. Ice cream machines not stocked for weeks. Add nuts, almonds, peanuts, other. Add entrées, cheesecakes, wraps, salad varieties. More selection.	such as the cold truck that was out & is now fixed - all facilities should have ice cream. Issues raised at the meeting including adding cold sandwiches, milk, cottage cheese & small size yogurts into the machines. Aaron said he would see what he can order. Need driver to refill machines so 4:30 visitors have full machines with selections.
Medications for EFV Visitors	Some of the staff filling in are not familiar with the process for distribution of medications.	Suggestions was to make a a well written process on distribution medications for staff.

New business

Topic	Discussion/Key Points	Next Steps
Report from SFC Rep - Felix D'Allesandro	Jeneva Cotton wants more interaction between the LFC & the incarcerated. Family events. There will be 2 adult only & 2 children included events each year. Child support abatement - Senate Bill 6343 - relief for inmates owing child support.	Ms. Cotton will be meeting with superintendents to find out how best to get meeting minutes to inmates. She wants more two-way conversations & is exploring ways to achieve this goal - suggestion boxes? She wants inmate representation at the LFC meetings. Notes from the SFC Representative Felix D'Allesandro attached to these minutes.
Family Services Unit (FSU)	Gheorghe Turcin, FSU, said families new to DOC would not receive phone calls to provide information to them. Instead the Jan. 2020 letter from Sec. Sinclair will be distributed to them & through kiosk. Mission: to improve public safety by positively changing lives. Acknowledged critical role of friends & family in contributing to positive outcomes. Listed online resource links for alerts & notices & to support systems & resources.	Shared with family council members. Could it be shared as an attachment or link with minutes?
Gym Equipment	When gym equipment is broken, it's not repaired, incl. stationary bikes.	Assoc. Superintendent Padilla will reach out to the Rec. Director and direct him to repair or replace equipments using OBF.
Fund Raiser Monies	Let men know when fund raiser money is coming out so inmates can make sure money is available.	CPM Hathaway said within a couple of days of the end date for fund raisers money would be withdrawn. Said info could be posted for their information.
JPAY Update	Byron Coates reported that the contract process is now down to 2 vendors: JPAY (Securus) & Century Link. Site visits under way. Sec. Sinclair does not want rates to go up.	In process
Medical & Dental Care	What is the medical & dental care protocol for our incarcerated loved ones, as a family member? Because cavity filling is not done soon enough,	Questions regarding whether family could pay for medical & dental care from other providers were posed. The answer seemed to be No, but unclear. The VA is

	extractions are more frequent than they should be.	coming in to determine eligibility for veteran disability. There was much discussion regarding no regularly scheduled physicals & labs - the inmate must send kite requesting a physical.. Process issues regarding time from kite to being seen were addressed. Response to emergency - inmate must declare emergency to COs. Dental: There are 2 dentists with interviews this week to contract with a 1/2 time dentist for a few months to eliminate backlog.
Family Council Tour of Facility	Available at TRU? 2020 schedule for MCC facilities tours?	TRU - Apr 14, 2020 - 10:30 - 11:30 am WSR & MSR - Oct 2020 TBD date & time. An email will be sent asking for those who wish to tour to sign up.

Roundtable open discussion

Next meeting location: MCC CJEPC Date: 4/4/20 Time: 1030 - 1230

Comments: _____

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