



FAMILY COUNCIL MEETING MINUTES

Location: Larch Corrections Center Date: August 11, 2022 Time: 3 p.m.

Teleconference details: TEAMS Weekly COVID meeting

Meeting Attendees

Department/facility co-chair: JC Miller Family co-chair: Tiffany Casey

Facility/council secretary: Nancy Simmons Family secretary, if applicable: Kaishanna Saunders

Members present: Supt. JC Miller, CPFC Nancy Simmons, State LFC Rep. Denise Franklin, Shannon Wright Pierce

Non-council member attendees: Capt. Agloro, CPM Bobby Greene, Clark College Interim Director Ms. Lauren Zavrel

Agenda

New business

Topic	Discussion/Key Points	Next Steps
Covid	Protocol Update	Incarcerated individuals can now be outside without mask on as long as they are 6' apart.
Visiting	Visiting and EFV visits open tomorrow, August 12.	CPFC Simmons took new games and puzzles which were purchased with IIBF funds for the visit room. Also, the EFV received a few outdoor toys and Xboxes for each unit.
CPFC Simmons	Upcoming fundraiser and Back to School	There will be a fundraiser this month for the incarcerated individuals which will benefit Recreation. Back to School event will be mailing out fifty backpacks filled with school supplies to I/I families.
Therapeutic Community	Update post TC closure	There will be a new Intensive Day Treatment CD program offered. The start date will be Monday August 15, for the 1st group and Tuesday August 16, for the 2nd group.
Captain Agloro	Food Service	Starting Monday August 15 the dining hall will re-open for sit down meal service.
Clark College	Ms. Zavrel will be Clark College's Interim Director for two more weeks. A new director has been hired.	Ms. Zavrel is in conversation with the State Board regarding restarting the Automotive Program. The board would prefer a program that offers a degree not a certificate. She is exploring other options as well to bring more opportunities to our incarcerated individuals. Denise Franklin suggested offering equity and inclusion classes and working to make it free for students to attend classes such as flagging etc.
Update on cordless phone access	CPM Greene will follow up on	Update: The phones are scheduled to arrive today (08/12/2022) and setup for operation in the living units by this evening. Silver Star unit will be assigned 4

		cordless phones along with the regular phones on the wall.
Fans	Extra Fans for I/I and the Virtual Visiting Room?	Supt. Miller explained that LCC only has large fans for the general facility use, not for individual use. CPM Greene issued a directive to staff that a fan should be in the virtual visiting room. She will double check on to make sure that has been done.
Family Member Video Visit Protocol	Question: Is it a rule that Incarcerated Individuals be in the video visit room alone to visit with their loved one. It has been her experience that is not happening. There were I/I waiting in the room for UA's.	CPM Greene stated that some I/I's have other individuals sitting in the day room with them. She wants to remind family members that every video is reviewed by staff. There has been an increase in inappropriate incidents occurring during the video visits. She has talked to I/I reminding them to keep the videos appropriate, as a result of the increases individuals who break the rules will have their visits terminated.
Family Member	Has the Visiting toy section been updated?	CPM Greene has not received directive about opening the play area.
	Visits have been increased across the state to 5 visits per month	LCC is only allowing 3 visits per month. Ms. Greene will check on that and remedy if the increase in visits is not in place.
Supt. Miller	COVID testing Larch Status	Tested on Tuesday and everyone tested negative. Elkhorn is closed today and the last of the quarantine I/I are quarantine in Silverstar unit.
CPM	COVID hot weather modifications	The facility is still operating with hot weather modification which includes wearing shorts, misters available outside the unit and the ability to return from yard early.

Next meeting location: TEAMS Date: October 6, 2022 Time: 3 p.m.

Comments: Larch Local Family meeting

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change.

Distribution: ORIGINAL - Family council co-chairs