



# FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center-COVID CALL Date: 06-02-2022 Time: 3:00 PM

Teleconference details: TEAMS

<b>Meeting Attendees</b>
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Department/facility co-chair: Superintendent JC Miller

Facility/council secretary: Sonya Larson Family secretary, if applicable: \_\_\_\_\_

Members present Services:, Family Services: CS4 Caroline Melhuish, Family members Shannon Pierce, Kaishanna Saunders, Denise Franklin, Tiffany Casey

Non-council member attendees: Visit Sgt. Thibodeaux , CPM Bobby Greene

<b>Agenda</b>
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**Old business**

Topic	Discussion/Key Points	Next Steps
COVID-19 FAQ	Frequently Asked Questions (FAQ)	Here is the link to the most updated information on DOC's response and protocol on COVID-19. <a href="https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq">https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq</a>
Visiting	Free Photos	Our visit staff did not get the memo about the extension of the free photos in visiting program. The staff member who receives this information was out unexpectedly. The issue has been remedied by placing Sgt Thibodeaux on the list to get all emails pertaining to visiting.
Visiting	New Visit Sgt.	Justin Thibodeaux has been appointed to be the visit Sgt.
Visiting	Testing for Visitors	There have been some gaps in staffing which impacted the testing of visitors. Supt. Miller will work to ensure that there are three staff members to assist with visiting check-in.
Visiting	EFV and Visit Room supplies	There are new standards across the state for visit rooms and EFV's. LCC is busy cleaning and purchasing new items to meet the standards. Painting the EFV will come when we have the available staff. The yards for the EFV have been enlarged and a playground set has been added to one of the units. Family members expressed the need for some additional cleaning items: a Swiffer mop for the floors, new sponges for each new family when they come. The EFV's are being deep cleaned prior to opening back up on April 15.
Family Council Positions	Election of Family Council Positions	We are happy to announce that we have all three positions filled. Thank you to our family members who stepped up!

		State Family Council Representative is Denise Franklin, Family Co-Chair is Tiffany Casey, and Family Co-Secretary is Kaishanna Saunders.
Department of Corrections	Change to our Correctional Culture is happening!	DOC is partnering with Amend (University of California San Francisco) to provide training and technical assistance helping us to grow healthier environments for staff and incarcerated individuals as they prepare to reenter our society.
CPFC Report	Fundraisers	Our last fundraiser generated \$1,000 for Religious Programs. Our April fundraiser will benefit the Recreation Program.
CPFC	Emotion Coaching	We have started a class with 25 incarcerated individuals and 2 co-parents to study emotion coaching and emotional intelligence. This is being done virtually for now.

### New Business

Covid	Covid cases	LCC been on cluster for the last couple of weeks, no residents. Residents and staff don't want full lockdown. Any testing questions send to Thibodeaux
Contraband	Clean room	Superintendent went out for check in/out for DNR area-clean room-making sure no contraband comes into the camp Shoutout to LT and Kumm for their work on clean room
New Mattresses	When are they coming out	We will be issue Monday June 6, first thing. Passing them out in order of tier.
EFV	Adequate staff for EFV	Policy to check in 1 person with 2 officers at a time, instead of one officer per person. Check in taking longer, can we start check in on time. Has been taking hours from arrival to check in. Superintendent will check in on the EFV check in process. Supplies missing starting April in EFV rooms. Make sure stocked for this coming weekend. Could have been caused by late check in. Making sure we have a different porter and Thibodeaux will check Visit staff not getting back to family in a timely manner. Thibodeaux will check on to make sure no more than a week for a response. Its normally over a week. Pay ahead of scheduling EFV if not paid, it keeps others from scheduling if it is not paid in time. Does visiting interfere with EFV check-in? Should not be interfering with. Per CPM, there is 2 ½ hrs between. Thibodeaux will check in with officers.

Visits	Adequate staff	<p>Sundays can be a problem. We are not getting checked into visiting or resident called in for 45 min to an hour late. Others have had some problems on Sat as well, not usually any weekday. Thibodeaux has addressed. Testing will be earlier. Want visitors in rooms by 8 or noon.</p> <p>New safe start plan-each facility should be able to up the visits. New manual came out 5/25 and we are working on new rules. Discuss with Supt next week to add more visits. Had to leave visit because toddler wouldn't leave his mask on. Was asked rudely to leave. CDC recommends under 5 not wear masks. Thibodeaux will talk to Lau about masking. He has been asking that they be strict with masking. Supt hopes that they do the best they can but should not have been kicked out for toddler not cooperating.</p> <p>Toy section-no approval yet to reopen.</p>
Jpay video	Jpay kiosks kicking out	Is it statewide? Supt will investigate why it's happening
Essential oils	False positives	Superintendent is looking into deeper. He is aware of the situation. Research is going on now.
Policies	Manual available to residents	Its available for residents in the library. Some are confidential. They have access to some policies, others not. They can ask and porter will get book for them. If something is missing, send a kite to CPM, Superintendent.

Next meeting location: Teams Date: 08-04-2022 Time: 3:00 PM

Comments: Please send your agenda items in by noon on July 21. (Two weeks prior to the meeting)

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